



**Lopatcong Township Board of Education
Reorganization Meeting
Minutes January 3, 2017**

**A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT:
7:00PM**

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express-Times. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ANNOUNCEMENT OF ELECTION RESULTS AND OATHS OF OFFICE

Mrs. Tolley announced the results of the recent board member election. The District had three full year term positions available and four candidates running for office.

The results were as follows:

- 1). Barbara Lance with 1,582 votes
- 2). Debbie Hille with 1,500 votes
- 3). Matthew Herzer with 1,457 votes
- 4). Yvette Day with 1,225 votes
- 5) Write Ins with 48 votes

Mrs. Tolley swore in Debbie Hille, Barbara Lance, and Matthew Herzer, newly elected/appointed board members for a term January 01, 2017 until December 31, 2019.

C. ROLL CALL by Donna Tolley, Business Administrator

Present: Ernest Gallant, Bob McFarlane, Pam Thomas, Debbie Hille, Gena James, Barbara Lance, Stephen Ruane, Matthew Herzer, and William Taggart

Absent: None

D. NOMINATION AND ELECTION OF OFFICERS. Starting with nominations for Board

Nominations for Board President: Mr. Ernest Gallant

Motion: Mr. William Taggart

2nd: Mrs. Gena James

No Other Nominations:

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mr. William Taggart, second by Mrs. Gena James, motion carried **VOTE: 7-0-2.**
(Mr. Matthew Herzer and Mrs. Barbara Lance Abstained from the Vote).

Nominations for Board Vice President: Mrs. Gena James

Motion: Mrs. Pam Thomas

2nd: Mr. Robert McFarlane

No Other Nominations:

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mrs. Pam Thomas, second by Mr. Robert McFarlane, motion carried **VOTE: 7-0-2.**
(Mr. Matthew Herzer and Mrs. Barbara Lance Abstained from the Vote).

E. REORGANIZATIONAL ITEMS:

Motions R-198-17 will be moved in one roll call.

R-198-17 Approve Schedule of Meetings for Year

BE IT RESOLVED, that the below listed meeting dates be approved for Lopatcong School Board of Education Meetings at 7:00pm, as recommended by the Superintendent:

- | | |
|-------------------|--------------------|
| January 24, 2017 | June 27, 2017 |
| February 21, 2017 | July 11, 2017 |
| March 14, 2017 | August 8, 2017 |
| April 11, 2017 | September 12, 2017 |
| April 25, 2017 | October 10, 2017 |
| May 9, 2017 | November 14, 2017 |
| June 13, 2017 | December 12, 2017 |

January 2, 2018

BOARD RETREAT: July 18, 2017 at 5:00 pm

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mr. William Taggart, second by Mrs. Gena James, motion carried **VOTE: 9-0.**

Motions R-199-17 through R-201-17 will be moved in one roll call.

R-199-17 Board Member Code of Ethics

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent adopts the New Jersey School Boards Association Code of Ethics as read.

R-200-17 Adoption of Board Policies, ByLaws, and Regulations

BE IT RESOLVED, that the Board of Education readopt all current written policies, by-laws and regulations in the official Policy Manual of the Lopatcong Township School District from the date of the Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and /or regulations.

R-201-17 Approve Parliamentary Procedures

BE IT RESOLVED, that the Board of Education, to the extent consistent with the State Law, Policies, and By-Laws of the Board, will be guided by “Robert’s Rules of Order” as per Policy #0164.

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mr. Robert McFarlane, second by Mrs. Gena James, motion carried **VOTE: 9-0.**

Motions R-202-17 will be moved in one roll call.

R-202-17 Board Committee Assignments

BE IT RESOLVED, that the following Board Committees be established with the members appointed to each committee as attached:

Ad Hoc Committee

- 1. Debbie Hille- Chairperson
- 2. Barbara Lance
- 3. Steve Ruane
- 4. Bob McFarlane - Alternate

Education & Personnel Committee

- 1. Gena James - Chairperson
- 2. Debbie Hille
- 3. Bill Taggart
- 4. Pam Thomas - Alternate

Facilities & Technology Committee

- 1. Steve Ruane - Chairperson
- 2. Bill Taggart
- 3. Barbara Lance
- 4. Bob McFarlane - Alternate

Finance Committee

- 1. Steve Ruane - Chairperson
- 2. Bill Taggart
- 3. Gena James
- 4. Matthew Herzer - Alternate

Policy Committee

- 1. Bill Taggart - Chairperson
- 2. Pam Thomas
- 3. Matthew Herzer
- 4. Barbara Lance - Alternate

Negotiations Committee

- 1. Bob McFarlane - Chairperson
- 2. Debbie Hille
- 3. Gena James
- 4. Barbara Lance - Alternate

Teacher/Administrator Liasion

- 1. Debbie Hille - Chairperson
- 2. Pam Thomas
- 3. Matthew Herzer
- 4. Bob McFarlane - Alternate

Legislative Representatives

- 1. Matthew Herzer - Delegate
- 2. Pam Thomas - Alternate

Phillipsburg Board of Education Representative: Ernie Gallant

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mr. Robert McFarlane, second by Mrs. Debbie Hille , motion carried **VOTE: 9-0.**

Motions R-203-17 will be moved in one roll call.

R-203-17 Appointment of Legislative Delegates

BE IT RESOLVED, that the Board of Education make the following appointments for legislative delegates:

NJSBA Legislative Delegate – Bill Taggart
Alternate Delegate – Steve Ruane

Warren County Legislative Delegate – Bill Taggart
Alternate Delegate – Steve Ruane

ROLL CALL by Donna Tolley, Business Administrator

Motion by: Mrs. Gena James, second by Mr. Robert McFarlane, motion carried **VOTE: 9-0.**

F. ADJOURNMENT: 7:14 PM

Voice Vote:

Motion by Mrs. Pam Thomas, and second by Mrs. Gena James to adjourn the Reorganizational meeting at 7:14 p.m. **VOTE: 9-0**

Respectfully Submitted:

Donna Tolley, Board Secretary