



**Lopatcong Township Board of Education
Regular Meeting
June 11, 2019 Minutes**

A. CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT

Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express Times and Star Gazette. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ROLL CALL by Atilla Sabahoglu, Business Administrator

Present: Ernest Gallant, Matthew Herzer, Barbara Lance, Kenney Lutz, Bob McFarlane, Sandra Moore, Stephen Ruane, Pamela Thomas
Absent: William Taggart

C. READING OF MISSION STATEMENT by Mrs. Roncoroni, Superintendent

The Lopatcong School District, a diverse learning community, is committed to providing a safe and supportive environment that challenges each student to achieve academic excellence. Through the collaboration of dedicated staff, families and the community, the district will prepare students for success in high-school, college and careers in the 21st century.

D. PRESENTATIONS:

Teacher of the Year Recognition: Mrs. Roncoroni handed the awards to Rene Boylan from the Elementary School and to Angela Nassi from the Middle School.

LEA Student Scholarships: Michelle Balogh and Traci Ruane handed the awards to the students who received the scholarships.

NJ School Counselor Association Student Scholarship Award: Stacey Connor handed the award to Pamela Young.

Retirements: Building Principals thanked Susan Yount and Denise Cumiskey for their services to the District.

Mr. McFarlane handed the certifications to Mr. Gallant for 20 years of service as a school board member, Mrs. Lance and Mr. Herzer as a new board member and to himself as a board member.

E. PUBLIC COMMENTS ON AGENDA ITEMS

None.

F. REVIEW OF OFFICIAL CORRESPONDENCE

None.

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

May 14, 2019 – Regular Meeting Minutes

May 14, 2019 – Executive Session Minutes

Voice Vote:

Motion by Mr. Matthew Herzer, second by Mr. Ernest Gallant, *all motions carried.*

Against: None Abstained: Bob McFarlane Absent: William Taggart

H. COMMITTEE REPORTS

- a. Ad-hoc- Mrs. Thomas
None.
- b. Education- Mrs. Lance
None.
- c. Facilities and Technology- Mr. Gallant
Mr. Gallant talked about the last facilities meeting that was held on 5/28/19. The meeting topics were Spotted Lanternfly, Infrared Roof Inspection and Drainage Project.
- d. Finance- Mr. Ruane
None.
- e. Legislative Updates- Mrs. Thomas
Mrs. Thomas talked about the legislative updates including joint resolution for suicide awareness, student mental health issues, Securing Student Future Act hearing on June 3rd, 2019 and school security grant updates.
- f. Negotiations- Mr. McFarlane
None.
- g. Policy
None.
- h. Phillipsburg BOE Reporter- Mr. Herzer
Mr. Herzer talked about the last Phillipsburg BOE meeting that retirees and top 10 students presented.
- i. Teacher/Administrator Liaison- Mr. Lutz
Mr. Lutz said that the meeting will be held at the 3rd week of August 2019.
- j. Town Council Rep- Mr. Herzer
Mr. Herzer reported that the Town working on the schedule to pave more roads throughout the town.
- k. PTA Rep
Dr. Moore stated that PTA meeting was held to wrap up the school year.
- l. Warren County SBA Representative- Mr. Taggart
Mr. McFarlane said that, the last meeting was an awards meeting.
- m. NJSBA Legislative Delegate
None.

I. FINANCE**BOARD APPOINTMENTS, AUTHORIZATIONS AND ADOPTIONS FOR 2019-2020 SCHOOL YEAR**

Resolutions R-330-19 through R-348-19 will be moved in one roll call

R-330-19 Appointment of Board Officials

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the following appointments/reappointments for the 2019-2020 school year:

Board Secretary	Business Administrator
Treasurer of School Monies	Cindy Hanics
Board Attorney	Comegno Law Group
Architect of Record	Settembrino Architects
District Auditor	BKC Certified Public Accountants PC
Food Service	Maschio's Food Services, Inc.
Affirmative Action Officer	Rick Bonney
504 Committee Coordinator	Noelle Kondikoff
Purchasing Agency Compliance Officer for Affirmative Action (PACO)	Business Administrator
Right to Know Officer	Brian Fleming
Asbestos Hazard Emergency Response Act (AHERA) Representative & Management Coordinator	Brian Fleming
Safety Committee Coordinator	Brian Fleming
School Safety Specialist	Superintendent
Toxic Hazard Preparedness Officer	Brian Fleming
Attendance Officer - ES	Noelle Kondikoff
Attendance Officer - MS	Rick Bonney
School Physician	Eugene Decker, M.D.
School Insurance Agent / Risk Management Consultant	Brown & Brown
FSA Administrator	Business Administrator
Health Benefit Agency of Record	Centric Benefits Consulting
E-Rate Consultant	Adam Boyer
Integrated Pest Management Officer	Brian Fleming
Bond Disclosure Agent	Phoenix Advisors, LLC
Purchasing Agent	Business Administrator
Air Quality Designee	Brian Fleming
Safety & Health Designee	Brian Fleming
Custodian of Records (OPRA)	Business Administrator
Chemical Hygiene Officer	Brian Fleming
Substance Awareness Coordinator	Stacy Connor
Anti-bullying Specialist – Elementary School	Angela Sodtalbers
Anti-bullying Specialist – Middle School	Stacy Conner
Anti-bullying Coordinator	Superintendent

R-331-19 Authorizations of Newspapers and Legal Advertisements

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, designate the Warren Reporter, The Express-Times, The Star Gazette, and the Star Ledger (when necessary), all of which circulate in the school district, as official newspapers for legal advertising, and,

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement.

R-332-19 Petty Cash Fund

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, establish an Administrative Fund for the purpose of petty cash in the amount of \$250.00 for the 2019-2020 school year. Disposition of this account will be under the supervision of the Business Administrator.

R-333-19 2019-2020 Educational Tuition Rates

BE IT RESOLVED that the Board of Education, upon recommendation by the Superintendent, approve the following 2019-2020 tuition rates:

Regular Education:	Yearly
Pre School	\$ 3,000
Kindergarten	\$ 11,107
Grades 1-5	\$ 12,010
Grades 6-8	\$ 12,053

Special Education:	Yearly
Autism	\$ 22,000
Multiple Disabilities	\$ 19,500
Preschool PSD	\$ 13,855
Multiple Disabilities ESY	\$ 2,550
Preschool ESY	\$ 1,950

R-334-19 2019-2020 Aftercare Tuition Rates

BE IT RESOLVED that the Board of Education, upon recommendation by the Superintendent, approve the following 2019-2020 tuition rates:

Full Time Fees:	Monthly
1 st Child	\$ 260
2 nd Child	\$ 195
3 rd Child	\$ 140

Part Time Fees:	Monthly
1 st Child	\$ 195
2 nd Child	\$ 125
3 rd Child	\$ 100

Drop In Fees:	Daily
1 st Child	\$ 8

2 nd Child	\$ 4
3 rd Child	\$ 3

R-335-19 403b Retirement Plans

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, Approve the following employee paid tax sheltered annuity plans:

- a. AXA Equitable
- b. Lincoln Investment Planning, Inc.
- c. Ameriprise

R-336-19 Approve Authorization to Award Contracts Up To Bid Threshold and Set Quote Threshold

WHEREAS, the Procurement Law N.J.S.A. 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate the bid threshold in a contract year, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

WHEREAS, 18A:18A-3 also authorizes a Board of Education to establish a bid threshold of \$29,000 as determined by the Department of Community Affairs, and;

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW THEREFORE BE IT RESOLVED, that the Lopatcong Township Board of Education pursuant to the statutes cited above hereby appoints the, Business Administrator & Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the Lopatcong Township Board of Education, and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the Lopatcong Township Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to seek competitive quotations, when applicable and practicable and

award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized as a purchasing agent as determined by the Department of Community Affairs and holds a certificate attesting to same which authorizes him to issue contracts up to \$29,000 without soliciting competitive bids.

R-337-19 QPA Certification and District Bid Threshold

WHEREAS, Lopatcong Township Board of Education, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED, that the Lopatcong Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Mr. Atilla Sabahoglu to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

R-338-19 Approve Procurement of Goods and Services Through State Agencies (State Contract)

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the Lopatcong Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

WHEREAS, the Lopatcong Township Board of Education desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Lopatcong Township Board of Education hereby authorizes the Business Administrator/Board Secretary, the district purchasing agent, to make purchases of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list.

