Lopatcong Township Board of Education
Minutes – December 9, 2014

President Taggart called the meeting to order on December 9, 2014 at 7:02 p.m.

The Pledge of Allegiance was recited by all present.

ROLL CALL
Present: Ernest Gallant, Terry Glennon, Bruce Hall, Gena James, Lee Rozycki, and William Taggart
Absent: David Corrado, Yvette Day, and Bob McFarlane

OPENING STATEMENT – *Mr. Bauer read the Opening Statement*

READING OF MISSION STATEMENT *Mrs. Roncoroni read the Opening Statement*

PRESENTATION – Audit Results, *by Mr. William Colantano*

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

REVIEW OF OFFICIAL CORRESPONDENCE – *Mrs. Roncoroni read a letter from Susan Rathjens which complimented the Student Council for their volunteering at the Senior Citizen Center.*

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS
Motion by Terry Glennon, second by, Lee Rozycki

November 11, 2014 Regular Meeting Minutes
November 11, 2014 Executive Session Meeting Minutes

Voice Vote: *All in Favor*
Motion Carried

FINANCIAL

There was a blanket motion on R-182-15 through R-185-15 on motion by Terry Glennon, second by Bruce Hall,

R-182-15 Authorization for Payment of Bills

BE IT RESOLVED, that the bills list as submitted for the period November 12, 2014 – December 9, 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,673,377.79**
Fund 20 – Special Revenue	**6,167.34**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,744.88**
Grand Total	**$1,682,290.01**

R-183-15 FINANCIAL REPORTS

Report of the Treasurer and Board Secretary

BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of October 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

R-184-15 Transfer of Funds

BE IT RESOLVED, that the Board of Education approve the transfer of $40,000 from the Maintenance Reserve Account to Line Item # 11-000-261-420-000-000.

R-185-15 Approve Food Service Fund Bill List

BE IT RESOLVED, that the Food Service Fund bills list as submitted for November 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service	**$28,426.65**

ROLL CALL VOTE:

Yes: Ernest Gallant , Terry Glennon, Bruce Hall, Gena James, Lee Rozycki, and William Taggart

Motion Carried

EDUCATION

There was a blanket motion on R-186-15 through R-206-15 and R-210-15 through R-214-15 on motion by Terry Glennon, second by Ernest Gallant,

R-186-15 Approve HIB Report

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from November 12, 2014 – December 9, 2014 as attached.

R-187-15 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-188-15 Approve Substitutes for 2014-2015

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-189-15 Approve District Goals Action Plans for the 2014-2015 School Year

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the District Goals Action Plans for the 2014-2015 school year as attached.

R-190-15 Approve 2014-2015 NCLB Amendment

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the NCLB consolidated amendment with carry-over funds in the following amounts:
Title IA ~ $9,383.00
Title IIA ~ $8,799.00
To be used for professional development opportunities in the areas of Language Arts, Math, and PARCC preparation.

R-191-15 Approve PARCC Professional Development Training

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve PARCC Professional Development Training provided by Standards Solution on January 2, 2015 and April 1, 2015 for 4 presenters at a total of $8,000.00 paid with NCLB carry-over funds.

R-192-15 Approve the Progress Targets Action Plans Assurances for QSAC

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Progress Targets Action Plans Assurances for QSAC as attached.

R-193-15 Approve Principal's Revised Maternity Leave (R-044-15)

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised maternity leave for Mrs. Noelle Kondikoff from October 20,2014 through February 20, 2015 with a return to work date of February 23, 2015.

R-194-15 Approve Art Teacher's Revised Maternity Leave (R-030-15)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised maternity leave for Ms. Ruth Byrne to be extended from January 2, 2015 to January 28, 2015 with a return to work date of January 29, 2015.

R-195-15 Approve Art Maternity Leave Coverage Extension
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Maternity Leave Extension for Stephanie Sperger through January 28, 2015.

R-196-15 Approve Medical Leave for 6th Grade Math Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Medical Leave for Gary Hank commencing October 7, 2014 through December 23, 2014.

R-197-15 Approve Medical Leave Coverage for 6th Grade Math Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Medical Leave Coverage by Tatana Pitts as a substitute from October 7, 2014 through November 18, 2014 and on guide from November 19, 2014 through December 23, 2014, at YY, $47,550.00, pro-rated.

R-198-15 Approve Revision of Salary for LDTC (R-166-15)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revision of salary based on placement on the salary guide for Jennifer Reuber, LDTC, at RR/MA+30, $68,414.00.

R-199-15 Approve 1st Grade Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Mrs. Stacie Behme, beginning March 16, 2015, using accumulated sick days post delivery, and the NJFLA for leave for six weeks. The remaining weeks of the 2014-2015 school year will be unpaid and she will return the first staff day of the 2015-2016 school year.

R-200-15 Accept Assistant to the Business Administrator Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, regretfully accept the resignation of Cory Reboli as Assistant to the Business Administrator, effective January 3, 2015.

R-201-15 Accept Staff Member Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Wendy DeJulio, as an instructional aide, effective December 12, 2014.

R-202-15 Approve Homebound Instruction
BE IT RESOLVE, that the Board of Education, upon recommendation by the Superintendent, approve Homebound Instruction for Student State ID#2523805613 for up to 10 hours per week at the contractual rate.

R-203-15 Approve Tuition Student from Pohatcong Township School District
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a pre-school tuition student from Pohatcong Township School District commencing December 8, 2014, in the amount of $12,601.00, pro-rated, for the 2014-2015 school year.

R-204-15 Approve Tuition Contract with Phillipsburg School District – BD Student
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the Phillipsburg School District for student state ID# 8236823135 in the amount of $16,638.71 for the remainder of the 2014-2015 school year.

R-205-15 Approve Dental Health Survey for Grade 3
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Dental Health Survey to the parents of students in grade 3.

R-206-15 Approve Volunteers for the 2014-2015 School Year
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the list of Volunteers for the 2014-2015 school year as attached.

R-210-15 Approve Observation Hours
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Mrs. Karen Pawlowski, a student of Raritan Valley Community College, for 4 observation hours with a teacher to be determined.

R-211-15 Accept Staff Member Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mrs. Jessica Skultety from a part-time instructional aide at the Elementary School effective December 11, 2014.

R-212-15 Approve Full-Time MS Classroom Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Mrs. Jessica Skultety as a full-time Instructional Aide at the Middle School effective December 12, 2014 at $16.25 per hour.

R-213-15 Approve Part-Time ES Classroom Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Mrs. Margaret Gardner as an Instructional Aide at the Elementary School, effective December 11, 2014 at $15.92 per hour.

R-214-15 Approve Field Trip
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Field Trip:
The Lopatcong Band to perform at Warren Hospital on December 15, 2014, with parents driving their children and no cost to the district.

ROLL CALL VOTE:
Yes: Ernest Gallant, Terry Glennon, Bruce Hall, Gena James, Lee Rozycki, and William Taggart
Motion carried

POLICY

There was a blanket motion on R-207-15 & R-208-15 on motion by Bruce Hall, second by Lee Rozycki,

R-207-15 Second Reading of Revised Policies and Regulations
Be IT RESOLVED, that the Board of Education, on the recommendation of the Superintendent and the Policy Committee, approve for the second reading and adoption of the following revised policies and regulations:

5200 & R5200 – Attendance
5305 – Health Services Personnel
5306 & R5306 – Health Services to Non-Public Schools
5308 & R5308 – Student Health Records
5310 & R5310 – Health Services
5530 & R5530 – Substance Abuse
5600 & R5600 – Student Discipline/Code of Conduct
8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods

R-208-15 Second Reading of New Policy
BE IT RESOLVED, that the Board of Education, on the recommendation of the Superintendent and the Policy Committee, approve for the second reading and adoption of the following new policy:

5339 – Screening for Dyslexia

ROLL CALL VOTE:
Yes: Ernest Gallant, Terry Glennon, Bruce Hall, Gena James, Lee Rozycki, and William Taggart
Motion Carried

FACILITIES & TECHNOLOGY

Motion by Terry Glennon, second by Bruce Hall,

R-209-15 Facilities Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the facilities use requests as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
PTA	December 10 & 12, 2014	Elementary
Boy Scouts of America	December 19, 2014	Middle
PTA	January 10, 2015 (snow date 1/11/15)	Middle
PTA	January 16, 2015 (snow date 1/23/15)	Middle
Forensics	February 4, 2015 (snow date 2/5/15)	Elementary
Girl Scouts	March 20, 2015	Middle
Girl Scouts	April 10, 2015	Middle

Voice Vote: *All in Favor*
Motion Carried

NEGOTIATIONS – *None*

ADMINISTRATOR'S REPORT - *Attached*

LEGISLATIVE UPDATES – *Mr. Taggart gave a brief report*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE –
Mr. Taggart reported that the new high school's frame can be seen from Belvidere Road.

COMMITTEE REPORTS

- **a.** Ad-hoc - *none*
- **b.** Education – *Mrs. Rozycki reported that there was a meeting preceding the Board meeting in which there were 4 topics:*
  - *1- Target Action Plan for NJASK*
  - *2- District Goals*
  - *3- Investigating options for full-day kindergarten program*
  - *4- Dental Health Survey*
- **c.** Facilities and Technology - *none*
- **d.** Finance – *Mr. Gallant reported that there will be a meeting tomorrow night*
- **e.** Negotiations - *none*
- **f.** Policy - *none*

ITEMS OF EMERGENT NATURE

Comments by Board of Education members –

Mr. Taggart thanked Mrs. Rozycki for her years of services on the Board.
Mr. Hall commented that he didn't like a comment by the Phillipsburg Superintendent that he read in the paper regarding Greenwich wanting a tuition cap.
Mr. Hall commented on the additional road he would like put in at the new high school.
Mr. Glennon asked about the sale of the Delaware Park building. Mr. Bauer responded that it is a work in progress.
Mr. Bauer reported that the Rod Grant would be used for the replacement of windows at the elementary school with the district paying 60% and the state paying 40%. The replacement will take place over the summer of 2015.
Mr. Glennon asked when the repairs to the parking lots took place. Mrs. Roncoroni responded that they were done in November.
Mr. Glennon asked if it was true that there was a 6-page list of concerns given to the Liaison Committee. Mrs. Rozycki & Mrs. Roncoroni responded with explanation.

PUBLIC COMMENTS –

Mrs. Robin Wodzisz thanked Mrs. Rozycki for her service as a Board member, reported on:
-the collection of turkeys and the purchase of items for 11 baskets of food for community members
-the play that Mrs. Steele directed

-the PTA Holiday Shoppe at the elementary school 12/10/14 & 12/12/14
-the upcoming Movie Night with a snow date planned

Mrs. Donna Schneider:
-is in agreement that an access road is need at the new high school
-thanked the Board for keeping the tax payers' dollars in mind
-thanked Mrs. Rozycki for her service as a Board member

Mr. Peter Olschewski commented that he agrees an access road is needed for the new high school, but the Lopatcong residents shouldn't have to pay for it alone. He asked if the evacuation plan was complete for the elementary school due to the asphalt plant. Mrs. Roncoroni explained that there has been an evacuation plan in place for many years.

Mrs. Stacie Behme thanked Mrs. Rozycki for her service as a Board member, and reported that the LEA Holiday Bazaar & Tricky Tray raised $1,400.00 for their scholarship fund and $600.00 for the Southwick family. She also let everyone know about the upcoming Spaghetti Dinner.

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Terry Glennon and second by, Bruce Hall to go into executive session at 8:37 p.m.

Voice Vote: *All in Favor*
Motion carried

RECONVENE PUBLIC SESSION

Motion by, Ernest Gallant and second by, Bruce Hall to leave executive session at 9:13 p.m.

Voice Vote: *All in Favor*
Motion Carried

ADJOURNMENT

Motion by, Lee Rozycki and second by, Bruce Hall to adjourn the meeting at 9:13 p.m.

Voice Vote: *All in Favor*
Motion carried

Respectfully submitted,

William Bauer
Bd. Secretary/B.A.

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Mr. William Taggart, President