



**Lopatcong Township Board of Education  
Minutes – September 6, 2016**

**A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT:  
7:05PM**

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express-Times. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

**B. ROLL CALL** by Donna Tolley, Business Administrator

Present: Yvette Day, Steve Ruane, Terry Glennon, Ernie Gallant, Bill Taggart, Debbie Hille, Pam Thomas, and Gena James

Absent: Bob McFarlane

**C. READING OF MISSION STATEMENT:** Mrs. Roncoroni, Superintendent

The Lopatcong School District is committed to provide a safe, secure and supportive learning environment that challenges all students to meet or exceed developmentally appropriate expectations based on New Jersey Core Curriculum Content and Common Core State Standards through interactions with highly qualified and dedicated staff.

With community collaboration, the district will promote a positive atmosphere that acknowledges diversity and encourages students to be self-reflective and civically responsible.

By providing a comprehensive educational program using varied instructional strategies, recognizing individual differences, incorporating technology and digital literacy and encouraging critical thinking, the district will prepare students for college and careers in the 21<sup>st</sup> century.

**D. PRESENTATION:** - None

**E. PUBLIC COMMENTS ON AGENDA ITEMS** - None

**F. REVIEW OF OFFICIAL CORRESPONDENCE** - None

**G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS (Attachment)**

August 9, 2016 - Regular Meeting Minutes

August 9, 2016 – Executive Session Minutes

August 16, 2016 Board Retreat Minutes

**Voice Vote:**

**Motion:** by Mrs James, second by Mrs Day, motion carried **Vote:7-0-1**  
**(Mrs. Thomas Abstained from 8/9/16)**

**H. COMMITTEE REPORTS**

- a. Ad-hoc – No Report
- b. Education - No Report
- c. Facilities and Technology – No Report
- d. Finance: Mrs. James stated that the Committee met this evening with the Auditor regarding his preliminary review of the 15-16 Audit just completed. He stated that we are in much better financial shape than we were last year at this time. We need to develop a plan to work with Phillipsburg to minimize the tuition impact on our annual budget.
- e. Negotiations – No Report
- f. Policy: Mr. Taggart discussed the First reading on the agenda this evening for approval.

**I. FINANCE**

*Resolutions R-067-17 through R-074-17 will be moved in one roll call*

**R-067-17 Authorization for Payment of Bills**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the bill’s list as submitted for the period August 10<sup>th</sup> thru September 6, 2016 be approved as recommended by the Superintendent and School Business Administrator.

<b>Fund 10 – Current Expense</b>	<b>\$</b>	<b>426,676.64</b>
<b>Fund 20 – Special Revenue</b>		<b>1,315.38</b>
<b>Fund 30 – Capital Outlay</b>		<b>0.00</b>
<b>Fund 40 - Debt Service</b>		<b>1045.00</b>
<b>Fund 60 – Food Service</b>		<b>0.00</b>
<b>Fund 62 - Enterprise Fund (After Care)</b>	<b>\$</b>	<b><u>30.31</u></b>
<b>Grand Total</b>	<b>\$</b>	<b>429,067.33</b>

**R-068-17 Line Item Transfers for July 2016 (Attachment)**

**BE IT RESOLVED**, that the Board of Education approve the budget transfers as listed in the attachment for the 2016-2017 Budget due to full staff realignment and duties

**Motion** by Mr. Gallant, second by Mrs James, motion carried Vote: 7-0-1  
(Mr. Ruane Abstained from the Budget Transfers only)

**.R-069-17 Report of the Treasurer and Board Secretary for July 2016 (Attachment)**

**BE IT RESOLVED**, that the Board of Education accept the Treasurer and Board Secretary’s Financial Reports for the month of July 2016 revised as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**R-070-17 Certification of Fund Balances**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of September 6, 2016, after review of the Secretary’s monthly financial reports for July 2016 (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

\_\_\_\_\_  
Donna Tolley, Business Administrator/Board Sec.

