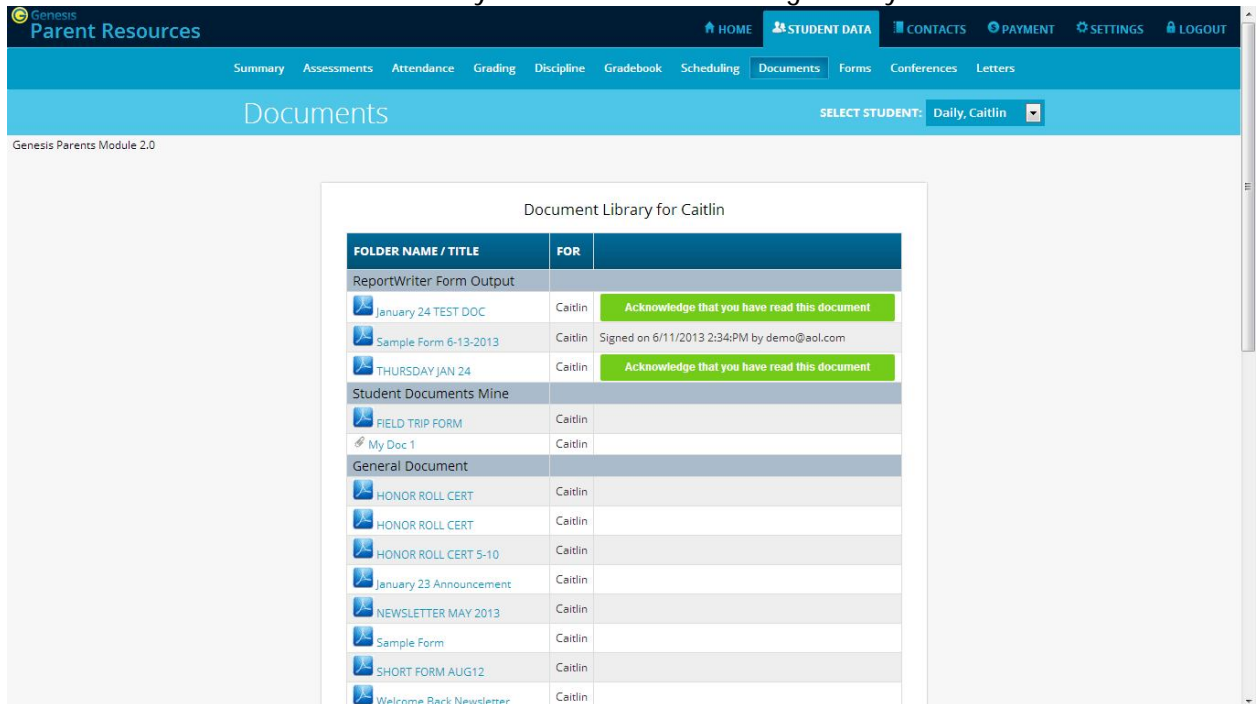


# Documents

The Documents screen lists documents that the school or district has linked to your student’s record. You can view these and maybe asked to acknowledge that you have read one of them:



The documents you have access to are displayed in the “Document Library” list on this screen:



### Download and View a Document

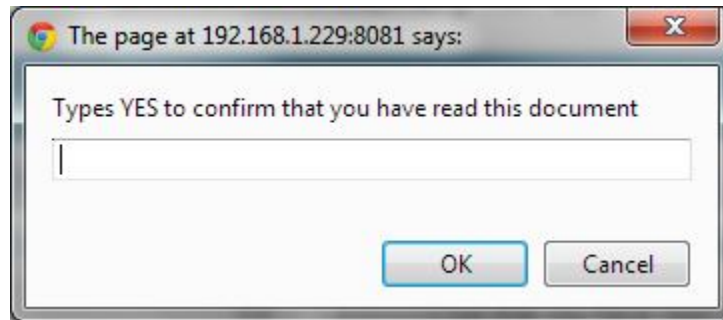
To download and view a document listed on this screen, click the PDF icon. This displays the contents of the selected document.

### Acknowledge that you have read the Document – This is “signing” the document

To acknowledge that you have read the corresponding document, click the

**Acknowledge that you have read this document**

button. This causes a confirmation dialog to appear:



You must type the word **YES (all in capital letters)** into this dialog box and click the **OK** button to acknowledge that you have read the corresponding document.

**WARNING:** Clicking the **Acknowledge that you have read this document** button and entering YES into the prompt is a **legal** acknowledgement that you have read the document.

Once you have acknowledged reading the document, the button is no longer displayed:

