

# Lopatcong Township School District

## Rainie Roncoroni, Superintendent

### Lopatcong Township Elementary School

Noelle S. Kondikoff, Principal  
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Phillipsburg, New Jersey 08865  
Phone: 908-859-0800  
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### Lopatcong Township Middle School

Jeanene Dutt, Principal  
321 Stonehenge Drive  
Phillipsburg, New Jersey 08865  
Phone: 908-213-2995  
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### Employment Opportunity LDT/C – District-Wide – Part Time

**Posting Date:** June 13, 2017

**Position:** Learning Disabilities Teacher/Consultant (Part Time – 1 day per week)

#### **Mandatory Qualifications:**

1. Valid New Jersey Educational Services Certificate and Learning Disabilities Teacher-Consultant Endorsement
2. Valid New Jersey Teacher of Students with Disabilities Certificate
3. Minimum experience as determined by the board
4. Knowledge of laws and regulations governing special education; and demonstrated ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs
5. Strong interpersonal and communication skills
6. Required criminal history check and proof of U.S. citizenship or resident alien status

#### **Job Descriptions/Responsibilities:**

- Participates in the evaluation, classification and placement of all students with special needs.
- Assesses academic proficiency and learning characteristics of each student referred to the child study team for evaluation and interprets the findings in written reports and informal conferences.
- Assists in the development and coordination of an appropriate individualized education plan for each student requiring special education and/or related services.
- Participates in the ongoing assessment of academic achievement and educational placement of classified students.
- Consults with classroom teachers, administrators and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual students.
- Keeps up-to-date in the field of learning disabilities and with current regulations governing the education of pupils with disabilities.
- Participates in the development and delivery of in-service programs and parent seminars related to learning disabilities and effective teaching methods.
- Works to keep the community informed of the special education program and the role of the learning disability teacher/consultant.
- Serves as a case manager as assigned and maintains appropriate case records.
- Maintains professional competence through in-service education and other professional growth activities.

- Assists in upholding and enforcing department rules, administrative regulations and board policy.
- Assists in coordinating, developing, monitoring and evaluating the effectiveness of individualized education plans
- Observes pupils in classroom and/or school setting
- Interviews pupils as indicated as part of the evaluation process
- Observes children in special education classes on an on-going basis.
- Attends and participates in meetings as deemed necessary and consistent with the needs of the district.
- Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.
- Assumes/performs other related duties/assignments assigned by the child study team director or Superintendent.

**Salary:** Based on the Collective Bargaining Agreement

**Position Available:** August 24, 2017

**Respond to:** Please complete on-line application via [www.lopatsd.org](http://www.lopatsd.org) under Employment

**Deadline:** June 20, 2017 or until a suitable candidate is found.

AA/EOE