



**Lopatcong Township Board of Education
Minutes – August 9, 2016**

A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT 7:00PM

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express-Times. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ROLL CALL by Donna Tolley, Business Administrator

Present: Yvette Day, Terry Glennon, Ernie Gallant, Bill Taggart, and Gena James

Absent: Steve Ruane, Debbie Hille, Pam Thomas, and Bob McFarlane

C. READING OF MISSION STATEMENT: Mrs. Roncoroni, Superintendent

The Lopatcong School District is committed to provide a safe, secure and supportive learning environment that challenges all students to meet or exceed developmentally appropriate expectations based on New Jersey Core Curriculum Content and Common Core State Standards through interactions with highly qualified and dedicated staff.

With community collaboration, the district will promote a positive atmosphere that acknowledges diversity and encourages students to be self-reflective and civically responsible.

By providing a comprehensive educational program using varied instructional strategies, recognizing individual differences, incorporating technology and digital literacy and encouraging critical thinking, the district will prepare students for college and careers in the 21st century.

D. PRESENTATION: None

E. PUBLIC COMMENTS ON AGENDA ITEMS:

Matthew Herzer asked if the Resolution R-033-17 Nation Incident Management System was being paid for with any Federal or State funding since it would be an annual cost to the District. Mrs Roncoroni stated that there are no Federal funds and that it was estimated to be about \$750/annually.

F. REVIEW OF OFFICIAL CORRESPONDENCE: None

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS (Attachment)

July 12, 2016 - Regular Meeting Minutes

Voice Vote:

Motion by Mrs. James, second by Mr. Taggart, motion carried **Vote:4-0-1.**
(Mrs. Day Abstained from the Vote).

H. COMMITTEE REPORTS:

a. Ad-hoc – No Report

b. Education:

Mrs. James stated that the Committee met on August 8, 2016 to discuss class sizes in both the Elementary and Middle School. They discussed the technology programs used in the classrooms to assist the teachers. They reviewed schedules and discussed back to school programs.

c. Facilities and Technology – No Report

d. Finance:

Mrs. James stated that the Committee met on July 27, 2016. The Mayor and Police Chief came to meet with us to discuss the National Incident Management System that they wanted the District to participate in for the improved security applications it can provide. The committee was asked to make a recommendation to the full board to do a resolution to officially participate in the program. The Negotiations Committee brought forward suggestions from their meeting with the Principals regarding their contracts regarding professional development and educational reimbursement. The committee also discussed the need for increasing the CST ESY hours and the hours of the social worker. They also were informed about the new reporting regulations on retirement payouts by specific department.

e. Negotiations:

Mrs. James stated that the Committee met on August 8, 2016 with the Principals to discuss the recommendations from the Finance Committee regarding their contract requests.

f. Policy – No report

I. FINANCE

Resolutions R-025-17 through R-033-17 and R-064-17 will be moved in one roll call

R-025-17 Authorization for Payment of Bills

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the bill’s list as submitted for the period June 30, 2016 be approved as recommended by the Superintendent and School Business Administrator.

| | |
|---|---------------------|
| Fund 10 – Current Expense | \$ 37,174.17 |
| Fund 20 – Special Revenue | 484.00 |
| Fund 30 – Capital Outlay | 0.00 |
| Fund 40 - Debt Service | 0.00 |
| Fund 62 - Enterprise Fund (After Care) | \$ 1,630.29 |
| Grand Total | \$ 39,288.46 |

R-026-17 Approve Food Service Fund Bill List

BE IT RESOLVED, that the Food Service Fund Bill List as submitted for June 2016 be approved as recommended by the Superintendent and School Business Administrator

Fund 60 – Enterprise Fund – Food Service Bills June 2016 \$28,400.46

R-027-17 Authorization for Payment of Bills

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the bill’s list as submitted for the period July 1 thru August 9, 2016 be approved as recommended by the Superintendent and School Business Administrator.

| | |
|---|------------------------|
| Fund 10 – Current Expense | \$ 690,873.42 |
| Fund 20 – Special Revenue | 0.00 |
| Fund 30 – Capital Outlay | 186,729.20 |
| Fund 40 - Debt Service | 837,253.13 |
| Fund 62 - Enterprise Fund (After Care) | \$ 30.31 |
| Grand Total | \$ 1,530,238.06 |

R-028-17 Line Item Transfers for June 2016 (Attachment)

BE IT RESOLVED, that the Board of Education approve the budget transfers as listed in the attachment.

