Lopatcong Township Board of Education
Minutes – October 14, 2014

President Taggart called the meeting to order on October 14, 2014 at 7:02 p.m.

The Pledge of Allegiance was recited by all present.

ROLL CALL
Present: Ernest Gallant, Terry Glennon, Bruce Hall, Robert McFarlane, Lee Rozycki, and William Taggart
Arrived at 7:15 p.m.: David Corrado
Absent: Yvette Day

OPENING STATEMENT - *Mr. Bauer read the Opening Statement*

READING OF MISSION STATEMENT - *Mr. Taggart read the Mission Statement*

Motion by Lee Rozycki, second by Ernest Gallant,

R-152-15 APPOINTMENT OF BOARD MEMBER
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, appoint Mrs. Gena James to the Lopatcong Township Board of Education effective immediately.

Mrs. Gena James was sworn in as the new Board member.

PRESENTATION – NJASK Scores Presentation – *postponed to the November 11, 2014 meeting*

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

REVIEW OF OFFICIAL CORRESPONDENCE - *None*

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS
Motion by Terry Glennon, second by Bruce Hall,

July 22, 2014 Executive Session Meeting Minutes
August 26, 2014 Regular Meeting Minutes
August 26, 2014 Executive Session Meeting Minutes
September 9, 2014 Regular Meeting Minutes

Voice Vote:
Lee Rozycki abstained on the August 26, 2014 Regular Meeting Minutes and the August 26, 2014 Executive Session Meeting Minutes.
Gena James abstained on all of the Meeting Minutes.
All in Favor
Motion Carried

FINANCIAL

There was a blanket motion on R-115-15 through R-116-15 on motion by Terry Glennon, second by Bruce Hall,

R-115-15 Authorization for Payment of Bills

BE IT RESOLVED, that the bills list as submitted for the period September 10, 2014 – October 14, 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,977,054.09**
Fund 20 – Special Revenue	**22,476.24**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,276.39**
Grand Total	**$2,001,806.72**

R-116-15 FINANCIAL REPORTS

Report of the Treasurer and Board Secretary

BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the months of July 2014 and August 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for August 2014 - None

Approve Food Service Fund Bill List - None

ROLL CALL VOTE:

Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Abstained: Gena James
Motion carried

EDUCATION

There was a blanket motion on R-117-15 through R-146-15 and R-149-15 on motion by Terry Glennon, second by Robert McFarlane,

R-117-15 Approve HIB Report

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from September 9, 2014 – October 14, 2014 as attached.

R-118-15 Employee Travel and Expense Reimbursement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-119-15 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-120-15 Approve Substitutes for 2014-2015

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-121-15 Approve Revised Maternity Leave

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised maternity leave for Mrs. Cortney Piccolo, beginning September 10, 2014 through January 1, 2015.

R-122-15 Approve Revised Maternity Leave Position

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised Maternity Leave Position for Mrs. Jessica Piazza retroactive to September 10, 2014.

R-123-15 Accept Staff Member Resignation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mrs. Kelly Garlitz, LDTC, with regrets, effective November 17, 2014.

R-124-15 Accept Staff Member Retirement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the retirement of Ms. Marsha Torine, with regrets, effective July 1, 2015.

R-125-15 Accept Staff Member Resignation

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mrs. Melissa Loukas-Yeisley, as a classroom aide, effective November 20, 2014.

R-126-15 Approve Hiring Maternity Leave Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Mrs. Melissa Loukas-Yeisley for a Maternity Leave Position commencing November 21, 2014 through March 30, 2015 which includes one day of shadowing.

R-127-15 Accept Custodian Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mr. Robert Plimpton, Custodian. Mr. Plimpton's last day will be October 15, 2014.

R-128-15 Approve Hiring of Custodian
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Matthew Maslonka as a Custodian at the Elementary School at a rate of $15.91 per hour.

R-129-15 Approve Additional Administrative Hours
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the increase of Mrs. Laura Newman's hours, from 25 to 40 per week, to act as Elementary Building Administrator for Mrs. Noelle's Kondikoff's maternity leave, from November 15, 2014 through April 1, 2015.

R-130-15 Approve Hiring of Personal Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Krista Tietjen as a Personal Aide, for student state ID#4067269550, at the elementary school, at a rate of $15.91 per hour.

R-131-15 Approve Student Observer for Middle School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve 15 observation hours for Miss Brittany Moyle, student of Warren County Community College, at the middle school, upon completion of the HIB training.

R-132-15 Approve Student Observer for Middle School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve 15 observation hours for Miss Brianna O'Brien, student of Warren County Community College, at the middle school.

R-133-15 Approve Student Observer for Elementary and Middle School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve 13 observation hours for Miss Glenna Weeks, student of Warren County Community College, at the elementary and middle schools, in regular &/or special education classes.

R-134-15 Approve Tuition Contract with Phillipsburg School District – BD Student
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the Phillipsburg School District for student state ID# 8509378056 in the amount of $24,751.00 for the 2014-2015 school year.

R-135-15 Approve Tuition Contract with Phillipsburg School District – LLD Student
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the Phillipsburg School District for student state ID# 6588772358 in the amount of $20,728.00 for the 2014-2015 school year.

R-136-15 Approve Contract with NJCIE for Consultative Services
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the New Jersey Coalition for Inclusive Education, Inc. for on-site coaching and training to support inclusive practices during the 2014-2015 school year, in the amount of $7,200.00 paid with NCLB funds.

R-137-15 Approve LinkIt! Professional Development Training
BE IT APPROVED, that the Board of Education, upon recommendation by the Superintendent, approve 3 on-site Professional Development training days in the amount of $2,400.00, which includes free webinars as needed, paid with NCLB funds.

R-138-15 Approve Contract for Transportation with WCSSSD
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract for Transportation with Warren County Special Services School District for the 2014-2015 school year as attached.

R-139-15 Approve Service Agreement with Honeywell Building Solutions
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the one-year Service Agreement with Honeywell Building Solutions in the amount of $6,213.00 effective October 1, 2014.

R-140-15 Approve Distribution of the Pride Survey
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the distribution of the Pride Survey from the Coalition for Healthy and Safe Communities to the 6th and 8th grade students upon receipt of written consent from the parent.

R-141-15 Approve Visitors from the Rotary Club
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve visitors from the Rotary Club to distribute dictionaries to the 3rd grade students at a date in October to be determined.

R-142-15 Approve Visitors from Family Guidance
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve visitors from Family Guidance for the Learning for Life Grant Program, in its third year at the Middle School, for the 2014-2015 school year.

R-143-15 Approve Visitors from Warren Technical School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a presentation by Warren Technical School to the 8th Grade students on Tuesday, October 21, 2014.

R-144-15 Approve Horizontal Salary Guide Movement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Horizontal Salary Guide Movement, effective October 1, 2014 as follows:

Name	**New Locator**
Stacie Behme	BA+30 step OO
Lauren Beruta	MA step VV
Stephen Genzale	BA+30 step OO
Lisa Roberts	BA+15 step NN
Valerie Turker	BA+15 step VV

R-145-15 Acknowledge the Data Submission for the Electronic Violence and Vandalism Reporting System(EVVRS)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, acknowledge the data submitted for the Electronic Violence and Vandalism Reporting System (EVVRS) for Report Period Two, January 1, 2014 through June 30, 2014 and Harassment and Bullying – Investigations, Trainings and Programs (HIB-ITP) for Report Period Two, January 1, 2014 through June 30, 2014.

R-146-15 Approve Volunteers for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the list of Volunteers for the 2014-2015 school year as attached.

R-149-15 Approve Field Trip
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the field trip as attached.

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Bob McFarlane, and Lee Rozycki,
No: None
Abstained: Gena James abstained on all
William Taggart abstained on R-146-15
Motion carried

POLICY - *None*

FACILITIES & TECHNOLOGY
There was a blanket motion on R-147-15 through R-148-15 on motion by Terry Glennon, second by Robert McFarlane,

R-147-15 Facilities Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the facilities use requests as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
Special Olympics Basketball	October 22, 2014 – February 2, 2015	Elementary
Elementary Physical Education Department	October 24, 2014-October 31, 2014	Elementary
Lopatcong Athletic Association - Wrestling	November 1, 2014 – March 30, 2015	Elementary
* Lopatcong Athletic Association - Basketball	November 2, 2014 – April 18, 2015	Elementary & Middle *with $10,000 in overtime

R-148-15 Approve Listing of Delaware Park Building for Public Sale

WHEREAS, the Lopatcong Township School District Board of Education ("Board") desires to sell at public sale the property located at Park Square, Lopatcong, Block 22, Lot 9 ("Property"); and

WHEREAS, the Board shall submit a written request to the Division of Administration and Finance within Department of Education ("Division") for the Property to be disposed of thru sale, with a copy to the Executive County Superintendent, who shall make recommendation to the Division; and

WHEREAS, pursuant to N.J.S.A. 18A:20-6 *et seq.* ("Sale at Public Sale"), the Board shall sell at public sale, lands or rights or interests therein, to the highest bidder, upon advertisement of the sale in a newspaper published in the district at least once a week for two weeks prior to the sale; and

WHEREAS, pursuant to N.J.S.A. 18A:20-7 *et seq.* ("Sale at Fixed Minimum Price, Rejection of Bids"), the Board may by resolution, without fixing a minimum price, provide that upon completion of the public sale, the highest bid made thereat shall be subject to acceptance or rejection by the Board; and

WHEREAS, the Sale at Fixed Minimum Price, Rejection of Bids states that acceptance or rejection of the highest bid by the Board shall be made no later than the second regular meeting of the Board following the sale of the Property, and should the Board fail or refuse to accept or reject the highest bid, the bid shall be deemed to be rejected;

IT IS HEREBY RESOLVED, that the Property is to be sold at public sale without the Board having to pay any real estate commission of the sale of the Property; and

IT IS FURTHER RESOLVED, that the Property is being sold "as is" with no promises or warranties concerning the physical condition, environmental condition, or permitted uses of the property; and

IT IS FURTHER RESOLVED, that the Board will deliver a Bargain and Sale Deed to the successful bidder upon approval by the Board of the bid and upon payment in cash, certified or cashier's check of the full amount of the purchase price, and upon payment of an additional $500.00 for the preparation of transfer documents.

This resolution will take effect immediately on this 14th day of October, 2014.

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Abstained: Gena James
Motion carried

Motion by Ernest Gallant, second by Lee Rozycki,

R-150-15 <u>Approve Travel and Expense Reimbursement – Board #1</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Travel and Expense Reimbursement as attached.

ROLL CALL VOTE:
Yes: David Corrado, Bruce Hall, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Abstained: Ernest Gallant, Terry Glennon, and Gena James
Motion carried

Motion by Ernest Gallant, second by Lee Rozycki,

R-151-15 <u>Approve Travel and Expense Reimbursement – Board #2</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Travel and Expense Reimbursement as attached.

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Gena James, and Lee Rozycki.
No: None
Abstained: Bob McFarlane and William Taggart
Motion carried

<u>NEGOTIATIONS</u> – *None*

<u>ADMINISTRATOR'S REPORT</u> *– Given by Jeanene Dutt in Rainie Roncoroni's absence: There will be a Community breakfast on Friday, October 24, 2014 at the Middle School for seniors and business owners of Lopatcong. There will be choral and instrumental performances as well as presentations by the administrators and video clips and pictures from classes/grade levels. RSVPs are required.*

<u>LEGISLATIVE UPDATES</u> *– William Taggart reported on Legislative actions happening in the state.*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE – *William Taggart & Bill Bauer explained the steps being taken and planned for the new high school. Interviews for the new BA have started and will be continuing during the week. It is anticipated that the new BA will be approved at Phillipsburg's November Board of Education meeting.*

COMMITTEE REPORTS

a. Ad-hoc - *None*
b. Education – *Lee Rozycki reported having a meeting on October 7, 2014 at which they discussed the Pride Survey, QSAC, and full-day kindergarten.*
c. Facilities and Technology - *None*
d. Finance – *Ernest Gallant reported having meetings on September 18, 2014 and September 23, 2014 at which they discussed building renovations using Capital Reserve funds, the audit results, and the Tuition Reserve account.*
e. Negotiations - *None*
f. Policy – *Bruce Hall reported having a meeting on October 13, 2014 at which issues arose to which Rainie Roncoroni will review.*

ITEMS OF EMERGENT NATURE

Bill Bauer discussed the NJSBA workshop in Atlantic City with the Board.

PUBLIC COMMENTS - *None*

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Robert McFarlane and second by, Terry Glennon to go into executive session at 7:45p.m.

Voice Vote: *All in Favor*

RECONVENE PUBLIC SESSION

Motion by, Terry Glennon and second by, Robert McFarlane to leave executive session at 7:58p.m.

Voice Vote: *All in Favor*

ADJOURNMENT

Motion by, Bruce Hall and second by, Lee Rozycki to adjourn the meeting at 7:59p.m.

Voice Vote: *All in Favor*

Respectfully submitted,

_____ _____

William Bauer
Bd. Secretary/B.A.

Mr. William Taggart, President