Lopatcong Township Board of Education
Resolutions – April 12, 2011

a. Education

R-212-11 **Hire Classroom Aide**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the emergent hiring of Melissa Loukas as a part-time classroom aide at the rate of $15 per hour for 3.5 hours per day effective April 13, 2011.

Roll Call Vote:

R-213-11 **Substitutes for 2010-2011**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2010-2011 school year as attached.

Roll Call Vote:

R-214-11 **Field Trips**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following field trips:

Grade	Destination	Date	Company	Amount
Pre-K/K	PHS Barnyard Day	5-05-11	B&K Dalrymple	$170.00
4	Lopat MS	5-23-11	B&K Dalrymple	$100.00
3	Lopat MS	5-24-11	B&K Dalrymple	$100.00
Band	Lopat ES	5-27-11	B&K Dalrymple	$50.00
599 Club	Lopat ES	6-07-11	B&K Dalrymple	$50.00
Solar Cars	New Providence MS	5-16-11	Snyder Bus	$290.00
		Rain date 5-27-11		
Enrichment	Great Meadows MS	4-06-11	B&K Dalrymple	$225.00
Enrichment	North Warren Reg.	4-13-11	Snyder Bus	$250.00

Roll Call Vote:

R-215-11 **Volunteers for 2010-2011**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve volunteers for the 2010-2011 school year as presented.

Vote:

R-216-11 **Reduction in Force**

Motion by , second by ,

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may "reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;"

WHEREAS, for reasons of economy, specifically the fact that the 2011-2012 budget will result in a shortfall if certain positions are not eliminated and/or modified;

WHEREAS, based upon the foregoing the Lopatcong Township Board of Education finds it advisable to reorganize and/or restructure certain staff positions through a reduction in force;

IT IS HEREBY RESOLVED by the Lopatcong Township Board of Education as follows:

1. That the following teaching staff positions are hereby eliminated and/or modified as a result of a reduction in force:
   a. One (1) Elementary School Library Media Specialist position is reduced from a full-time position to a four (4) day per week, or .8 position;
   b. One (1) Middle School Library Media Specialist position is reduced from a full-time position to a three (3) day per week position, or .6 position.
2. That the affected employees will promptly receive appropriate notification of their employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employees.

Roll Call Vote:

R-217-11 **Abolish Reading Specialist/BSI Coordinator Positions**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, hereby abolishes the Reading Specialist/BSI Coordinator Positions at both the Elementary School and the Middle School effective July 1, 2011.

Vote:

R-218-11 **Student to Volunteer**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Kelly Weeks, a Phillipsburg High School student to volunteer during the 2011-2012 school year in the classrooms of the Lopatcong Elementary School through the Phillipsburg High School Volunteer Release Program.

Vote:

R-219-11 **Student Observation Hours**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Melissa Lake to observe for 6 hours through DeSales University in Heather Weidlick's classroom.

Vote:

b. Facilities and Technology

R-220-11 **Facility Use Request**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve facility use requests for the 2010-2011 school year as follows:

Elementary School:

Organization	Date	School Area
Busy Bee Learning Center	6/24	APR
PTA	4/7 and 4/8	APR

Middle School:

Organization	Date	School Area
Summer Recreation	6/27 – 8/5	Gym(as needed)
Stateliner Soccer	4/25 and 5/3	Gym

Vote:

R-221-11 **Award Contract for Construction Project**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, award a contract to CMG of Easton, Inc. who is the responsive low bidder for bids opened on March 31, 2011 for State Project #2790-050-09-1001 entitled Lopatcong Elementary School Renovation and Alteration Project as follows:

Base Bid	$748,300
Alternate Bid #1 (Deduct)	- $ 44,580
Total Contract Award	**$703,720**

Roll Call Vote:

c. Finance

R-222-11 **Transportation Agreement with Warren County Special Services School District**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, enter into an agreement with Warren County Special Services School District for joint/coordinated transportation services for the 2011-2012 school year for special education, regular education and/or non-public transportation services for an administrative fee of 4% of the contract cost as per the attached agreement.

Roll Call Vote:

R-223-11 **Transportation Agreement with the Sussex County Regional Cooperative**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, enter into an agreement with the Sussex County Regional Cooperative for joint/coordinated transportation services for the 2011-2012 school year for special education, regular education and/or non-public transportation services for an administrative fee of 4% of the contract cost as per the attached agreement.

Roll Call Vote:

R-224-11 **Tuition Contract with Lambertville Board of Education**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the acceptance of one Lambertville student, State I.D.# 6593692535, in the Kindergarten Program effective March 7, 2011 and to approve a tuition contract with the Lambertville Board of Education in the amount of $33.33 per day for the remainder of the 2010-2011 school year for a total of $2,266.44.