R-029-17 Report of the Treasurer and Board Secretary for June 2016 (Attachment)

BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary’s Financial Reports for the month of June 2016 revised as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

R-030-17 Certification of Fund Balances

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of August 9, 2016, after review of the Secretary's monthly financial reports for June 2016 (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

August 9, 2016

Donna Tolley, Business Administrator/Board Sec.

R-031-17 Approval of NCLB Application Submission 2016-2017

BE IT RESOLVED, that the Board of Education approve the submission of the NCLB Application for the 2016-2017 school year. No full time staff has been budgeted in this grant.

R-032-17 Approval of IDEA Application Submission 2016-2017

BE IT RESOLVED, that the Board of Education approve the submission of the IDEA Application for the 2016-2017 school year. No full time staff has been budgeted in this grant..

R-033-17 Approval to Participate in BAE's GXP Platform in the National Incident Management System (NIMS)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Lopatcong Township School District participation in BAE's GXP Platform in accordance with the National Incident Management System (NIMS),

WHEREAS, the Lopatcong Township Municipality will pay for set up fees in the 2016-2017 school year for both the Municipality and the School District, and

WHEREAS, the second year, all participating Warren County School Districts will share in the estimated \$15,000 annual renewal fees, and

WHEREAS, the Warren County School Districts may also need to pay a fee of \$800/per floor for the creation of floor plans to be uploaded into the NIMS system if the local Municipality does not have the manpower to create the floor plans internally by their own staff.

THEREFORE BE IT RESOLVED, that the Lopatcong Township School District will be a participant of the NIMS system for the safety of their students and the community.

R-064-17 Approve Transportation Contracts with B & K Dalrymple, Inc.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the renewal of Transportation contracts with B & K Dalrymple, Inc. for the transport of Lopatcong Township students to and from school for the 2016-2017 school year for the routes as listed and based on the CPI of 0.57%.

| HS Route New BID | Route Cost |
|------------------------------|---------------------|
| PHS1 | \$32,621.65 |
| PHS2 | \$31,614.41 |
| | |
| Multi-Contract Route# | Route Cost |
| 3-1 | \$22,253.53 |
| 2-4 | \$17,768.35 |
| 2-E | \$15,502.60 |
| 2-M | \$15,502.60 |
| 4E | \$29,334.58 |
| 6-E | \$28,797.62 |
| 6-M | \$28,346.86 |
| | |
| Total | \$221,742.20 |

Roll Call: by Donna Tolley, Business Administrator

Motion by Mrs. James, second by Mrs. Day, unanimous, motion carried **Vote:5-0**

J. EDUCATION

Resolutions R-034-17 through R-055-17 (R-052-17 was Administratively Withdrawn), R-059-17 through R-063-17, and R-065-17 through R-066-17 will be moved in one roll call

R-034-17 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions, unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2016-2017 school year and the 2016 summer programs. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-035-17 Approve ESY Summer LDTC Services for 2016-2017.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Harvey Gross for ESY Summer LDTC Services, Meetings and Evaluations on as needed basis at the rate of \$375.00 per day based on 7 hours per day ending August 30, 2016.

R-036-17 Approve LDTC Services for 2016-2017 school year.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Harvey Gross for LDTC Services, Meetings and Evaluations on as needed basis at the rate of \$375.00 per day based on 7 hours per day for a maximum of \$15,000 for the 2016-2017 school year.

