



**Lopatcong Township Board of Education
Regular Meeting
January 22, 2019 Minutes**

A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT 7:00 PM

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express Times and Star Gazette. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ROLL CALL by Atilla Sabahoglu, Business Administrator

Present: Ernest Gallant, Matthew Herzer, Barbara Lance, Stephen Ruane William Taggart, Pam Thomas, Kenney Lutz, Sandra Moore, Bob McFarlane
Absent: None

Also present Mr. John Comegno, board attorney from Comegno Law Firm.

C. READING OF MISSION STATEMENT by Mrs. Roncoroni, Superintendent

The Lopatcong School District, a diverse learning community, is committed to providing a safe and supportive environment that challenges each student to achieve academic excellence. Through the collaboration of dedicated staff, families and the community, the district will prepare students for success in high-school, college and careers in the 21st century.

D. PRESENTATIONS

Donation Presentation - Ed Kovac presented \$500 donation check to the PTA.
Student F.O.R. Presentation – Emma Schaible read her essay to the Board.

E. PUBLIC COMMENTS ON AGENDA ITEMS

None.

F. REVIEW OF OFFICIAL CORRESPONDENCE

None.

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

January 2, 2019 – Regular Meeting Minutes
January 2, 2019 – Executive Session Minutes

Voice Vote:

Motion by Mrs. Barbara Lance, second by Mr. William Taggart, *all motions carried.*

Against: None Abstained: Matthew Herzer Absent: None

H. COMMITTEE REPORTS

- a. Ad-hoc
- b. Education
- c. Facilities and Technology
- d. Finance
- e. Legislative Updates
Mrs. Thomas talked about the four bills Governor just signed. She explained some of the bills related to the school transportation including School Bus safety, Student ID cards for the school bus. She also talked about the electronic procurement.
- f. Negotiations
Mr. McFarlane stated that the Board will meet with LEA on 2/27/2019. He also mentioned that there's no answer from the Factfinder.
- g. Policy
Mr. Taggart informed that the new policy alert issued by Strauss Esmay.
- h. Reports from Phillipsburg BOE Representative
- i. PTA
Mrs. Lawler talked about the talent show and thank the Board for the talent show participation. She also talked about the purchased PTA made for the teachers and asked for more purchase requisitions.

I. FINANCE

Resolutions R-196-19 through R-199-19 will be moved in one roll call

R-196-19 Authorization for Payment of Bills (Attachment 1)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, approve the bill's list as submitted for the dates between December 31, 2018 through January 20, 2019.

Fund 10 – Current Expense	\$ 2,007,812.39
Fund 20 – Special Revenue	\$ 14,068.11
Fund 30 – Capital Outlay	\$ -
Fund 40 - Debt Service	\$ 221,484.38
Fund 60 – Food Service	\$ 22,740.14
Fund 62 - Enterprise (After Care)	\$ 3,023.48
Grand Total	\$ 2,269,128.50

R-197-19 Report of the Treasurer and Board Secretary for December 2018 (Attachment 2 and 3)

BE IT RESOLVED, that the Treasurer and Board Secretary's Financial Reports are in agreement for the month of December 2018, approved by the Board as recommended by the School Business Administrator.

R-198-19 Certification of Fund Balances

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of December 31, 2018, after review of the Secretary's monthly financial reports for December 2018 (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

R-199-19 Approve SEMI Waiver 2019-2020

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020, and

Whereas, the Lopatcong Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students and the participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2019-2020 budget year.

Now Therefore Be It Resolved, that the Lopatcong Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2019-2020 school year.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mr. Ernie Gallant, *all motions carried.*

Against: None Abstained: None Absent: None.

J. EDUCATION

Resolutions R-200-19 through R-210-19 will be moved in one roll call

R-200-19 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions, unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2018-2019 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-201-19 Approve Substitute Teachers/Aides/Nurse

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the following substitutes for 2018-2019 school year. (Employment contingent upon satisfying necessary components of employment history as per P.L. 2018, c.5).

Christopher Dix - teacher/aide
Lauren Santana - teacher/aide/nurse
Cailin Mee - teacher/aide
David Fortin - teacher and aide
Dawn Wismer - teacher/aide

R-202-19 Approve Cat in the Hat Visit for ES Students

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Cat in the Hat visit, by Mrs. Marie Dicks from NJEA for ES students on 03/01/2019.

R-203-19 Approve “Girls on the Run” Program

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the “Girls on the Run” Program for the Middle School for the 2018-2019 school year. Mrs. Cuminskey and Mrs. Barna will be volunteering their time for the program.