R-339-19 Cooperative Agreements with HCESC & ESCNJ:

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorize continued participation in the Hunterdon County Educational Services Commission (HCESC) and Educational Services Commission of New Jersey (ESCNJ) cooperative purchasing program

R-340-19 Bank Depository

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, name the following as official depository for savings accounts, checking accounts and investments for the 2019-2020 school year:

Investors Savings Bank, Washington, NJ

Signatures required for accounts will be as follows:

General Account - Three of the following:

President or Vice-President, Board Secretary and Treasurer

Payroll and Payroll Agency Accounts - Treasurer and Board Secretary

Student Activity Account - Board Secretary and Superintendent

Food Service Account - Board Secretary and Treasurer

Unemployment Trust Fund – Board Secretary and Treasurer

Flex Spending Account – Board Secretary and Treasurer

Health Reimbursement Arrangement – Board Secretary and Treasurer

R-341-19 Temporary Investments

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorizes the Business Administrator/Board Secretary to invest any surplus funds up to six (6) months in any bank as listed in R-340-19.

R-342-19 School Funds Investor

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves to designate the School Funds Investor as the Business Administrator/Board Secretary pursuant to 17:12B-241.

R-343-19 Chart of Accounts

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, adopts the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools for 2019-2020 School Year.

R-344-19 Implementation of the 2019-2020 School Budget

BE IT RESOLVED, that the Board of Education, authorize the Superintendent and the School Business Administrator/Board Secretary to implement the 2019-2020 school district budget, pursuant to Board, Local, and State policies and regulations.

R-345-19 Tax Payment Schedule (Attachment 1)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the attached schedule of Township tax payments for the 2019-2020 school year:

R-346-19 Pupil Records

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorizes certified school personnel to collect and maintain pupil records as required by N.J.A.C. 6A:32-7.1 – 6A:32-8.3 and Board of Education Policy 8330 “Pupil Records”.

R-347-19 Approve Lopatcong Township School District Plans & Procedures

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the following plans and procedures for the 2019-2020 school year.

- a. Integrated Pest Management (IPM)
- b. Emergency Response Plan
- c. Crisis Intervention Procedures Manual
- d. Purchasing Manual
- e. Biosecurity Plan
- f. Indoor Air Quality

R-348-19 Approve Substitute Teacher Rates of Pay for the 2019-2020 School Year

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, recommends that the Board of Education approve the recommendation to set the rates for the 2019-2020 school year as follows:

- Substitute Aide - \$80.00 day**
- Substitute Teacher - \$90.00 day – Associates Degree**
- Substitute Teacher - \$95.00 day – Bachelor’s Degree**
- Substitute Nurse - \$125.00 day**
- Custodian - \$13.00/hour**
- Secretary - \$11.00/hour**
- Lunch Room Aide - \$15.00/hour**

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Ernest Gallant, second by Mr. Matthew Herzer, *all motions carried.*

Against: None Abstained: None Absent: Mr. William Taggart

Conclusion of Annual Organization. On to regular business.

I. FINANCE

Resolutions R-349-19 through R-356-19 will be moved in one roll call

R-349-19 Authorization for Payment of Bills (Attachment 2)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, approve the bill’s list as submitted for the dates between May 13, 2019 through June 9, 2019.

Fund 10 – Current Expense	\$ 1,648,881.17
Fund 20 – Special Revenue	\$ 12,588.50
Fund 30 – Capital Outlay	\$ -

Fund 40 - Debt Service	\$ -
Fund 60 – Food Service	\$ 51,830.97
Fund 62 - Enterprise (After Care)	\$ 6,027.79
Grand Total	\$ 1,719,328.43

R-350-19 Report of the Treasurer and Board Secretary for May 2019 (Attachment 3&4)

BE IT RESOLVED, that the Treasurer and Board Secretary’s Financial Reports are in agreement for the month of May 2019, approved by the Board as recommended by the School Business Administrator.

R-351-19 Approve Line Item Transfer (Attachment 5)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, approve the budget line item transfers for May 2019.

R-352-19 Certification of Fund Balances

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of May 31, 2019, after review of the Secretary’s monthly financial reports for May 2019 (appropriations section), and upon consultation with the appropriate district officials, Lopatcong BOE is in compliance with N.J.A.C 6A:23-2.11 (c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

R-353-19 Approve Transportation Contracts with B & K Dalrymple, Inc.

