Lopatcong Township Board of Education
Minutes – March 18, 2015

President Glennon called the meeting to order on March 18, 2015 at 7:00 p.m.

ROLL CALL
Present: David Corrado, Yvette Day, Gena James, Ernest Gallant, Bruce Hall, Debbie Hille, Bob McFarlane, William Taggart, and Terry Glennon
Absent: None

READING OF MISSION STATEMENT *Mrs. Roncoroni read the Mission Statement*

PRESENTATIONS:

- *Alyssa Olschewski, an eighth grade student, read her Promising Young Writer Winning Entry*
- *William Bauer presented the Tentative Budget to the Board*

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

REVIEW OF OFFICIAL CORRESPONDENCE
Mrs. Roncoroni summarized a letter from Mrs. Stacie Behme and gave a copy of the letter to each Board member.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS
Motion by Robert McFarlane, second by Ernie Gallant,

January 6, 2015 Regular Meeting Minutes
January 6, 2015 Executive Session Meeting Minutes
February 10, 2015 Regular Meeting Minutes

Voice Vote: *All in Favor*
Motion Carried

FINANCE

There was a blanket motion on items R-276-15 through R-278-15 by Ernie Gallant, second by William Taggart,

R-276-15 Authorization for Payment of Bills

BE IT RESOLVED, that the bills list as submitted for the period February 11, 2015 – March 18, 2015, be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,213,508.70**
Fund 20 – Special Revenue	**34,779.08**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,258.46**
Grand Total	**$1,250,546.24**

R-277-15 FINANCIAL REPORTS

Report of the Treasurer and Board Secretary for January 2015

BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of January 2015 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for January 2015 – NONE

Approve Food Service Fund Bill List - NONE

R-278-15 Approval of the Tentative 2015-2016 School District Budget

BE IT RESOLVED, that the Board of Education approve the tentative 2015-2016 School District Budget in the amount of $18,048,337 as follows:

	TAX LEVY	TOTAL
General Fund	$12,487,110	$16,720,696
Special Revenue Fund		$ 226,835
Debt Service Fund	$ 889,272	$ 1,100,806
TOTAL	$13,376,382	$18,048,337

Roll Call:

Yes: David Corrado, Yvette Day, Gena James, Ernest Gallant, Bruce Hall, Debbie Hille, Bob McFarlane, William Taggart, and Terry Glennon
No: None
Motion Carried

EDUCATION

There was a blanket motion on items R-279-15 through R-294-15 by Robert McFarlane, second by Gena James,

R-279-15 Approve HIB Report

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from February 7, 2015 – March 13, 2015 as attached.

R-280-15 Employee Travel and Expense Reimbursement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-281-15 Permission to Hire Staff

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-282-15 Approve Business Administrator

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Michele McCann as Business Administrator at $91,000, prorated, commencing on or before May 19, 2015 through June 30, 2015.

R-283-15 Approve Part-Time Aide – up to 10 hours

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Stephanie Sperger, as a part-time aide, on an as needed basis, for up to 10 hours per week, at $15.91 per hour, commencing on or before March 26, 2015, for IEP compliance.

R-284-15 Approve Part-Time Aide – up to 25 hours

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Melissa Yeisley, as a part-time aide, for up to 25 hours per week, at $16.63 per hour, commencing on or before March 26, 2015, for IEP compliance.

R-285-15 Approve Substitutes for 2014-2015

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-286-15 Approve District Behaviorist

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Heather Janci, Behaviorist, for up to 10 hours at $50.00 per hour through the end of the 2014-2015 school year, effective March 12, 2015.

R-287-15 Approve Independent Educational Evaluation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve an evaluation for Student State ID# 8863079528 through the Child Development Center in the amount of $1,764.00.

R-288-15 Approve Revision of R-260-15 Maternity Leave, 3rd Grade
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised (R-260-15) maternity leave for Mrs. Amy Elphick, beginning March 30, 2015, using accumulated sick days prior to delivery, 17 sick days post delivery, and the NJFLA for leave for six weeks. The remaining weeks of the 2014-2015 school year will be unpaid. Four weeks of the FMLA leave will used at the end of the 2014-2015 school year and the remaining eight weeks of the FMLA leave will be at the start of the 2015-2016 school year, and she will return after that time.

R-289-15 Accept Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Brook Degan as a full-time aide, effective March 25, 2015.

R-290-14 Approve Amended Calendar Due to Inclement Weather Days
BE IT RESOLVED, that the Board of Education, upon recommentation by the Superintendent, approve the following changes to the Calendar:

Inclement Weather Date	Reschedule Date
February 17, 2015	April 1, 2015
March 5, 2015	April 2, 2015

The previously scheduled In-Service on April 1, 2015 will be rescheduled at a later date.

R-291-15 Approve Homebound Instruction
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Homebound Instruction for Student State ID# 1132709867 at Kids Peace Corporation in the amount of $280.00.

R-292-15 Approve Contract with Warren County Technical School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Warren County Technical School, for Special Education, CTE Self Contained Classes, for Students State ID# 9024747107 & # 4949171155 at $20,000 per student, for a total of $40,000, for the 2014-2015 school year, as attached.

R-293-15 Approve Assemblies
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following assemblies:

Date	Grade	Assembly	Presenter	Cost	Contact
4/20/15	K-4	Recycling	Grand Falloons	n/a	Kevin Osifchin
4/23/15	5-8	Recycling	Grand Falloons	n/a	Kevin Osifchin

R-294-15 Approve Volunteers for 2014-2015 School Year
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of HIB Trained Volunteers for the 2014-2015 school year as attached.

Roll Call:
Yes: David Corrado, Yvette Day, Gena James, Ernest Gallant, Bruce Hall, Debbie Hille, Bob McFarlane, William Taggart, and Terry Glennon
No: None with the following exception:
R-282-15 Ernie Gallant abstain
Motion Carried

POLICY – *None*

FACILITIES & TECHNOLOGY
Motion by Robert McFarlane, second by Bruce Hall

R-295-15 Facility Use Requests
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the facility use request as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
Lopatcong Athletic Association - Basketball	3/21/15	Middle
Phillipsburg Area Summer Youth Theatre, Inc.	6/22/15 – 8/1/15	Middle
Preschool Classes	4/13/15	Elementary

Roll Call:
Yes: David Corrado, Yvette Day, Gena James, Ernest Gallant, Bruce Hall, Debbie Hille, Bob McFarlane, William Taggart, and Terry Glennon
No: None
Motion Carried

NEGOTIATIONS – *None*

ADMINISTRATOR'S REPORT - *Attached*

LEGISLATIVE UPDATES – *Mrs. Day reported that three bills were passed by the assembly regarding PARCC. There is also new legislation regarding District Contracts.*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE – *Mr. Glennon reported on the transition plans for Phillipsburg School District and other challenges due to the opening of the new High School scheduled for the fall of 2016.*

COMMITTEE REPORTS -

- **a.** Ad-hoc - *none*
- **b.** Education – *Mrs. James reported: There was a meeting on 3/11/15 at which the full-day, tuition-based kindergarten program, PARCC, and a new Mission Statement were discussed.*
- **c.** Facilities and Technology - *none*
- **d.** Finance – *Mrs. Day reported: There were two meetings regarding the budget.*
- **e.** Negotiations - *Mr. McFarlane reported: Negotiations are on-going and doing well. The next meeting will be at the end of the month.*
- **f.** Policy – *Mr. Taggart reported: There were alerts from Strauss Esmay and the need for a Policy Committee meeting.*

ITEMS OF EMERGENT NATURE –

- *Mrs. James asked for the District Goals to be on the website.*
- *Mr Hall reported that the Knights of Columbus will be having a raffle on May 21, 2015 for a golf outing and the money will go to Krissy Southwick's family*
- *Mrs. Day reported that the U13 Girls' basketball team had two straight wins and that the wrestlers had four straight wins. The wrestlers also collected donations by selling Panther Paws for Pin Cancer.*
- *Mr. Bauer reported that the Delaware Park Building is moving toward an auction.*

PUBLIC COMMENTS –

- *Ms. Barbara Lance asked how the all-day kindergarten program would be started. She asked where the funds would be kept. Mrs. Roncoroni stated that a committee is being formed and that two meetings are scheduled. There are no answers at this time since the committee has not yet met.*
- *Mrs. JoAnn Buckley asked when the budget would be available to the public. Mr. Bauer responded that it is anticipated to be published in the newspaper on April 27, 2015. It is tentative at this time.*
- *Mrs. Robin Wodzisz, PTA President, thanked the Custodial Staff of the Middle School for their assistance on March 7, 2015 with Day of the Arts. She also thanked everyone who came out to support this event. Mrs. Wodzisz reminded everyone about the Drama Club's upcoming performance. She also reminded Mrs. Dutt to return the Teacher Request Forms as soon as possible.*

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Robert McFarlane and second by, William Taggart to go into executive session at 8:04 p.m.

Voice Vote: *All in Favor*
Motion Carried

RECONVENE PUBLIC SESSION
Motion by, Gena James and second by, William Taggart to leave executive session at 8:15 p.m.

Voice Vote: *All in Favor*
Motion Carried

ADJOURNMENT
Motion by, Robert McFarlane and second by, Bruce Hall to adjourn the meeting at 8:26 p.m.

Voice Vote: *All in Favor*
Motion Carried

Respectfully submitted,

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William Bauer, Bd. Secretary/B.A. Terry Glennon, President