R-037-17 Approve Additional ESY Child Study Team Supervisor Hours

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the additional 15 ESY Child Study Team Supervisor Hours for Laura Newman, from WCSSSD beginning July 1, 2016 ending August 30, 2016 ESY Program for an additional 15 hours \$63.00 per hour at an additional cost of \$945.00 for the ESY school year 2016-2017.

R-038-17 Approve Increase in Contract Hours for Social Worker for 2016-2017.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Kelsey Sessions for an additional 1 hour per day (5 per week) at a rate of \$40 per hour for 185 days for an increase of \$5,294.00 for the 2016-2017 school year.

R-039-17 Approve Horizontal Salary Guide Movement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Horizontal Salary Guide Movement, effective August 30, 2016 as per the Collective Bargaining Agreement as follows:

| Name | Old Locator | New Locator | |
|----------------|--------------------|--------------------|--|
| James Thompson | MA Step KK | MA + 15 Step KK | |
| | | | |
| | | | |

R-040-17 Approve ABA Support Services 2016-2017

BE IT RESOLVED, that the board of Education, upon recommendation by the Superintendent, approve Penny Torcivia of ABA Support Services to provide classroom observations at \$50/hr and FBA reports at \$75/ea for the 2016-2017 school year.

R-041-17 Approve Karen Pereira for OT Services 2016-2017

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve Karen Pereira as a contractor for OT services from July 1, 2016 thru June 30, 2017 at the rate of \$75.00 per hour on an as needed basis.for the 2016-2017 school year.

R-042-17 Approve Tuition Contract with Midland School of Somerset 2016-2017

BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with Midland School of Somerset for Student State ID#9682658550 for ESY Program in the amount of \$9,406.20 and in the amount of \$56,437.20 for the school year 2016-2017.

R-043-17 Approve Tuition Contract with WCSSD 2016-2017

BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with WCSSD for Student State ID#7927835362 for school year program in the amount of \$39,430 for the school year 2016-2017.

R-044-17 Approve Amended Tuition Contract with Advent Speech and Feeding Therapy, LLC for ESY 2016-2017

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the tuition contract with Advent Speech and Feeding Therapy, LLC for Student State ID#6264277903 for the month of July 2016 in the amount of \$3,840/per month for the ESY 2016-2017 school year.

R-045-17 Approve Re-Employment of Tenured Staff for 2016-2017 (Correction)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the re-employment of the following Tenured Staff for the 2016-2017 school year.

LAST FIRST DEGREE LOCATOR

Crevani Rodolfo BA+30 LL

R-046-17 Approve Summer ESY Staff (Correction)

| Staff Member | Position | Hours | Pro-rated for days worked |
|------------------------|------------|-----------|---------------------------|
| Melissa Loukas-Yeasley | PS Teacher | 12/hrs/wk | * |
| Jen Owen | Aide | 11 hrs/wk | * |

R-047-17 Approve Substitutes for 2016-2017

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following substitutes for the 2016-2017 school year.

Debra Soetebeer as ESY Teacher Sub at a rate of \$12.86/hr

Debra Soetebeer as ESY Aide Sub at a rate of \$10.71/hr.

R-048-17 Approve South Warren Alliance Grant for 2016-2017

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the grant for \$1,500 for Stacie Conner, guidance stipend to provide character education programs for at risk student population at the Middle school.

R-049-17 Approve Hiring of Special Education Teacher Maternity Leave Replacement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Courtney Compton as a Special Education Teacher maternity replacement for Mrs. Lisa Roberts (Elem School) at the substitute rate of \$90.00 per day for the first 20 days of employment, beginning August 30, 2016 and continuing on guide on or about September 29, 2016 and ending October 28, 2016 at Step 1 BA Loc Z in the amount of \$48,050 (pro-rated) as per the Collective Bargaining Agreement.