September 6, 2016

**R-071-17 Employee Travel and Expense Reimbursement**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as follows:

Lisa Zittis	5/19/16	Celebrate the Children	Denville, NJ
Lisa Zittis	8/23/16	Pohatcong School	Phillipsburg, NJ
R Roncoroni	9/8/16	OAL Court	Newark, NJ
L Newman	9/8/16	OAL Court	Newark, NJ
R Roncoroni	9/16/16, 10/21/16, 11/17/16, 12/9/16		Co Round Table
	1/6/17, 2/3/17, 3/3/17, 4/7/16, 5/5/17, 6/2/17		Washington, NJ

**R-072-17 Bank Depository(Additional)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, name the following as official depository for savings accounts, checking accounts and investments for the 2016-2017 school year:

Investors Savings Bank, Washington, NJ

Signatures required for accounts will be as follows:  
 FSA Account – Board Secretary and Treasurer

**R-073-17 Approve Transportation Contracts with B & K Dalrymple, Inc. REVISED**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the renewal of Transportation contracts with B & K Dalrymple, Inc. for the transport of Lopatcong Township students to and from school for the 2016-2017 school year for the routes as listed and based on the CPI of 0.57%.

<b>HS Route New BID</b>	<b>Route Cost</b>
PHS1	\$32,621.65
PHS2	\$31,614.41
PHS3	\$43,200.00 Additional Bus

<b>Multi-Contract Route#</b>	<b>Route Cost</b>
<b>3-1</b>	<b>\$22,253.53</b>
<b>2-4</b>	<b>\$17,768.35</b>
<b>2-E</b>	<b>\$15,502.60</b>
<b>2-M</b>	<b>\$15,502.60</b>
<b>4E</b>	<b>\$29,334.58</b>
<b>6-E</b>	<b>\$28,797.62</b>
<b>6-M</b>	<b>\$28,346.86</b>

**Total** **\$264,942.20**

**R-074-17 Approve Copier Lease with Statix Systems, Inc.(Copiers for Elem School).**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the 63 month Copier Lease with Stratix Systems, Inc. for 2 machines in the Elementary School for the 2016-2017 school year.

**Roll Call:** by Donna Tolley, Business Administrator

Motion by Mr. Gallant, second by Mrs James, unanimous, motion carried Vote: 8-0

(Mr. Ruane Abstained from the Budget Transfers only)

**J. EDUCATION**

***Resolutions R-075-17 through R-102-17 and R-104-17 and R-105-17.***

**R-075-17 Permission to Hire Staff**

**BE IT RESOLVED**, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions, unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District’s schools are appropriately staffed to provide support and instruction during the 2016-2017 school year and the 2016 summer programs. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

**R-076-17 Approve Re-Employment of of Non-Certified Staff for 2016-2017 (Correction)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, Approve the re-employment of the following Non-Certified Staff for the 2016-2017 school year.

LAST	FIRST	POSITION	FTE	
Tietjen	Krista	Aide	0.83	(was 0.5 until 3/18/16 made 1:1 Aide)

**R-077-17 Approve Horizontal Salary Guide Movement**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the Horizontal Salary Guide Movement, effective August 30, 2016 as per the Collective Bargaining Agreement as follows:

Name	Old Locator	New Locator	
Noreen Stansberry	MA + 15 Step UU	MA + 30 Step UU	

**R-078-17 Approve Substitutes for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, Approve the following substitutes for the 2016-2017 school year.

- Emily O’Hare as Substitute Teacher and Aide
- Nicole DeNuzzi Substitute Teacher
- Malvina Serrano Substitute Nurse
- Grant Easterday Substitute Teacher
- Sheryl E. Petrillo Substitute Nurse
- Eric Herner Substitute Teacher and Aide
- Linda Pike Substitute Teacher and Aide

**R-079-17 Approve NCLB Basic Skills Instruction Coordinator for the 2016-2017 School Year**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve Kevin Osifchin as the BSI Coordinator in the amount of \$2,000 for the 2016-2017 school year, using NCLB funds.

