

MINUTES OF THE LOPATCONG TOWNSHIP BOARD OF EDUCATION

President Krusman called the meeting to order on June 28, 2011 at 7:00 pm. Mrs. Barna read the following opening statement: "I would like to announce and have placed in the minutes that adequate notice of this special meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express-Times. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Present: Wade Caccese (arrived at 7:49 pm), Robert Edinger, Ernie Gallant, Kurt Kessler, Ed Krusman, Bob McFarlane (arrived at 7:10 pm), Lee Rozycki and Bill Taggart

Absent: Dennis Drake

Others Present: Vicki J. Pede, Superintendent; Teresa E. Barna, Business Administrator/Board Secretary; Matthew Eagleburger, Principal and approximately 35 members of the public.

READING OF THE MISSION STATEMENT

Mrs. Pede recited the District Mission Statement.

CORRESPONDENCE

1. Timothy McMahon – Letter in support of Miss Winfield
2. Washington Township School District – Letter acknowledging Mr. Shea and the exceptional job he did providing a professional development workshop in the district.
3. Matthew Eagleburger – Letter of resignation
4. Cortney Piccolo – Maternity/Child Care Leave request
5. Miss Winfield – Letter clarifying status with the district.

INTRODUCTION OF PTA PRESIDENT

Mrs. Nicole Chiulli introduced herself to the Board of Education. Mrs. Chiulli is the newly elected President of the PTA.

INTRODUCTION OF ADMINISTRATIVE STAFF

Mrs. Pede introduced the new Administrators who can all begin on July 1, 2011:

Middle School Principal: Mrs. Jeanene Dutt

Mrs. Dutt is a Graduate of East Stroudsburg University and Moravian College. She is currently a Director of Curriculum for grades 6-12 in the following departments: Social Studies, World Languages, Career and Technical Education in Phillipsburg. She has a strong grasp on the needs for transition from middle school to high school, very level-headed, not afraid to take a stand. She has a very strong background in curriculum and is excellent with parents and students

Elementary School Principal: Mrs. Noelle Kondikoff

Mrs. Kondikoff is a Graduate of the University of Delaware, East Stroudsburg University, and Wilkes University. She is currently a Reading Specialist working with all elementary school grade levels and has been a first grade teacher and an academic support teacher. She has experience in analyzing data for instructional decisions and modeling lessons. She is an exceptional teacher and literacy leader. She stands her ground and can influence people in a quiet manner. She has a firm grip on all programs utilized and has lead curriculum writing in the cluster and district as well as a teacher leader with the National Writing Project.

Middle School Assistant Principal: Mr. Rick Bonney

Mr. Bonney is Graduate of Rowan University and the University of Scranton. He currently is an elementary school teacher and has taught at the middle school level. He has a strong base of curriculum requirements and an excellent rapport with parents. He comes with a strong work ethic as well as excellent communication and organizational skills.

MINUTES – May 10, 2011 – Reorganization Meeting and Executive Session

Motion by Mr. Kessler second by Mr. Edinger, that the minutes of the May 10, 2011 meeting and the Executive Session Minutes of May 10, 2011 be approved and filed as presented. Vote: 6 – Yes. Motion carried.

EXECUTIVE SESSION MINUTES – FEBRUARY 8, 2011

Motion by Mr. Drake, second by Mr. Edinger, that the executive session minutes of February 8, 2011 meeting be approved and filed as presented. Vote: 9 – Yes. Motion carried.

BILL LISTS

Motion by Mr. Edinger second by Mr. Rozycki, that the bill list submitted for the June 28, 2011 meeting for the Operating Account in the amount of \$2,256,830.80 and the Food Service Account in the amount of \$22,812.82 be approved for payment.

Vote: 6 – Yes. Motion carried.

SECRETARY/TREASURER’S REPORTS

Motion by Mr. Taggart, seconded by Mr. Gallant, that the Secretary/Treasurer’s Reports submitted for the month ending April 30, 2011 and May 31, 2011 which agree with each other and the bank, be approved and filed. Motion carried on unanimous voice vote.

FINANCIAL REPORTS CERTIFICATION

Motion by Mr. Taggart, seconded by Mr. Edinger, as follows: Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of April 30, 2011 and May 31, 2011, after review of the monthly report and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year. Motion carried on unanimous voice vote.

PUBLIC COMMENTS ON AGENDA ITEMS

None

Old Business**R-312-11****Appointment of Legislative Delegates**

Motion by Mr. Kessler, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education make the following appoints for legislative delegates for the 2011-2012 school year:

NJSBA Legislative Delegate – Lee Rozycki
Rozycki

Warren County Legislative Delegate – Lee

Alternate Delegate – Dennis Drake

Alternate Delegate – Dennis Drake

Vote: 6 – Yes. Motion carried.

R-313-11

Board Committee Appointments

Motion by Mr. Gallant, second by Mr. Edinger,

Be it, RESOLVED, that the following Board Committees be established with the following members appointed to each committee for the 2011-2012 school year:

Ad Hoc Committee

1. Dennis Drake - Chairperson
2. Wade Caccese
3. Bob McFarlane
4. Rob Edinger - Alternate

Education Committee

1. Kurt Kessler - Chairperson
2. Lee Rozycki
3. Ernie Gallant
4. Dennis Drake - Alternate

Facilities and Technology Committee

1. Rob Edinger - Chairperson
2. Dennis Drake
3. Ernie Gallant
4. Bill Taggart - Alternate

Finance Committee

1. Ernie Gallant - Chairperson
2. Kurt Kessler
3. Bill Taggart
4. Bob McFarlane - Alternate

Policy Committee

1. Bill Taggart - Chairperson
2. Lee Rozycki
3. Kurt Kessler
4. Wade Caccese - Alternate

Negotiations Committee

1. Bob McFarlane - Chairperson
2. Rob Edinger
3. Wade Caccese
4. Dennis Drake - Alternate

Vote: 6 – Yes. Motion carried.

New Business

a. Education

R-314-11**Staff for Extended Year Program**

Motion by Mr. Edinger, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve staff for the Extended School Year Program as follows:

| <u>Position</u> | <u>Staff</u> | <u>Stipend Prorated for Days Worked</u> |
|---|------------------------|---|
| MD Teacher | Juanita White | \$3749.00 |
| MD Teacher | Maria Barna | \$3749.00 |
| Preschool Teacher | Heather Weidlick | \$2500.00 |
| Nurse | Betsy Fania | \$3333.00 |
| Social Skills | Stacy Conner | \$3749.00 |
| LDT-C | Kelly Garlitz | \$56.24 |
| Psychologist | Terri Power | \$54.66 |
| Preschool Aides | Valerie Turker | \$1027.50 |
| Preschool Aides | Sue Yount | \$1027.50 |
| MD Aide | Barbara Franklin | \$1644.00 |
| Substitute Aide | Melissa Loukas-Yeasley | |
| Substitute Teacher | Penny Torcivia | |
| Substitute Nurse | Ann Bertsch | |
| Speech Therapy | Jessica Verrelli | \$937.25 |
| Speech Therapy | Jocelyn Hayes | \$937.25 |
| Speech Therapist (Evaluations & IEP Meetings) | Jessica Verrelli | \$43.85 |
| IEP Meetings (as needed) | Heather Weidlick | \$43.85 |
| IEP Meetings (as needed) | Theresa Duaiame | \$43.85 |
| IEP Meetings (as needed) | James Thompson | \$43.85 |
| IEP Meetings (as needed) | Penny Torcivia | \$43.85 |
| IEP Meetings (as needed) | Debra Decker | \$43.85 |
| IEP Meetings (as needed) | Maria Barna | \$43.85 |
| IEP Meetings (as needed) | Tracy Rivera | \$43.85 |
| IEP Meetings (as needed) | Patty Raniszewski | \$43.85 |
| IEP Meetings (as needed) | Marsha Torine | \$43.85 |
| IEP Meetings (as needed) | Jessica Verrelli | \$43.85 |
| IEP Meetings (as needed) | Stacy Behme | \$43.85 |
| IEP Meetings (as needed) | Sonnie Weller | \$43.85 |
| IEP Meetings (as needed) | Allison Pogirnicki | \$43.85 |
| IEP Meetings (as needed) | Becky McDermott | \$43.85 |