R-050-17 Approve Hiring of Special Education Teacher:

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Danielle Pesaresi as a Special Education Teacher (replacement for Mrs. Stephanie Condon and Mr. Stephen Genzale Middle School) beginning August 30, 2016 at Step 1 BA Loc Z in the amount of \$48,050 as per the Collective Bargaining Agreement.

R-051-17 Approve Hiring of Teacher Maternity Leave Replacement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Stefanie Parmese as a maternity replacement teacher for Mrs. Renee Fernandez (Middle School) at the substitute rate of \$90.00 per day for the first 20 days of employment, beginning August 30, 2016 and continuing on guide on or about September 29, 2016 and ending December 16, 2016 at Step 1 MA Loc Z in the amount of \$54,834 (pro-rated) as per the Collective Bargaining Agreement

R-052-17 Approve Hiring of Special Ed Aide Maternity Leave Replacement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Gabrielle Caulfield as a 0.83 FTE Special Ed Aide maternity replacement for Mrs. Emma Moustakas (Elem School) beginning August 30, 2016 and ending December 22, 2016 in the amount of \$16,916 (pro-rated) as per the Collective Bargaining Agreement.

(ADMINISTRATIVELY WITHDRAWN FROM MEETING)

R-053-17 Approve Hiring of Special Ed Aide

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Derek Schaare as a 0.5 FTE Special Ed Aide beginning August 30, 2016 and in the amount of \$10,190.35 as per the Collective Bargaining Agreement

R-054-17 Approve Aftercare Aide Resignation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the resignation of Debra Tucker-Frank as an Aftercare Aide position effective August 9, 2016.

R-055-17 Approve Aide Resignation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the resignation of Kristie Lare as an Aide position effective August 31, 2016.

R-059-17 Approve Aide Resignation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the resignation of Debra Soetebeer as an Aide position effective August 9, 2016.

R-060-17 Approve Increase in Hours of Special Ed Aide

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the increase in hours of Alexis Andransky from a 0.4 to a 0.5 FTE Special Ed Aide beginning August 30, 2016 and in the amount of \$10,427.34 as per the Collective Bargaining Agreement

R-061-17 Approve Hiring of Special Ed Aide

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Melissa Smart to a 0.83 FTE Special Ed Aide beginning August 30, 2016 and in the amount of \$16,916 as per the Collective Bargaining Agreement

R-062-17 Approve Hiring Aftercare Aide

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Kelsey Sessions as an Aftercare Aide beginning August 30, 2016 in the amount of \$12/hour for 3.5 hours per day for one day per week, for the Aftercare Program for 2016-2107.

R-063-17 Approve Before/Aftercare Substitutes for 2016-2017

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve following substitutes for the Before/Aftercare program for 2016-2017

Donna Tedesco
Kelsey Sessions

R-065-17 Approve Submission of Equivalency Application to the NJ DOE.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the submission of an Equivalency Application to the NJ Department of Education for requested changes to the District's teacher evaluation procedures as per N.J.A.C.6A:5.

R-066-17 Approve Substitute Nurse for ESY 2016-2017

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve following substitute nurse for the ESY program for 2016-2017

Viena Serrano @ 120/day

Roll Call: by Donna Tolley, Business Administrator

Motion by Mrs. James, second by Mr. Gallant, unanimous, motion carried **Vote: 5-0**

K. FACILITIES & TECHNOLOGY

Resolutions R-056-17

R-056-17 Approve Facilities Use Request

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve facilities use requests as follows:

| <i>Organization</i> | <i>Date</i> | <i>Building</i> | <i>Fees</i> | | |
|------------------------------|------------------------------|---|-------------|--|--|
| <i>LAA Cheerleading</i> | <i>9/6/16- 11/19/16</i> | <i>Lopat-ES GYM & Hallway</i> | <i>NO</i> | | |
| <i>LAA Basketball</i> | <i>11/1/16 - 4-8-17</i> | <i>Lopat-ES GYM</i> | <i>YES</i> | | |
| <i>LAA Wrestling</i> | <i>11/1/16 - 3-12-17</i> | <i>Lopat-ES APR</i> | <i>YES</i> | | |
| <i>LWA Wrestling</i> | <i>10/1/16 - 4-15-17</i> | <i>Lopat-ES APR</i> | <i>YES</i> | | |
| <i>Madeline Marchell</i> | <i>8/4/16 - 11/3/16</i> | <i>Lopat - MS</i> | <i>NO</i> | | |