R-204-19 Approve Maternity Leave Replacement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Andrea Hartman as long term sub for 3rd Grade teacher, Lauren Umholtz at the substitute rate of \$90 per day for the first 20 days of employment, beginning on or about March 13, 2019 and continuing on guide on or about April 10, 2019 through on or before June 13, 2019 in the amount of \$48,450 pro-rated (BA Step Y) per the Collective Bargaining

R-205-19 Approve Field Trips for 2018-2019 (Attachment 4)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the attached field trips for the 2018-2019 school year.

R-206-19 Approve HIB Report (Attachment 5)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the HIB Report from January 3, 2019 to January 18, 2019 for the 2018-2019 school year.

R-207-19 Approve Dental Lessons to 1st and 3rd Grade

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Karoline Genung to teach dental health lessons to 1st and 3rd graders on Thursday, January 29, 2019 for the 2018-2019 school year.

R-208-19 Approve Dental Lessons to Kindergarten

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Dr. Brianne McGuinness to teach dental health lessons to Kindergarten in February, 2019 for the 2018-2019 school year.

R-209-19 Approve Unpaid Day for Mary Olsen

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves unpaid day for Mary Olsen on 1/18/2019.

Addendum R-210-19 Approve Unpaid Days for Micayla Pisani

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves unpaid days for Micayla Pisani on 1/31/2019 and 02/01/2019.

Roll Call: by Atila Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mrs. Barbara Lance, *all motions carried.*

Against: None Abstained: None Absent: None.

K. FACILITIES & TECHNOLOGY

Addendum R-211-19 Approve Facilities Use Request

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve facilities use requests as follows:

Organization	Purpose	Date	Building	Fees
West Jersey Strikers	Informational Meeting	1/29/2019	MS Library	No
L.A.A	Baseball Sign Ups	2/1/19, 2/8/19 and 2/22/19	ES Hallway	No

Roll Call: by Atila Sabahoglu, Business Administrator

Motion by Mr. Ernie Gallant, second by Mr. Matthew Herzer, *all motions carried.*

Against: None Abstained: Mr. Kenney Lutz Absent: None.

L. POLICY

M. ADMINISTRATOR’S REPORT

Mrs. Roncoroni thank PTA for the talent show. She also talked about the unannounced drill that was conducted by the State. She mentioned that it was a great success and read the letter from the State. She thanked the staff for the cooperation. She also talked about the new PARCC test and explained the changes in the test.

Mrs. Kondikoff talked about the challenges for the scheduling at the Elementary School.

Mr. Bonney talked about the School Council events and the trip. He also mentioned the MS Drama Club event that will be held on 2/21/19, 2/22/19 and 2/23/19.

N. ITEMS OF EMERGENT NATURE

Mrs. Thomas asked Mr. McFarlane to request the Ad-Hoc committee to have a meeting.

Mr. McFarlane requested the Ad-Hoc committee to have a meeting and The Ad-Hoc committee agreed.

O. PUBLIC COMMENTS

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the "Public Comment on Agenda Items" and the "Other Public Comments" sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the "Public Comment on Agenda Items" to agenda items only, and save any other questions or comments that you may have for the "Other Public Comments" portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to three (3) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the three (3) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

- Ms. Duaime talked about her teaching experience and asked the Board to finalize the contracts.
- Mrs. Raniszewski gave brief information about how she was hired to the school district and how important it is to work at this district for her. She asked the Board to consider these for the negotiations.
- Mrs. Day mentioned about a cancer patient donation and asked the Board to spread the word. She also explained how hard the Board needs to work to settle the contracts.
- Lopatcong Mayor, Mr. James Mengucci talked about the ongoing projects for the roads and the plans for repairing the parks in the near future. He also invited everybody to come to the Township meetings.

P. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Superintendent Search
Litigation Update

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by Mrs. Pam Thomas and second by Mr. Matthew Herzer to go into executive session at 7:59 p.m.

Against: None Abstained: None Absent: Mr. Stephen Ruane left at 8:00 pm.

Q. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by Mrs. Barbara Lance and second by Mr. Matthew Herzer to leave executive session at 8:47 p.m.

Against: None Abstained: None Absent: Mr. Stephen Ruane

R. ADJOURNMENT

Voice Vote:

Motion by Mr. William Taggart and second by Mrs. Pam Thomas to adjourn the meeting at 10:25 p.m.

Against: None Abstained: None Absent: Mr. Stephen Ruane



Atilla Sabahoglu, Board Secretary