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, approves the renewal of Transportation contracts with B & K Dalrymple, Inc. for the transport of Lopatcong Township students to and from school for the 2019-2020 school year for the routes as listed and under the CPI.

Multi-Contract Route#	Route Cost
3-1	\$22,985.12
2-K	\$18,353.09
2-E	\$16,012.77
2-M	\$16,012.77
4E	\$30,299.93
6-E	\$29,745.34
6-M	\$29,279.69
PHS #1	\$31,949.45
PHS #2	\$33,032.32
PHS #3	\$41,289.95
Total	\$268,960.42

R-354-19 Transfer of Current Year Surplus to Tuition Reserve

BE IT RESOLVED, that the Board of Education, pursuant to N.J.A.C. 6A:23A-14.4(3), hereby designates a transfer in an amount not to exceed \$700,000 from anticipated current year surplus to the Tuition Reserve Account at year end. The Board authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

R-355-19 Transfer of Current Year Surplus to Capital Reserve

BE IT RESOLVED, that the Board of Education pursuant to N.J.A.C. 6A:23A-14.3, hereby designates a transfer in an amount not to exceed \$2,300,000 from anticipated current year surplus into the Capital Reserve Account at year end. The Board authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

R-356-19 Authorization for New Bank Account

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorizes School Business Administrator to open a new bank account at Investors Bank for HRA (Health Reimbursement Arrangement) expenses.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mrs. Barbara Lance, *all motions carried.*

Against: None Abstained: None Absent: Mr. William Taggart

J. EDUCATION

Resolutions R-357-19 through R-372-19 and Addendum R-377-19 through R-383-19 will be moved in one roll call

R-357-19 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions, unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2018-2019 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-358-19 Approve Home Instruction for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Amy Harman for home instruction up to 5 hours per week for student ID# 7359492881 effective June 6, 2019 for the 2018-2019 school year.

R-359-19 Approve ESY Child Study Team Supervisor for 2019-2020

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the contract for Laura Newman, from Newman Associates, beginning July 1, 2019 ending August 31, 2019 ESY Program for a total of 60 hours \$65.00 per hour not to exceed \$3,900.00 for the 2019-2020 school year.

R-360-19 Approve Contract for ESY OT Services for Karen Pereira for 2019-2020

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approves Karen Pereira, as a contractor for ESY OT services from July 1, 2019 thru August 2, 2019 at the rate of \$75.00 per hour on an as needed basis for the 2019-2020 school year.

R-361-19 Approve ESY LDTC Services

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Giaimo Educational Consulting LLC as the ESY LDTC for Meetings, Evaluations and Reports, on an as needed basis not to exceed \$1,500.00 from July 1, 2019 until August 31, 2019 for the 2019-2020 school year.

R-362-19 Approve ESY Behavioral Services

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves NMH Behavioral Analysis as the ESY Behavioral for Meetings, Evaluations and Reports, on an as needed basis not to exceed \$650 from July 1, 2019 until August 31, 2019 for the 2019-2020 school year.

R-363-19 Approve Summer ESY Staff

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the ESY staff below;

Staff Member	Position	Hours	Rates
Micayla Pisani	Preschool Teacher	12 hrs/wk	\$40/ per hour as per the CBA*
Tara Dragotta	MD Elem Teacher	17 hrs/wk	\$40/ per hour as per the CBA*
Heather Weidlick	MD Middle Teacher	13 hrs/wk	\$40/ per hour as per the CBA*
Elizabeth Mansfield	MD Middle Teacher	17 hrs/wk	\$40/ per hour as per the CBA*
Russa Nullstadt	MD Middle Teacher	17 hrs/wk	\$40/ per hour as per the CBA*
Jessica Garcia	Preschool Aide	11 hrs/wk	\$16/Hour
Madeline Barbati	Preschool Aide	11 hrs/wk	\$16/Hour
Donna Herzer	Preschool Aide	11 hrs/wk	\$16/Hour
Anna Grundt	MD ES Aide	16 hrs/wk	\$16/Hour
Rebecca Johnson	MD ES Aide	16 hrs/wk	\$16/Hour
Tammy Baillie	MD ES Aide	16 hrs/wk	\$16/Hour
Sheila Cahill	MD MS Aide	16 hrs/wk	\$16/Hour
Kim Pettinnelli	MD MS Aide	16 hrs/wk	\$16/Hour
Kathleen Horsch	MD MS Aide	16 hrs/wk	\$16/Hour
Andrea Hartman	1:1 Aide	16 hrs/wk	\$16/Hour
Timothy Reber	1:1 Aide	16 hrs/wk	\$16/Hour
Betsy Fania	Nurse	As needed	\$40/Hour
Lauren Santana	Nurse	As needed	\$40/Hour
Sarah Jennings	Speech	As per IEP	\$40/ per hour as per the CBA*
Jocelyn Hayes	Speech	As per IEP	\$40/ per hour as per the CBA*