Roll Call: by Donna Tolley, Business Administrator

Motion by Mr. Gallant, second by Mrs. James, motion carried **Vote: 4-0-1**

(Mrs. Day Abstained from the Vote)

Mr. Glennon stated that this was the approvals for the four clubs that wished to utilize our facilities for the upcoming school year. The next steps will be once the groups have completed their signup process, we will be going back to them for actual enrollment counts to see if the time allocated meets the needs of the number of students in the club.

L. POLICY

Resolutions R-057-17 through R-058-17**R -057-17 SECOND Reading of Revised Policies and Regulations:**

BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent and the Policy Committee, approve SECOND Reading of the following revisions and adoption of the policies and regulations.

| | |
|------------|--|
| 1140 | Affirmative Action Program |
| 1220 | Employment of Chief School Administrator |
| 1310 | Employment of School Business Administrator/Board Secretary |
| 1523 | Comprehensive Equity plan |
| 1530 | Equal Employment Opportunities |
| R1530 | Equal Employment Opportunities Complaint Procedure |
| 1550 | Affirmative Action Program for Employment and Contract Practices |
| 2200/R2200 | Curriculum Content |
| 2260 | Affirmative Action Program for School and Classroom Practices |
| 2411/R2411 | Guidance Counseling |
| 2423/R2423 | Bilingual and ESL Education |
| 2610 | Educational Program Evaluation |
| 2622 | Student Assessment |
| 3111 | Creating Positions |
| 3124 | Employment Contract |
| 3125 | Employment of Teaching Staff members |
| 3125.2 | Employment of Substitute Teachers |
| 3126/R3126 | District Mentoring Program |
| 3141 | Resignation |
| 3144/R3144 | Certification of Tenure Charges |
| 3159 | Teaching Staff member/School District Reporting Responsibilities |
| 3231 | Outside Employment as Athletic Coach |
| 3240 | Professional Development for Teachers and School Leaders |
| R3240 | Professional Development |
| 4159 | Support Staff Member/School District Reporting Responsibilities |
| 5305 | Health Services Personnel |
| R5330 | Administration of Medication |
| 5339 | Screening for Dyslexia |
| 5350 | Student Suicide Prevention |
| R5350 | Student Suicide |
| 5514 | Student Use of Vehicles on School Grounds |
| 5750 | Equal Educational Opportunities |
| 5755 | Equity in Educational Programs and Services |
| 7510 | Use of School Facilities |
| 8441/R8441 | Care of Injured and ill Persons |
| 8630 | Bus Driver/Bus Aide Responsibilities |
| R8630 | Emergency School Bus Procedures |
| 9541 | Student Teachers/Interns |

R -058-17 SECOND Reading of New Policy:

BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent and the Policy Committee, approve SECOND Reading of the following new policy:

7481 Unmanned Aircraft Systems (UAS also known as Drones)

Roll Call: by Donna Tolley, Business Administrator

Motion by Mr. Taggart, second by Mrs. James unanimous, motion carried **Vote: 5-0**

M NEGOTIATIONS: None**N. ADMINISTRATOR'S REPORT:**

Mrs. Roncoroni, Superintendent stated that we are all working hard on back to school preparation. August 30th will be 5th grade orientation in the middle school building. Preschool meet and greet is scheduled for August 31st. All other grade levels please see District calendar. In-Service on August 30th and 31st will consist of curriculum writing, building meetings, mandated training and other types of training such as Warren County Prosecutors Office on School Safety and Security scheduled for the staff. Teachers have voluntarily served on school improvement and school safety committees as well as volunteered their time working on curriculum and benchmark assessments. The secretaries and custodians have been busy getting paperwork and the buildings ready for September. This is especially impressive with less staff in the office and with the loss of summer help and one less custodian. The buildings are looking great.

O. LEGISLATIVE UPDATES:

Mrs. Day stated that in 2018-2019 the 9th thru 12th graders will need a computer science class curriculum to graduate. K-8 will need financial literacy instruction. The District will need to provide additional personnel suicide prevention training.

P. REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE:

Mr. Glennon stated that Phillipsburg High School is scheduled to open on time September 8, 2016. They have not yet received their certificate of occupancy. The traffic intersection for the new campus on Belvedere Road has multiple lights installed. Yesterday, August 8, the Phillipsburg Board voted 7 to 5 that Phillipsburg Share with Alpha: special education services; curriculum and instruction; as well as technical and administrative services. The shared agreement was for \$89,000 and the Superintendent will work one day a week for Alpha for an increase in salary of \$10,000. The dedication ceremony will be held Wednesday, September 21st at 9:00am. The community open house will be Saturday, September 24th from 12:00 until 4:00pm.

Q. ITEMS OF EMERGENT NATURE

Comments by Board of Education members

Mrs. James stated that the Ad Hoc committee will be working on a letter to the legislature looking for their support in helping keep the annual 2% budget cap that each district must work within to be applied to Phillipsburg's annual tuition increases. The District expenses increase more than the 2% annual allowance. Since our Phillipsburg High School Tuition is such a large portion of our budget, we can't afford the annual increases to have a negative effect on other district programs. It is hard enough to balance the increased special education needs and requirements that often cause us to reduce other services just to stay within the cap.

Mr. Gallant stated that he spoke and emailed Senator Dougherty for any assistance he can provide to help our District fiancé programs in the future.

Mr. Glennon talked about the upcoming board elections. He said he encourages people to take interest in being a board member for the benefit of the community. New members this past year were Mr. Steve Ruane and Mrs. Pam Thomas. This November will have two incumbents and 2 new applicants a total of four people running for three seats. I wish everyone luck. As a board member you must remember to be mindful of what you say and do. As a member of the public there are no repercussions to your statements, but as a board member your words have meaning. This board and administration has to endure any and all verbal and written comments whether true or false. I hope that people treat the new board better next year than they have in the past. This board and administration will have their share of difficulties for years to come. We have to do the best we can with what resources we have for the benefit of the students and this community.

R. PUBLIC COMMENTS:

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the "Public Comment on Agenda Items" and the "Other Public Comments" sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the "Public Comment on Agenda Items" to agenda items only, and save any other questions or comments that you may have for the "Other Public Comments" portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to three (3) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the three (3) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and

7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Mrs. Barbara Lance stated that she is fully aware of the responsibilities of a Board Member. Mrs. Lance asked how much was left for surplus at June 30 close. Mrs. Tolley stated that we had \$50,000 allocated to the Tuition Reserve Account and the balance of \$153,000 was going to fall to normal surplus for the District to build on.

Mrs. Lance asked how much cash was left in the bank at the end of June. Mrs. Tolley stated that there was \$216,000 in fund 10. Mrs. Lance commented that sounded great, Thank you.

S. EXECUTIVE SESSION: 7:32 PM

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Legal Update, and Student Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by Mrs. Day, and second by Mrs. James to go into executive session at 7:32p.m
Unanimous, **Vote: 5-0**

T. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by Mr. Gallant, and second by Mrs. James, to leave executive session at 7:45p.m.
Unanimous, **Vote: 5-0**

U. ADJOURNMENT

Voice Vote:

Motion by Mr. Gallant, and second by Mrs. James, to adjourn the meeting at 7:45p.m.

Donna Tolley, Board Secretary