Roll Call Vote:

R-225-11 **Tuition Contract with Phillipsburg Board of Education**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the placement of one Lopatcong student, State I.D.# 6990979455, in the Behavior Disabilities Program at Phillipsburg High School effective January 26, 2011 and to approve a tuition contract with the Phillipsburg Board of Education in the amount of $20,659 for the 2010-2011 school year prorated for a total of $10,742.70.

Roll Call Vote:

R-226-11 **Tuition Contract with Phillipsburg Board of Education**

Motion by , second by

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the placement of one Lopatcong student, State I.D.# 3659646422, in the Behavior Disabilities Program at Phillipsburg High School effective August 30, 2011 through February 28, 2011 and to approve a tuition contract with the Phillipsburg Board of Education in the amount of $20,659 for the 2010-2011 school year prorated for a total of $12,395.40.

Roll Call Vote:

R-227-11 **Home Instruction Services at Touchstone Hall**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, an agreement for home instruction services with the Bergen County Special Services School District for the 2010-2011 school year for student State ID#6592894029 effective October 4, 2010 through January 4, 2011 for a total cost of $6,480.

Roll Call Vote:

R-228-11 **Transfer of Uncommitted Funds**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the transfer of uncommitted funds within the 2010-2011 school year budget in the amount of $26,073.

Roll Call Vote:

R-229-11 **Employee Travel and Expense Reimbursement**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

Roll Call Vote:

R-230-11 **Appoint Escrow Agent**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, after completing a Request for Proposal Process, appoint Bank of New York as the Escrow Agent for the Bond Refunding for a fee of $500 to be paid from the proceeds.

Roll Call Vote:

R-231-11 **Appoint Verification Agent**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, after completing a Request for Proposal Process, appoint Causey, Demgen & Moore, Inc. as the Verification Agent for the Bond Refunding for a fee of $1,300 to be paid from the proceeds.

Roll Call Vote:

d. Policy

R-232-11 **First Reading of Revised Policy**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, adopt on first reading, the following policy:

Policy Number	Title
0141.01	Board Members and Term
1230	Superintendent Duties
1522	School-Level Planning
2340	Field Trips
R2340	Field Trips
2440	Summer Session
R2440	Summer Session
R3144	Certification of Tenure Charges
6150	Tuition Income
6220	Budget Preparation
6311	Contracts for Goods or Services Funded by Federal Grants
6820	Financial Reports

Roll Call Vote:

R-233-11 **First Reading of New Policy**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, adopt on first reading, the following policy:

Policy Number	Title
5561	Use of Physical Restraint
R5561	Use of Physical Restraint

Roll Call Vote:

R-234-11 **Second Reading of Revised Policy**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, adopt on second reading, the following policy:

Policy Number	Title
R8600	Pupil Transportation

Roll Call Vote:

Executive Session

Motion by , second by ,

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

Be it, RESOLVED, that the Lopatcong Township Board of Education, hereby recesses into executive session at pm to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee
2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege

Be it, FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

And be it, FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Vote:

Addendum

a. Education

R-235-11 **Professional Development Plan**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2011-2012 Professional Development Plan for submission to Warren County Office of Education.

Vote:

R-236-11 **Student Practicum**

Motion by , second by ,

Be it, Resolved, that the Board of Education, upon recommendation by the Superintendent, authorize Tammi Sarnoski to conduct a student practicum with the Lopatcong Township School District under the Supervision of Mrs. Vicki Pede as the Child Study Team Director.

Roll Call Vote:

R-237-11 **Abolish Lunchroom Supervisor Positions**

Motion by , second by ,

Be it, Resolved, that the Board of Education, upon recommendation by the Superintendent, hereby abolishes the Lunchroom Supervisor Positions at both the Elementary School and the Middle School effective July 1, 2011.

Vote:

b. Facilities and Technology

R-238-11 **Disposition of Property**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, authorize the disposition of computer equipment which is considered obsolete according to the district's approved Technology Plan:

Cisco 4400 Series Wireless LAN Controller to be sold as a trade-in for $2000

HP 17" CRT Monitors to be recycled with EZPC Recycling

Roll Call Vote:

c. Finance

R-239-11 **Appoint COBRA Administrator**

Motion by , second by ,

Be it, RESOLVED, that the Board of Education, upon recommendation by the Superintendent, appoint Ameriflex as the district's third party COBRA Administrator effective June 1, 2011.

Roll Call Vote: