

Lopatcong Township Board of Education
321 Stonehenge Drive
Phillipsburg, NJ 08865

Notice of Meeting: The Board of Education will hold its regular meeting on Tuesday, December 13, 2011 at 7:00 p.m. at the Lopatcong Township Middle School, 321 Stonehenge Drive. The meeting will be held in the Instrumental Music Room. To gain admittance, please use the front door.

Agenda – December 13, 2011

- I. Call Meeting to order, Flag Salute, Opening Statement
- II. Roll Call
- III. Reading of the Mission Statement
- IV. Presentations
2011 Financial Statements – William Colantano, CPA/RMA
- V. Correspondence
- VI. Classroom Highlights – Jenn Larsen, LEA President
- VII. For Approval: November 8, 2011 Minutes and Executive Session
Approve Board Secretary and Treasurer’s Report for
Month ending October 31, 2011
Approve the Certification of the Financials for
Month ending October 31, 2011
Approve December General Fund and November Food Service Bill
Lists
- VIII. Public Comment on Agenda Items
- IX. New Business - Action Items
 - a. Education
 - R-158-12 Maternity Leave Request
 - R-159-12 Maternity Leave Request
 - R-160-12 Volunteers for 2011-12
 - R-161-12 Mentor Approval
 - R-162-12 Administrative Assistant Resignation
 - R-163-12 Hiring of Aide
 - R-164-12 Hiring of Aide
 - R-165-12 National Writing Project
 - R-166-12 Hiring Middle School Teacher
 - R-167-12 Hiring of Elementary Teacher
 - R-168-12 Hiring of Long-Term Substitute
 - R-169-12 Permission to Hire Staff
 - R-170-12 Home Instruction Staff
 - R-171-12 Placement on Home Instruction
 - R-172-12 Field Trips
 - R-173-12 Approve Request for Day without Pay
 - R-174-12 Substitutes for 2011-12
 - R-175-12 After School Homework Program Appointments
 - R-176-12 Social/Study Skills Appointments
 - R-177-12 Specialized Reading Appointments
 - R-178-12 Targeted Instruction Appointments

- R-179-12 Before School Tutors
- R-180-12 Classroom Observation

b. Facilities and Technology

- R-181-12 Facility Use Requests
- R-182-12 Comprehensive Maintenance Plan

c. Finance

- R-183-12 Budget Transfers
- R-184-12 USA Architects Fee Adjustment
- R-185-12 Tuition Contract with Atlantic City Board of Education
- R-186-12 Employee Travel and Expense Reimbursement
- R-187-12 Tuition Contract with Ewing Township
- R-188-12 CAFR and Auditor's Report of Administrative Findings,
Financial Compliance and Performance
- R-189-12 Middlesex Regional Cooperative Resolution and Agreement
- R-190-12 Budget Development Calendar

X. Administrator's Report

XI. Legislative Representative Report

XII. Information from Phillipsburg Board of Education Representative

XIII. Committee Reports

- a. Ad-Hoc
- b. Education
- c. Facilities and Technology
- d. Finance
- e. Negotiations
- f. Policy

XIV. Other Items of Emergent Nature

XV. Other Public Comments

XVI. Executive Session

XVII. Adjournment

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the "Public Comment on Agenda Items" and the "Other Public Comments" sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the "Public Comment on Agenda Items" to agenda items only, and save any other questions or comments that you may have for the "Other Public Comments" portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;

6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.