Roll Call Vote: 6 – Yes. Motion carried.

R-315-11**Staff for Title I**

Motion by Mrs. Rozycki, second by Mr. Taggart,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve staff for the Extended School Year Program as follows:

Stipend prorated for days worked

| | | |
|----------------------------|------------------|-----------|
| Grade 1 | Sue Chew | \$1500.00 |
| Grade 2 | Stacy Behme | \$1500.00 |
| Grade 3 | Amy Harman | \$1500.00 |
| Grade 7 & 8 Language Arts | Lauren Spigner | \$1500.00 |
| Grade 5 & 6 Language Arts | Jessica Senk | \$1500.00 |
| Grade 7 & 8 Math | Joan Dziedzic | \$1500.00 |
| Grade 5 & 6 Math | Sonnie Weller | \$1500.00 |
| Corrective Reading Program | Jennifer Pearson | \$1500.00 |
| Special Ed | Penny Torcivia | \$1500.00 |
| Substitute | Steve Genzale | |
| Substitute | Sonnie Weller | |
| Substitute | Marianne Burd | |
| Substitute | Bonnie Ruesch | |
| Substitute | Debra Decker | |
| Substitute | Renee Fernandez | |
| Substitute | Krista Wayne | |
| Substitute | Valerie Turker | |

Roll Call Vote: 6 – Yes. Motion carried.

R-316-11 **Substitutes for 2011-2012**

Motion by Mr. Taggart, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2011-2012 school year as attached.

Roll Call Vote: 6 – Yes. Motion carried.

R-317-11 **Field Trips**

Motion by Mr. Kessler, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following field trips:

| <u>Grade</u> | <u>Destination</u> | <u>Date</u> |
|--------------|--------------------|-------------|
| Band | Lopatcong Park | 6-18-11 |
| Chorus | Walters Park | 5-30-11 |

Vote: 7 – Yes. Motion carried.

R-318-11 **Volunteers for 2010-2011**

Motion by Mr. Gallant, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve volunteers for the 2010-2011 school year as presented.

Vote: 6 – Yes. Motion carried.

Mr. McFarlane arrived at 7:10 pm.

R-319-11 **Maternity Leave Request**

Motion by Mr. Edinger, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a maternity/child care leave for Cortney Piccolo effective September 1, 2011 through January 2, 2012.

Roll Call Vote: 7 – Yes. Motion carried.

R-320-11 **Principal Resignation**

Motion by Mr. McFarlane, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the resignation, with regrets and best wishes, of Matthew Eagleburger from the position of Elementary School Principal effective June 30, 2011.

Roll Call Vote: 7 – Yes. Motion carried.

R-321-11 **Establish Behavioral Disabilities Class**

Motion by Mr. Taggart, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, establish a "Behavioral Disabilities Class" in accordance with N.J.A.C. 6A:14 Special Education and N.J.A.C. 6A:26, educational Facilities beginning September 1, 2011.

Roll Call Vote: 7 – Yes. Motion carried.

R-322-11 **Hire Middle School Principal**

Motion by Mrs. Rozycki, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, offer employment on an emergent basis to Jeanene Dutt as the middle school Principal effective July 1, 2011 at a salary of \$91,800.00 and as per the other terms and conditions of the contract.

Roll Call Vote: 7 – Yes. Motion carried.

R-323-11 **Hire Assistant Principal**

Motion by Mr. Kessler, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, offer employment to Richard Bonney as the Assistant Principal effective July 1, 2011 at a salary of \$70,000.00 and as per the other terms and conditions of the contract.

Roll Call Vote: 7 – Yes. Motion carried.

R-324-11 **Hire Elementary School Principal (Tabled)**

R-325-11 Stipend Positions for the 2010-2011 School Year

Motion by Mr. McFarlane, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following stipends for the 2010-2011 school year:

| <u>Stipend</u> | <u>Employee</u> | <u>Amount</u> |
|--------------------------------|-------------------|--------------------|
| Young Consumers Program | Jess Sherwood | \$211.80 |
| Young Consumers Program | Amy Harmon | \$211.80 |
| Young Consumers Program | Cristen Tierney | \$211.80 |
| Young Consumers Program | Rick Bonney | \$211.80 |
| Young Consumers Program | Lisa Roberts | \$211.80 |
| Enrichment/Solar Cars | Stephen Genzale | \$327.58 |
| Enrichment/Solar Cars | Ben Mehlman | \$327.58 |
| Enrichment/Battle of the Books | Rick Maisto | \$225.92 |
| Enrichment/Battle of the Books | Linda Taggart | \$530.92 |
| Special Olympics | Juanita White | \$207.20 |
| Special Olympics | Lisa Roberts | \$265.70 |
| Special Olympics | Maria Barna | \$64.75 |
| Special Olympics | Jennifer Kozak | \$226.62 |
| Special Olympics | Jane Krusman | \$304.56 |
| Special Olympics | Alison Pogirnicki | \$343.17 |
| Forensics | Sonnie Weller | \$264.75 |
| Forensics | Sara Greene | \$264.75 |
| Forensics | Debbie Shelly | \$264.75 |
| Forensics | Jessica Sherwood | \$264.75 |
| Teacher Mentor | Janine Arnold | \$550.00 |
| | | Funded by Title II |
| Teacher Mentor | Joann Scott | \$183.33 |
| Teacher Mentor | Linda Taggart | \$183.33 |

Roll Call Vote: 5 – Yes. Motion carried. Mr. Taggart and Mr. Krusman – abstain. Motion carried.

R-326-11 Stipend Positions for the 2011-2012 School Year

Motion by Mrs. Rozycki, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following stipends for the 2011-2012 school year:

| <u>Stipend</u> | <u>Employee</u> | <u>Amount</u> |
|-------------------------|------------------|---------------|
| Young Consumers Program | Jessica Sherwood | \$220.00 |
| Young Consumers Program | Cristen Tierney | \$220.00 |
| Young Consumers Program | open | \$220.00 |
| Young Consumers Program | Amy Harmon | \$220.00 |
| Young Consumers Program | Lisa Roberts | \$220.00 |
| Drama Club | Donna Bellfy | \$1938.00 |
| Drama Club | Rudy Crevani | \$968.00 |
| Yearbook | Marena Brons | \$1468.00 |
| Yearbook | Stacy Conner | \$734.00 |
| Activity Zone | Heather Burke | \$1468.00 |
| Instrumental Music | Rudy Crevani | \$1835.00 |
| Student Council | Renee Fernandez | \$1468.00 |
| Student Council | Tracy Ruane | \$1468.00 |
| Graduation | Kevin Osifchin | \$734.00 |
| Choral Music | Linda Kohl | \$1468.00 |