**R-080-17 Approve Stipend Positions for the 2016-2017 School Year**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the following stipends for the 2016-2017 school year (1 stipend = \$783.00):

<b>Stipend Name</b>	<b>Employee</b>	<b># of Stipends</b>	<b>Total Amount</b>
Activity Zone (ES)	Heather Burke	2 Total	\$1,566.00
Choral Music	Rudy Crevani	2 Total	\$1,566.00
Drama Club	Donna Bellfy	4 Total	\$3,132.00
Graduation Pictures & Music	Robert Marinelli	1 Total	\$783.00
Instrumental Music	Rudy Crevani	2.5 Total	\$1,957.50
I&RS		1 Total	\$783.00
(ES)	Angela Sodtalbers	.5	\$391.50
(MS)	Stacy Conner	.5	\$391.50
ES Outside Morning Monitor	(2)	2.5 each	\$1,957.50
	Trish Steele	2.5	\$1,957.50
	Kelsey Sessions	2.5	\$1,957.50
Newscast Club	Diane Bower	2.5	\$1,957.50
Special Olympics	TBD	2 Total	\$1,566.00
Student Council		4 Total	\$3,132.00
	Susan Mahoney	4	\$3,132.00
Yearbook		3 Total	\$2,349.00
	Stacy Conner	1.5	\$1,174.50
	Patricia Raniszewski	1.5	\$1,174.50
HIB Administration		2 Total	\$1,566.00
(MS)	Stacy Conner	1	\$783.00
(ES)	Angela Sodtalbers	1	\$783.00

**R -081-17 Approve Tuition Contract Phillipsburg 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with Phillipsburg for Student State ID#6588772358 for LLD Program in the amount of \$17,386 for the school year 2016-2017.

**R -082-17 Approve Tuition Contract Phillipsburg 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with Phillipsburg for Student State ID#5667704617 for BD Program in the amount of \$20,095 for the school year 2016-2017.

**R -083-17 Approve Tuition Contract with Warren Cty Tech School for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with Warren Cty Tech School Special Education Students from September 1, 2016 through June 30, 2017 in the total amount of \$66,000 (3 x \$22,000/per) for the school year 2016-2017.

**R -084-17 Approve Tuition Contract Phillipsburg 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with Phillipsburg for Regular Ed Students for High School Program in the amount of \$5,494,230.00 (Qty 378 x \$14,535/per student) for the school year 2016-2017.

**R -085-17 Approve 14-15 Tuition Adjustment Phillipsburg 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the 14-15 Tuition Adjustment with Phillipsburg for Regular Ed Students for High School Program in the amount of \$119,080 for the school year 2016-2017.

**R -086-17 Approve Tuition Contract with WCSSD at Pohatcong 2016-2017**

**BE IT RESOLVED**, that the Board of Education, by recommendation by the Superintendent, approve the tuition contract with WCSSD for Student State ID#6264277903 in the amount of \$41,030 for the school year 2016-2017.

**R-087-16 Approve Contract with Dept of Children and Families**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the contractual agreement for student ID: 190777

**R-088-17 Approve Behavioral Consulting Services 2016-2017**

**BE IT RESOLVED**, that the board of Education, upon recommendation by the Superintendent, approve Doreen Quinn for Behavioral Consulting Services to be provided for one student at Pohatcong School District at \$50/hr (September and October 2016 for 5 – 7 hrs week) and \$70/hr (November thru June 2017 for less than 2 hours a week) for the 2016-2017 school year.

**R-089-17 Approve Maternity Leave**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave of Michelle Balogh beginning on or about November 28, 2016. using 4 sick days prior to due date of December 2, 2016, 16 sick days post delivery, then applying for FMLA leave for twelve weeks and concluding leave on Friday, March 24, 2017 with a return to work on Monday, March 27, 2017 for the remainder of the 2016-2017 school year.

**R-090-17 Approve Hiring of Special Ed Aide Maternity Leave Replacement**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Carmen Camunas as a 0.83 FTE Special Ed Aide maternity replacement for Mrs. Emma Moustakas (Elem School) at the substitute rate of \$62.25 per day for the first 20 days of employment, beginning August 30, 2016 and continuing on guide on or about September 29, 2016 and ending December 22, 2016 in the amount of \$6,513.91 as per the Collective Bargaining Agreement.

**R-091-17 Approve Hiring of Special Ed Aide**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Cheryl Doerfer as a 0.5 FTE Preschool Aide beginning August 30, 2016 and in the amount of \$10,190.35 as per the Collective Bargaining Agreement

**R-092-17 Approve Boy Scout Presentation at Elementary School**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the following Boy Scout leader, Kyle Myers to speak with elementary school students during lunch periods on Tuesday, September 20, 2016.

**R-093-17 Approve Memorandum of Agreement (Attachment)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the Uniform State memorandum of Agreement between Lopatcong School District and the Lopatcong Police Department for the 2016-2017 school year.

**R-094-17 Approve Submission of Statement of Assurance Regarding the Use of Paraprofessional Staff to the NJ DOE 2016-2017 Fall Submission.**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the submission of Statement of Assurance regarding the use of paraprofessional staff to the NJ Department for the Fall Submission deadline.



**R-095-17 Approve Adoption of Curriculum for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, adopt the following curriculum, aligned with the Common Core State Standards and NJ Core Content Curriculum Standards for Grades K-8 for the 2016-2017 school year as indicated below:

- Mathematics
- English Language Arts
- Social Studies
- Science
- Visual and Performing Arts
- Comprehensive Health and Physical Education
- World Languages

**R-096-17 Approve Scheduled Half Days for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the following half days for the 2016-2017 school year as indicated below:

- September 30, 2016 - No Lunch
- November 17, 2016 - With Lunch
- November 18, 2016 - With Lunch
- November 21, 2016 - With Lunch
- November 22, 2016 - With Lunch
- November 23, 2016 - No Lunch
- December 23, 2016 - No Lunch

Last 5 Days of School based on approved 16-17 School Calendar

- June 9, 2017 - No Lunch
- June 12, 2017 - No Lunch
- June 13, 2017 - No Lunch
- June 14, 2017 - No Lunch
- June 15, 2017 - No Lunch

**R-097-17 Approve Homeschooling for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the following students homeschooling request for the 2016-2017 school year as indicated below in accordance with N.J.S.A. 18A:38-25.

- Student State ID#2667277599
- Student State ID#7580962705

**R-098-17 Approve Volunteers for 2016-2017** (Attachment)

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the list of Volunteers for the Library and the School Store for the 2016-2017 school year as attached.

**Motion:** by Mrs. James, second by Mr. Ruane, motion carried Vote:7-0-1  
(Mr. Taggart Abstained from the Volunteers Only).

**R-099-17 Approve L.E.A.D. Program for 2016-2017**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the Law Enforcement Against Drugs (L.E.A.D) Program for fifth grade students during the 2016-2017 School Year. L.E.A.D. will be provided in collaboration with the Lopatcong Township Police Departments, to be taught by Officer Robert Stefano. The program's vision is to create safer, healthier, communities free of drugs, bullying and violence. It will culminate with a celebration picnic in the spring.

**R-100-17 Retirement Payout:**

**BE IT RESOLVED**, that the board of Education, upon recommendation by the Superintendent, approve the retirement payout to Amy Martin, retired Librarian, for 12 years at a rate of \$450/year in the amount of \$5,400 for the 2016-2017 School Year.

**R-101-17 New Roads Schools Non Participation In Child Nutrition Programs :**

**BE IT RESOLVED**, that the board of Education, upon recommendation by the Superintendent, approve the following resolution provided by the New Roads Schools for the 2016-2017 School Year,

WHEREAS, N.J.A.C. 6A:23A-18.5 (20)(iii) Approve private school for students with disabilities has not charged students for paid and reduced meals in with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to charge students for a reduced and/or paid meal.

**R-102-17 Approve Part Time Aide Resignation:**

**BE IT RESOLVED**, that the board of Education, upon recommendation by the Superintendent, approve the resignation of Theresa Nicinski, part time aide at the elementary school, effective September 16, 2016.

**R-104-17 Approve Home Instruction:**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve Sonnie hall, Home Instructor, for Student ID# 190167 for up to 5 hours per week as per the Collective Bargaining Agreement beginning September 12, 2016...

**R-105-17 Approve Resignation:**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the resignation of Paula Hatch, Treasurer of School Monies, effective October 3, 2016.

**Roll Call:** by Donna Tolley, Business Administrator

**Motion:** by Mrs. James, second by Mr. Ruane, unanimous, motion carried Vote:8-0  
(Mr. Taggart Abstained from the Volunteers Only).

**K. FACILITIES & TECHNOLOGY**

**Resolutions R-103-17**

**R-103-17 Approve Facilities Use Request**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve facilities use requests as follows:

<i>Organization</i>		<i>Date</i>	<i>Building</i>	<i>Fees</i>		
<i>Girl Scouts</i>	<i>Monthly Meetings</i>	<i>09/06/2016 - 6/15/2017</i>	<i>MS and ES MPR</i>	<i>NO</i>		
<i>Brownie Troop</i>	<i>Monthly Meetings</i>	<i>09/14/16 - 05/10/2017</i>	<i>ES MPR</i>	<i>NO</i>		
<i>PTA</i>	<i>Orientation</i>	<i>09/14/16</i>	<i>ES MPR Hallway</i>	<i>NO</i>		
<i>PTA</i>	<i>Orientation</i>	<i>9/15/16</i>	<i>MS MPR Hallway</i>	<i>NO</i>		
<i>PTA</i>	<i>PreK &amp; K Orientation</i>	<i>09/28/16</i>	<i>ES MPR Hallway</i>	<i>NO</i>		
<i>PTA</i>	<i>Room Reps Tea</i>	<i>10/6/16</i>	<i>ES MPR</i>	<i>NO</i>		
<i>PTA</i>	<i>General PTA Mtg</i>	<i>10/4/16 &amp; 2/7/17 &amp; 5/2/17</i>	<i>MS MPR</i>	<i>NO</i>		
<i>PTA</i>	<i>Mo. Exec Bd Mtg</i>	<i>09/13/16 – 6/9/17</i>	<i>MS Library</i>	<i>NO</i>		

**Roll Call:** by Donna Tolley, Business Administrator

**Motion:** by Mr. Gallant, second by Mrs. Day unanimous, motion carried Vote: 8-0

**L. POLICY****R-106-17 Approve First Reading of Revised Regulation:**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent, approve the first reading of revised regulation for:

R-5600 – Student Discipline – Code of Conduct.

*Roll Call: by Donna Tolley, Business Administrator*

*Motion: by Mr. Taggart, second by Mrs. Day unanimous, motion carried Vote: 8-0*

**M NEGOTIATIONS - None****N. ADMINISTRATOR'S REPORT:**

Mrs. Roncoroni, Superintendent stated that Back to School went very smoothly this year. We held three days of mandatory in-service training for the staff in many areas. We held Safety and Security meetings with the Warren County Prosecutors Office reviewing procedures for various types of safety drills with the staff. Safety and Security are one of the focus goals this year for the district.

Mrs. Roncoroni also stated that she will be speaking at the Town Council Meeting to encourage the Town Council to do a resolution for NJ Transit to visit, and review possible stops along its route that could assist our 160 walkers in getting to and from school safer. We were notified by several parents that NJ Transit was no longer stopping at the old Phillipsburg High School and had no plans to travel to the new site on Belvedere Road. Some of the working parents utilized these services to get their children home safer and sooner. With few sidewalks in the heavily traveled areas of town, the additional transportation options for our community would be greatly appreciated.

Mrs. Roncoroni, stated that the walk up to the new campus is  $\frac{3}{4}$  of a mile and there are several intersections of Belvedere Road that could use a crossing guard to assist the students. One of the suggestions was to allow the students to walk from Charles St. near Luke Oil to the Pool and use their back entrance during morning arrival and afternoon dismissal. This would be much safer for the students and cut off a substantial amount of time on their route to and from school.

Mrs. Kondikoff, Principal of the Elementary School stated that the custodians and secretaries did an outstanding job in lieu of being short staffed in getting her building ready for the school year. The building looked wonderful, hallways were decorated, and the secretaries did a terrific job of getting all the student information and supplies sorted so that all the staff would be ready for the first day of school. The staff participated in three days of training and workshops and are looking forward to the new technology in their classrooms.

Mrs. Roncoroni, spoke on behalf of Mrs. Dutt, the Middle School Principal on how well her building and staff were prepared for the return of the school year. With all the staff moves, and procedure changes that were implemented and staff reductions, the first day was a success. It was one of the best opening days of her career here at Lopatcong. Thanks to all of you that made the day a success.

**O. LEGISLATIVE UPDATES:**

Mrs. Day stated that there were two legislative updates:

- 1). A3851 which allows school districts and public entities to create policies to allow for Electronic Funds Transfers instead of just check payments.
- 2). The second bill was a 2 year moratorium on school board elections on the November ballot to remain as is, and not return to early April time frame.

**P. REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE:**

Mr. Glennon stated that a week ago Friday, Phillipsburg received their certificate of occupancy from the state. Media Day is scheduled for September 7<sup>th</sup> at noon. The students two day orientation is scheduled for today and tomorrow. The public open house and dedication ceremony is scheduled for later this month. The traffic light on Belvedere Road is up and working ready for the start of school. The new high school has been a long time coming and is finally here.

**Q. ITEMS OF EMERGENT NATURE**

Comments by Board of Education members

Mr. Gallant and Mrs. Roncoroni met with Senator Michael Doherty in his Washington Office to discuss the impact of the 2% cap and the Tuition increases from our Send/Receive relationship with Phillipsburg School District. He mentioned that Senator Sweeny was working on a bill that we might be interested in. He also mentioned Cap Waivers for Districts that are receiving tuition bills higher than the 2% levy increases by law.

Mrs. Thomas stated that she had been contacted by several parents about the late notice about the Open House Dates. She asked if we could make sure that we have the information on our website where parents can find it. Most of them complained about the last minute email blast they received the evening before the event.

Mrs. Kondikoff, stated that she had mentioned it in August and that it was on all the enrollment paperwork if parents had stopped by for a packet. We will make sure that technology has it listed on the websites as well as the individual memos.

## R. PUBLIC COMMENTS

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the "Public Comment on Agenda Items" and the "Other Public Comments" sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the "Public Comment on Agenda Items" to agenda items only, and save any other questions or comments that you may have for the "Other Public Comments" portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to three (3) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the three (3) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Mr. Herzer asked about subscription busing for students especially at the new High School.

Mrs. Roncoroni stated that we had just left a committee meeting that discussed subscription bussing along with other topics. It would have to be something that the entire board would have to look into, set up policy and procedures, as well as set up a lottery since we don't even know how many people would be interested or how many seats would be available on each bus route. We would not want to have to add another bus route that would cost the district more, only use what is available on current routes.

## S. EXECUTIVE SESSION: 8:01PM

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Legal Update, and Student Matters

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

**Voice Vote:**

**Motion** by, Mrs James and second by, Mr. Ruane to go into executive session at **8:01p.m.**  
unanimous, motion carried **Vote:8-0**

**T. RECONVENE PUBLIC SESSION: 8:30PM**

**Voice Vote:**

**Motion** by, Mr. Ruane and second by Mrs. James to leave executive session at **8:30p.m.**  
unanimous, motion carried **Vote:8-0.**

**U. ADJOURNMENT: 8:30PM**

**Voice Vote:**

**Motion** by, Mr. Ruane and second by Mrs. James to adjourn the meeting at **8:30p.m.**  
unanimous, motion carried **Vote:8-0.**