

Lopatcong Township School District

Dr. Debra Mercora, Superintendent

Lopatcong Township Elementary School

Eric S. Renfors, Interim Principal
263 Route 57
Phillipsburg, New Jersey 08865
Phone: 908-859-0800
Fax: 908-213-1339



Lopatcong Township Middle School

Richard A. Bonney, Principal
321 Stonehenge Drive
Phillipsburg, New Jersey 08865
Phone: 908-213-2995
Fax: 908- 213-0373

Employment Opportunity Part-Time Paraprofessionals

Posting Date: On-Going

Position Specifics: Part-Time Paraprofessionals

Start Date: TBD

Mandatory Qualifications

- 60 College Credits, an Associate's Degree or a valid Praxis ParaPro Assessment Certificate
- Strong interpersonal, communication and organization skills
- Flexibility and the ability to work with various staff members on a daily basis
- Ability to work with students with disabilities
- Required criminal history check and proof of U.S. citizenship or resident alien status

Desired Qualifications

- Substitute Certificate
- Teaching Certificate or Special Education Certificate
- Classroom experience
- Knowledge in developmentally appropriate practices

Job Description

- Assist and work with students under the supervision and at the direction of the special education teacher.
- Support staff members under the direction of the classroom teacher.
- Assist, when appropriate, in loading and unloading the students with special needs from transportation buses or vans.
- Help with the supervision of children on field/class trips planned by the teacher.
- Attend, as needed, staff meetings and professional development activities.
- Other duties, as requested by building administration

Salary: As per the current Collective Bargaining Agreement

Respond to: Please send resume, certification and letter of interest to:
Dr. Debra Mercora, Superintendent *and* Mrs. Laura Newman
mercorad@lopatcongschool.org newmanl@lopatcongschool.org
Indicate "Paraprofessional Candidate" in subject line

Deadline: Until position(s) are filled.