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| | | |
|--------------------------------|-------------------|-----------------|
| Special Olympics | Lisa Roberts | \$1468.00 split |
| Special Olympics | Alison Pogirnicki | |
| Special Olympics | Juanita White | |
| Special Olympics | Jennifer Kozak | |
| Special Olympics | Jayne Krusman | |
| Newscast | Rick Maisto | \$917.50 |
| Newscast | open | \$917.50 |
| Forensics | Sara Greene | \$220.00 |
| Forensics | Sonnie Weller | \$220.00 |
| Forensics | Debbie Shelly | \$220.00 |
| Forensics | Linda Taggart | \$220.00 |
| Enrichment/Solar Cars | | |
| Enrichment/Solar Cars | | |
| Enrichment/Battle of the Books | Rick Maisto | |
| Enrichment/Battle of the Books | Linda Taggart | |
| 599 Club | Stacy Conner | \$734.00 |

Roll Call Vote: 6 – Yes. Mr. Taggart and Mr. Krusman – abstain. Motion carried.

R-327-11 **Student Observation Hours**

Motion by Mr. Taggart, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve John Paul Palmer to complete a student Practicum at the Lopatcong Township Middle School from September 1, 2011 through December 2011 with Renee Fernandez.

Roll Call Vote: 7 – Yes. Motion carried.

R-328-11 **Rescind Resolution R-237-11**

Motion by Mr. Kessler, second by Mr. Taggart,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, rescind resolution R-237-11 which was to abolish lunchroom supervisor positions.

Roll Call Vote: 6 – Yes. Mr. Gallant – abstain. Motion carried.

b. Facilities and Technology

R-329-11 **USA Architect Fee Adjustment**

Motion by Mr. Gallant, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a fee adjustment in the amount of \$4,550 to USA Architect for additional services associated with an additional HVAC unit and replacement of stage doors at the request of the district.

Roll Call Vote: 7 – Yes. Motion carried.

R-333-11 Summer School Language Arts/Math

Motion by Mr. Taggart, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Penny Torcivia as the teacher for a Summer School Language Arts/Math Program for a stipend of \$750.00.

Roll Call Vote: 8 – Yes. Motion carried.

R-334-11 Transfer of Current Year Surplus to Tuition Reserve

Motion by Mr. Kessler, second by Mr. McFarlane,

Be it, RESOLVED, that the Board of Education pursuant to N.J.A.C. 6A:23A-11.4, hereby designates a transfer in an amount not to exceed \$400,000.00 from anticipated current year surplus into the Tuition Reserve Account at year end. The Board authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call Vote: 8 – Yes. Motion carried.

R-335-11 Establish and Transfer of Current Year Surplus to Maintenance Reserve

Motion by Mr. Gallant, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education pursuant to N.J.A.C. 6A:23A-14.2 and N.J.A.C. 6A:23A-14.3, hereby establishes a Maintenance Reserve Account and designates a transfer in an amount not to exceed \$75,000 from anticipated current year surplus into the Maintenance Reserve Account at year end. The Board authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call Vote: 8 – Yes. Motion carried.

R-336-11 Contract with Food Service Management Company

Motion by Mr. Edinger, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, after having solicited proposals received on June 3, 2011 and upon recommendation by the Superintendent, approve a base year contract with Maschio's Food Service, Inc. for the 2011-2012 school year for a management fee of \$8,142 and Maschios guarantees a return to the Local Education Agency of \$6,000. In the event the actual bottom line of the operating report (total revenues from all sources, less program costs, including the administrative/management fee) is below this amount, Maschio's will be responsible for any shortfall.

Roll Call Vote: 8 – Yes. Motion carried.

R-337-11 Void and Reissue Payroll Checks

Motion by Mr. McFarlane, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorizes the Business Administrator to void and reissue the following prior year and current year outstanding payroll checks:

| <u>Issue Date</u> | <u>Check #</u> | <u>Amount</u> |
|--------------------|----------------|---------------|
| June 15, 2010 | 45803 | \$3,191.01 |
| June 15, 2010 | 45849 | \$1,497.45 |
| September 15, 2010 | 46057 | \$ 40.02 |
| December 15, 2010 | 46513 | \$ 194.15 |

Total \$4,922.63

Roll Call Vote: 7 – Yes. Mr. Taggart – abstain. Motion carried.

R-343-11 **Board Member Travel and Expense Reimbursement**

Motion by Mr. Edinger, second by Mr. McFarlane,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve board member travel and expense reimbursement as attached.

Roll Call Vote: 5 – Yes. Mrs. Rozycki, Mr. Taggart and Mr. Krusman – abstain. Motion carried.

R-344-11 **Meals Plus Software**

Motion by Mr. McFarlane, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve authorize the conversion of the Lunchroom Point of Service System to MealsPlus for a cost not to exceed \$1,430 including training. This conversion is being funded with accumulated Food Service funds.

Roll Call Vote: 8 – Yes. Motion carried.

R-345-11 **Donation from Stop n' Shop**

Motion by Mr. Caccese, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept a \$500.00 donation from Stop n' Shop in honor of a Lopatcong student for winning a National Poster Contest.

Roll Call Vote: 8 – Yes. Motion carried.

R-346-11 **School Alliance Insurance Fund
Membership Renewal**

Motion by Mrs. Rozycki, second by Mr. Edinger,

WHEREAS, the Lopatcong Township Board of Education, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2011 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation
- Foreign Travel Liability
- Package – Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident
- Supplemental Indemnity – Workers' Compensation
- Security Guard Liability

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a

period of three years beginning July 1, 2011 and ending July 1, 2014 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or Department of Banking and Insurance.

2. The **Educational Facility's** Business Official, Teresa E. Barna is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

Roll Call Vote: 8 – Yes. Motion carried.

R-347-11

**SCHOOL ALLIANCE INSURANCE FUND
INDEMNITY AND TRUST RENEWAL AGREEMENT**

Motion by Mr. Taggart, second by Mr. Edinger,

THIS AGREEMENT, made this 28th day of June, 2011, in the County of Warren, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the Lopatcong Township Board of Education hereinafter referred to as "**Educational Facility**"; and

WHEREAS, the **Fund** seeks to provide its members with the insurance coverage; and

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the **Educational Facility** is currently a member of said **Fund**; and

WHEREAS, the **Educational Facility** has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Facility** hereby renews its membership in the **Fund** for a three (3) year period, beginning July 1, 2011, and ending July 1, 2014 at 12:01 a.m. eastern standard time.
2. The **Educational Facility** agrees to participate in the **Fund** with respects to the types of Insurance stated in the Renewal of Membership Resolution.
3. The **Educational Facility** hereby ratifies and affirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or department of Banking and Insurance in accordance with the applicable statues and regulations as if each and every one of said documents were executed contemporaneously herewith.
4. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of renewal of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

R-351-11 Tuition Contract with Phillipsburg Board of Education

Motion by Mr. McFarlane, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a tuition contract with the Phillipsburg Board of Education for the 2011-2012 school year for 379 Lopatcong students attending Phillipsburg High School in the amount of \$11,200 per student for a total of \$4,244,800.00 less the prior year adjustment for the 2008-2009 school year in the amount of \$1,359,129.00 for a total amount due of \$2,885,671.00.

Roll Call Vote: 8 – Yes. Motion carried.

R-352-11 Tuition Contract with New Road School of Somerset

Motion by Mr. Caccese, second by Mr. Gallant,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the placement of two Lopatcong students ID#'s 8008995707 and 4277614567 at the New Road School of Somerset for the 2011-2012 school year including Extended School Year and to approve a tuition contract with the New Road School of Somerset for such placements in the amount of \$43,169.70 per student for a total of \$86,339.40.

Roll Call Vote: 8 – Yes. Motion carried.

d. Negotiations**R-353-11 Non-Association Support Staff Contracts for 2011-2012**

Motion by Mrs. Rozycki, second by Mr. McFarlane,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve salaries for the following non-union support staff effective July 1, 2011 to June 30, 2012 and as per the other terms and conditions of the individual contracts:

| | |
|--|-----------------------------------|
| Theresa Fogt, Administrative Assistant | \$51,266.00 |
| Paula Hatch, Treasurer of School Monies | \$3,813.00 |
| Terry Lynch, Administrative Assistant | \$38,776.00 |
| Cory Reboli, Assistant to the Business Administrator | \$40,468.00 |
| Virginia Remetta | \$23,361.00 (.625 or \$37,378.00) |
| Laura Ruggiero, Administrative Assistant | \$37,378.00 |
| Mary Alice Zito, CST Administrative Assistant | \$35,597.00 |
| Sub-calling Stipend, Laura Ruggiero | \$3,649.00 |

Roll Call Vote: 6 – Yes. Mr. Kessler and Mr. Krusman – No. Motion carried.

R-354-11 Part-Time Payroll/Bookkeeper Position

Motion by Mr. Taggart, second by Mr. Edinger,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Raelene Catterson for a .4 payroll/bookkeeper position at a prorated salary of \$16,640.00 and as per the other terms and conditions of the contract effective July 1, 2011.

Roll Call Vote: 8 – Yes. Motion carried.

R-355-11 First Reading of Revised Policies and Regulations

Motion by Mr. Kessler, second by Mr. Taggart,

Be it, RESOLVED, that the Board of Education, upon the recommendation of the

R-359-11 Contract with Warren Hills Regional School District

Motion by Mr. Caccese, second by Mr. McFarlane,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the placement of one Lopatcong students ID# 3215032788 at Warren Hills Regional School District Autistic Program for the 2011-2012 Extended School Year Program and to approve a tuition contract with the Warren Hills Regional School District for such placement in the amount of \$5400.00.

Roll Call Vote: 8 – Yes. Motion carried.

R-360-11 Tuition contract with North Warren Regional

Motion by Mrs. Rozycki, second by Mr. McFarlane,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the receipt of one North Warren student ID# 3215032788 in the Multiple Disabilities Extended School Year Program for the 2011-2012 and to approve a tuition contract with the North Warren Regional School District for such placement in the amount of \$2,380.00.

Roll Call Vote: 8 – Yes. Motion carried.

ADMINISTRATOR'S REPORT

Mrs. Pede reported that there is a competitive grant opportunity: Excellent Educators for New Jersey (EE4NJ) Pilot Program: This pilot program would focus on a Teacher Effectiveness Evaluation System. A Letter of Intent to apply is due to the NJDOE on June 30, 2011.

Anti-Bullying Legislation takes effect on September 1, 2011. Mrs. Pede will be participating in training sessions.

The Warren County Executive County Superintendent was not offered a contract beyond June 30, 2011. All decisions to be made at this level will be referred to Rosalie LaMonte in the Sussex County Office.

Mrs. Pede was notified that there is one Lopatcong student that will be participating in the Inter-district Public School Choice program for the 2011-2012 school year.

Mrs. Pede will be meeting with the new administration on July 1st at 9:00 to review job responsibilities.

Due to internal promotions, there will be a need to advertise for positions. There are additional positions that are needed as well.

There is a need for Summer Curriculum Writing in order to alignment the curriculum with with the National Content Standards. These positions will be posted shortly.

Summer Kindergarten Brigance Screening is necessary for Kindergarten placement as per policy.

There will be an Eagle Scout presentation to the Board in July.

The auditor mentioned that perhaps the board might consider a small bus or van for transporting student to local field trips or between buildings.

LEGISLATIVE UPDATE

Mrs. Rozycki reported that the new legislation that requires board members to complete criminal background checks is on hold until the state can get the systems coordinated. The Senate Education Committee is discussing giving parents the right to waive transportation services. There is a proposed bill that would allow students with Disabilities to have service dogs in school.

REPRESENTATIVE INFORMATION FROM PHILLIPSBURG

Mr. Edinger attended the Phillipsburg High School graduation ceremonies. Lopatcong was well represented amongst the honor graduates. There is no news on the high school project. The trailer leases are owned by the School Development Authority. The original intent of the trailers was for a 2-3 year time period and they have been there for 10 years. Many of the trailers need maintenance. Phillipsburg recently purchased a bus to transport students to the athletic fields. Phillipsburg also needs to upgrade the elementary schools and the middle school but the only avenue to do this is through a new high school and then repurpose or redistrict the other buildings.

COMMITTEE REPORTS

Ad-Hoc Committee – No report

Education Committee – Mr. Kessler reported that the committee discussed the summer custodian positions, the need for the summer curriculum writing for an amount not to exceed \$28,000, stipends for summer ESY and the administrative job descriptions.

Facilities and Technology Committee – A meeting needs to be scheduled.

Finance Committee – Mr. Gallant reported that the committee discussed the balance in the Food Service Account and that the lunchroom supervisor positions are being reinstated through an accumulated balance in the account. Lunch prices will be increasing \$.05 as required by the federal guidelines. The board received food service proposals. There is a need for new software for the Point of Service System in the cafeteria. Outstanding checks were reviewed and reissued where necessary. Tuition rates form 2011-2012 were set, surplus funds were discussed and renewal with the School Alliance Insurance Fund.

Negotiations Committee – Mr. McFarlane reported that the Administrative Assistants and the Administrator contracts were discussed. All contracts were left flat. The new Administrator contracts were discussed as well.

Policy Committee – Mr. Taggart reported that the Harassment, Intimidation and Bullying (HIB) Policy was reviewed in conjunction with the Code of Conduct. The merit system will be reviewed. The HIB Policies must be in place by September 1.

OTHER ITEMS OF EMERGENT NATURE

Mr. Krusman reminded the board that the summer board meetings will be held on the second Tuesday of the month on July 12th and August 9th. There is also a meeting scheduled on July 13th for a board retreat.

PUBLIC COMMENT

Russa Noldstadt – The Phillipsburg Administration indicated at the April 12th meeting that the state was going to tour the new site and the existing building. Has this taken place. Mr. Edinger responded that the tour sis take place and the state has not indicated that they are getting money anytime soon. The Abbott districts did sue the state for their educational programs and Phillipsburg will be receiving \$2.1 M.

Mr. Chiulli – on April 12th, it was stated that if there was no good response that an attorney would be contacted. Where do we stand? Mr. Edinger replied that he did not know what the decision is at this point.

Mr. Chiulli stated that it may be time to look at other opportunities.

Mrs. Kozar asked what that status is for funding for field trip transportation. This is being referred to the Finance Committee for consideration.

Mrs. Flanagan asked if this year's surplus funds were unusual or is this the norm. Mrs. Barna explained that the board consistently has funds available at the end of the year. This year's available balance is falsely inflated by the state requiring the appropriation of tuition reserve funds in April which were never part of the district's original spending plan and therefore became available again at the end of the year.

Executive Session

Motion by Mr. Kessler, second by Mr. Edinger,

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

Be it, RESOLVED, that the Lopatcong Township Board of Education, hereby recesses into executive session at 9:32 pm to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee
2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege

Be it, FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

And be it, FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Vote: 8 – Yes. Motion carried.

The board returned to open session at 10:28 pm on a motion by Mr. Gallant, seconded by Mr. Caccese. Motion carried on unanimous voice vote.

R-361-11 Business Administrator Merit Pay

Motion by Mr. Edinger and seconded by Mr. Gallant,

Be it, RESOLVED, that the Lopatcong Township Board of Education, upon recommendation of the Superintendent, approve the awarding of the second merit bonus to Teresa Barna, Business Administrator/Board Secretary, in the amount of \$434.00 as per the terms and conditions of her employment contract for the 2011-2012 school year.

Roll Call Vote: 8 – Yes. Motion carried.

