



**Lopatcong Township Board of Education
Regular Meeting
July 17, 2018 Minutes**

A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT

The Regular Meeting of the Lopatcong Township Board of Education is called to order at 7:05 pm.

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Star Gazette. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ROLL CALL by Atilla Sabahoglu, Business Administrator

Present: Ernest Gallant, William Taggart, Pam Thomas, Kenney Lutz, Barbara Lance, Stephen Ruane, Matthew Herzer, Bob McFarlane

C. READING OF MISSION STATEMENT Mrs. Roncoroni, Superintendent

The Lopatcong School District, a diverse learning community, is committed to providing a safe and supportive environment that challenges each student to achieve academic excellence. Through the collaboration of dedicated staff, families and the community, the district will prepare students for success in high-school, college and careers in the 21st century.

D. PRESENTATIONS:

E. PUBLIC COMMENTS ON AGENDA ITEMS

F. REVIEW OF OFFICIAL CORRESPONDENCE:

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS (Attachment)

June 26, 2018 – Regular Meeting Minutes

June 26, 2018 – Executive Session Minutes

July 5, 2018 – Special Meeting Minutes

Voice Vote:

Motion: by Mr. Matthew Herzer, second by Mr. Ernie Gallant motion carried, Vote: 6–0–2

Against: None Abstained: Mr. Ruane, Mr. Lutz

H. COMMITTEE REPORTS

- a. Ad-hoc
- b. Education
Ms. Lance talked about the mindfulness program.
- c. Facilities and Technology
Mr. Gallant talked about the capital projects.
- d. Finance
- e. Negotiations
- f. Policy
- g. Mr. Taggart talked about PASS the trash policy.

I. FINANCE

Resolutions R-011-19 through R-016-19 will be moved in one roll call

R-011-19 Authorization for Payment of Bills (Attachment)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the bill’s list as submitted for the period June 27, 2018 through July 11, 2018 be approved as recommended by the Superintendent and School Business Administrator.

| | |
|---|---------------------------|
| Fund 10 – Current Expense | \$ 418,746.03 |
| Fund 20 – Special Revenue | 731.00 |
| Fund 30 – Capital Outlay | 0.00 |
| Fund 40 - Debt Service | 0.00 |
| Fund 60 – Food Service | 3,055.86 |
| Fund 62 - Enterprise Fund (After Care) | <u>\$ 1,827.74</u> |
| Grand Total | \$ 424,360.63 |

R-012-19 QPA Certification and District Bid Threshold

WHEREAS, Lopatcong Township Board of Education, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED, that the Lopatcong Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Mr. Atilla Sabahoglu to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

R-013-19 Approve SAIF Insurance Renewal for 2018-2019 :

BE IT RESOLVED, that the Board of Education upon recommendation of the Superintendent, approve the SAIF Insurance Renewal for 2018-2019 for property, liability, and workers compensation coverage in the amount of \$115,546.00 for the 2018-2019 school year.

R-014-19 Approve Brown & Brown benefit Advisors, Inc. for FSA Administrator :

BE IT RESOLVED, that the Board of Education upon recommendation of the group insurance broker-of-record, Brown & Brown Benefit Advisors, Inc., effective August 1, 2018 the Lopatcong Township BOE hereby approves to make the following changes to its FSA services administrator:

- Pursuant to their electronic proposal of June 7, 2018, the Board accepts the recommendation of its group insurance broker, Brown & Brown benefit Advisors, Inc. to designate AmeriFlex, LLC. As the Board’s FSA administrator.
- The Board appoints Brown & Brown Benefits Advisors, Inc. as its FSA broker-of-record.
- All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

R-015-19 Approve Surety Bond for School Treasurer for 2018-2019 :

BE IT RESOLVED, that the Board of Education upon recommendation of the Superintendent approves surety bond for Cindy Hanics in the amount of \$492 for 2018-2019.

R-016-19 Accept Submission of Individuals with Disabilities Education Act (IDEA) Grant for the 2018-2019 School Year

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the submission of the IDEA Grant in the following amounts for the 2018-2019 school year:

| | |
|----------------|-----------|
| IDEA Basic | \$158,066 |
| IDEA Preschool | \$5,288 |

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion: by Mr. Matthew Herzer, second by Mr. William Taggart, all motions carried **Vote: 8-0.**

Against: None Abstained: None.

J. EDUCATION

Resolutions R-017-19 through R-028-19 will be moved in one roll call

R-017-19 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions, unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District’s schools are appropriately staffed to provide support and instruction during the 2018-2019 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-018-19 Approve Hiring of PT Speech & Language Pathologist

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Sarah Jenning as a 0.4 FTE Speech & Language Pathologist beginning August 24, 2018 and in the amount of \$19,380.00 as per the Collective Bargaining Agreement for the 2018-2019 School Year. (Employment contingent upon satisfying necessary components of employment history as per P.L. 2018, c.5)

R-019-19 Approve Hiring of Special Education Teacher

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Micayla Pisani as a Special Education Teacher of students with multiple disabilities beginning August 24, 2018 and in the amount of \$48,450.00 as per the Collective Bargaining Agreement for the 2018-2019 School Year. (Employment contingent upon satisfying necessary components of employment history as per P.L. 2018, c.5)

R-020-19 Approve Hiring of Non-Association Support Staff

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Carmen Camunas as Administrative Assistant beginning July 23, 2018 and in the amount of \$33,092.80, prorated.