Lisa Zittis	CST	As needed	*(not to exceed 35 hrs)
Kelsey Sessions	CST	As needed	*(not to exceed 35 hrs)
Elaine Giamo	CST	As needed	*(not to exceed 35 hrs)
Jessica Verrelli	CST	As needed	*(not to exceed 35 hrs)
Rene Boylan	Sub	As needed	Sub Rate
Heather Weidlick	Sub	As needed	Sub Rate
Melissa Yeisley	Sub	As needed	Sub Rate
Rebecca Johnson	Sub Aides	As needed	Sub Rate
Eleni Burd	Sub Aides	As needed	Sub Rate
Kelsey Sessions	Sub Aides	As needed	Sub Rate
Stephanie Parmese	Sub Aides	As needed	Sub Rate

R-364-19 Approve SY LDTC Services

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Giamo Educational Consulting LLC as the SY LDTC for Meetings, Evaluations and Reports, on an as needed basis not to exceed \$15,000.00 from Sept 1, 2019 until June 30, 2020 for the 2019-2020 school year.

R-365-19 Approve Shared Librarian with Alpha for 2019-2020

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Patricia Cote as shared librarian with Alpha for 0.20 FTE (salary and benefits) in the amount of \$11,414 for 2019-2020 school year.

R-366-19 Approve Danielson Framework 2019-2020

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the Danielson Framework Model and the New Jersey Principal Evaluation for Professional Learning for the 2019-2020 School Year.

R-367-19 Approve MOA with Community Prevention Resources of Warren County 2019-2020 (Attachment 6)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the MOA with Community Prevention Resources of Warren County for the 2019-2020 School Year.

R-368-19 Approve HIB Report (Attachment 7)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the HIB Report from May 13, 2019 to June 7, 2019 for the 2018-2019 school year.

R-369-19 Approve Unpaid Day

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves unpaid day for Amy Elphick on 6/04/19.

R-370-19 Approve Unpaid Days

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves unpaid days for Margaret Fehnel on 5/22/19 and 5/23/19.

R-371-19 Approve the USDA and the NJDA Lanternfly Survey

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the USDA and the NJDA to survey both Middle School and Elementary School properties to identify the lanternfly and preform treatment at no cost to the District.

R-372-19 Employee Travel and Expense Reimbursement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves employee travel and expense reimbursement as follows:

Travel Reimbursement Requests						
Name	Date(s)	Purpose	Mileage Parking & Tolls	Lodging	Registration Fee	Total
Noelle Kondikoff	7/25/2019	The Role of the School Climate Team	\$29.76	0	0	\$29.76

Addendum R-377-19 Approve Substitute Teachers/Aides/Nurse

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the following substitutes for 2018-2019 school year. (Employment contingent upon satisfying necessary components of employment history as per P.L. 2018, c.5).

April Ientile – Substitute Nurse

Addendum R-378-19 Approve Tuition Contract with Stepping Stone School for 2019-2020

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the tuition contract with Stepping Stone School for Student State ID# 7972914146 from September 4, 2019 through June 30, 2020 for \$48,450.60 and from July 2019 through August 2019 for \$8,090.10. The total tuition charge will be \$56,630.70 for 2019-2020 school year.

Addendum R-379-19 Approve IDEA Grant Amendment for 2018-2019

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, approve IDEA grant amendment for the 2018-2019 school year.

Addendum R-380-19 Accept Board Member’s Resignation

BE IT RESOLVED, that the Board of Education accepts Mr. William Taggart’s resignation from Lopatcong Board effective June 11, 2019.

Addendum R-381-19 Approve Donor's Choose Submission

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Amanda Wayne to submit the following items for donations received through Donor's Choose for the 2019-2020 school year to implement flexible seating in the classroom in the amount of \$757.96.

- * Rectangular Carpet
- * Round Carpet
- * Flex Space Comfy Floor Seat

Addendum R-382-19 Approve 8th Grade Drug and Alcohol Awareness Presentation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves an 8th Grade drug and alcohol awareness assembly presented by Community Prevention Resources of Warren County on June 12 at the Lopatcong Middle School.

Addendum R-383-19 Approve Hidden in Plain Sight Parent Presentations

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves Hidden in Plain Sight parent presentations sponsored by Community Prevention Resources of Warren County, Prevention Connections (Family Guidance) and South Warren Municipal Alliance. Presentations will take place at the Middle School on June 12 at 6:30 pm and on June 13 at 9:45 am.

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mrs. Barbara Lance, *all motions carried.*

Against: Mr. Gallant and Mrs. Thomas for R-380-19. Mr. Ruane for R367-19 Abstained: Mr. Herzer for R-363-19 Absent: Mr. William Taggart

K. FACILITIES & TECHNOLOGY

R-373-19 Approve Facilities Use Request

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves facilities use requests as follows:

Organization	Purpose	Date	Building	Fees
LAA	Football Sign Ups	05/22/19 to 6/4/19	MS Front Foyer	No

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mrs. Barbara Lance, *all motions carried.*

Against: Mr. Gallant and Mrs. Thomas for R-380-19. Mr. Ruane for R367-19 Abstained: Mr. Herzer Absent: Mr. William Taggart

L. POLICY

Resolutions R-374-19 and R-376-19 will be moved in one roll call

R-374-19 Approve SECOND Reading and Adoption of New Policies and Regulations

- 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- R2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- R5330.04 – Administering an Opioid Antidote (M)

R-375-19 Approve SECOND Reading and Adoption of Revised Policies and Regulations

- 5330.04 – Administering an Opioid Antidote (M)
 - 7510 – Use of School Facilities
 - R7510 – Use of School Facilities
 - 8420 – Emergency and Crisis Situations (M)
 - R8420 – Emergency and Non-Fire Evacuation Plan (M)
- R8420.01 – Fire and Fire Drills (M)
- R8420.02 – Bomb Threats and/or Threats of Violence (M)
- R8420.03 – Natural Disasters and Man-Made Catastrophes (M)
- R8420.04 – Kidnapping (M)
- R8420.05 – Asbestos Release (M)
- R8420.06 – Accidents to and from School (M)
- R8420.07 – Lockdown Procedures (M)
- R8420.10 – Active Shooter (M)

R-376-19 Approve FIRST Reading of Revised Policies and Regulations

Bylaw 0164 – Conduct of Board Meetings

Roll Call: by Atilla Sabahoglu, Business Administrator

Motion by Mr. Matthew Herzer, second by Mrs. Barbara Lance, *motions R-374 and R-375 carried. Motion R-376-19 didn't pass.*

Against: All members for R-376-19. **Abstained:** None **Absent:** Mr. William Taggart

M. ADMINISTRATOR'S REPORT

None.

N. ITEMS OF EMERGENT NATURE

None.

O. PUBLIC COMMENTS

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the "Public Comment on Agenda Items" and the "Other Public Comments" sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Lopatcong. In that respect, please limit your comments or questions during the "Public Comment on Agenda Items" to agenda items only, and save any other questions or comments that you may have for the "Other Public Comments" portion of the meeting.

During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to three (3) minutes in length so that other members of the public who wish to speak may have an opportunity to do so. Additional time may be afforded to a speaker at the sole discretion of the presiding Board Officer;
5. The presiding Board Officer will advise each speaker when the three (3) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and

7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

None.

P. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Superintendent Evaluation
HIB

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by Mr. Matthew Herzer and second by Mr. Ernest Gallant to go into executive session at 8:27 p.m.

Against: None Abstained: None Absent: William Taggart

Q. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by Mr. Mathew Herzer and second by Mr. Ernest Gallant to leave executive session at 9:15 p.m.

Against: None Abstained: None Absent: William Taggart

R. ADJOURNMENT

Voice Vote:

Motion by Mathew Herzer and second by Mrs. Barbara Lance to adjourn the meeting at 9:17 p.m.

Against: None Abstained: None Absent: William Taggart



Atilla Sabahoglu, Board Secretary