R-021-19 Approve Coordinated Transportation Contract with WCSSSD for 2018-2019.

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract for Coordinated Transportation with Warren County Special Services School District and agree that in consideration of pro-rated contract costs, plus a 4% administrative fee for the 2018-2019 school year.

R-022-19 Employee Travel and Expense Reimbursement:

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as follows:

| | | | |
|-------------|----------------|-------------------------------|----------------|
| R Roncoroni | 9/15/18-6/1/19 | Superintendent Workshop | Washington, NJ |
| N Kondikoff | 8/15/18 | Hunterdon County Ed Tech Fest | Flemington, NJ |

R-023-19 Approve Tuition Contract with Hampton Borough BOE for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the tuition contract with Hampton Borough Board of Education for Student State ID#7927835362 from August 29, 2018 through June 30, 2019 in the total amount of \$43,375.00 for the 2018-2019 school year.

R-024-19 Approve Tuition Contract with Stepping Stone School for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the tuition contract with Stepping Stone School for Student State ID# 7972914146 from September 5, 2018 through June 30, 2019 in the total amount of \$52,647.00 for the 2018-2019 school year.

R-025-19 Approve Tuition Contract with Oxford School District for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the tuition contract with Oxford School District for Student State ID# 6264277903 from September 5, 2018 through June 30, 2019 in the total amount of \$48,126.55 for the 2018-2019 school year.

R-026-19 Approve Substitute Aide for the 18-19 ESY Program

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Kelsey Sessions as a substitute aide for the 2018-19 ESY Program effective by July 24, 2018.

R-027-19 Approve Kenney Lutz to serve at Phillipsburg Board of Education

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and Board President to approve Kenney Lutz to serve as the Lopatcong representative on the Phillipsburg Board of Education effective June 1, 2018 through December 31st, 2018.

R-028-19 Approve Tuition Contract with Stepping Stone School for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the tuition contract with Stepping Stone School for Student State ID# 8090699205 from September 5, 2018 through June 30, 2019 in the total amount of \$52,247.00 for the 2018-2019 school year.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion: by Mr. Stephen Ruane, second by Mr. William Taggart, all motions carried **Vote: 7-0-1**. (Mr. Lutz Abstained from the Vote)

R-029-19 Rescind resolution# R417-18

BE IT RESOLVED, that the Board of Education, upon request of the Superintendent, rescind resolution R417-18 and change Superintendent Mrs. Rainie Roncoroni's retirement date.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion: by Mr. Stephen Ruane, second by Mr. William Taggart, all motions carried **Vote: 8-0**

R-030-19 Approval of Superintendent's new retirement date

BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Superintendent Mrs. Rainie Roncoroni's retirement date as 06/30/2019.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion: by Mr. Stephen Ruane, second by Mr. William Taggart, all motions carried **Vote: 8-0**
Against: None Abstained: None

K. FACILITIES & TECHNOLOGY

Approve Facilities Use Request
None.

L. POLICY

M. ADMINISTRATOR’S REPORT

Mrs. Roncoroni talked about the board retreat.

N. LEGISLATIVE UPDATES

Mrs. Thomas talked about NJ DOE 2018-19 figures for the school funding. She also talked about possible school safety specialist law changes. She concluded with a brief information about changes in standardized testing.

O. REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE

P. ITEMS OF EMERGENT NATURE

Resolutions R-029-19 and R-030-19 are moved to Item J.

Q. PUBLIC COMMENTS

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to three (3) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the three (3) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Mr. Angela Fallace from Greenwich Area Angels talked about the Interact Club. He requested the Board to consider to designate a teacher to start the interact club. He also talked about the scholarships available for this program.

R. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Board Candidate Interviews

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion: by Mr. Stephen Ruane, second by Mr. William Taggart, to go into the executive session at 7:52pm. **Vote: 8-0**
Against: None Abstained: None

S. RECONVENE PUBLIC SESSION

Motion: by Mr. Ruane and second by Mrs. Lance to leave executive session at 9:03pm. **Vote: 8-0**
Against: None Abstained: None

BOARD CANDIDATE NOMINATIONS AND VOTE (Replacement for Edward O’Neil):

A. Nominations:

Mrs. Sandra Moore

Voice Vote:

Motion: by Mr. Ruane, second by Mrs. Lance motion carried, **Vote: 6-2-0**
Against: Mrs. Thomas, Mr. Gallant Abstained: None
Mr. McFarlane welcomed Mrs. Sandra Moore to the Board of Education.

Mr. McFarlane thanked Mrs. Yvette Day and Mrs. Gena James for their interest on the board of education and mentioned that the next opportunity for a board seat is through the November election process.

OATH OF OFFICE FOR NEW BOARD MEMBER: Mr. Sabahoglu

Mr. Sabahoglu gave Mrs. Sandra Moore the Oath of Office as the new Board Member.

T. ADJOURNMENT

Motion: by Mr. McFarlane and second by Mrs. Thomas to adjourn the meeting at 9:09 p.m. **Vote:**

8-0

Against: None Abstained: None

Respectfully submitted,

Atilla Sabahoglu, Board Secretary