Lopatcong Township Board of Education
Minutes – May 12, 2015

Vice President Corrado called the meeting to order on May 12, 2015 at 7:00 p.m.

ROLL CALL
Present: Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, Bob McFarlane, William Taggart, & David Corrado
Absent: Terry Glennon

READING OF MISSION STATEMENT *Mrs. Roncoroni read the Mission Statement*

PRESENTATIONS –

- **Mix-it-Up Day Presentation, by Mrs. Stacy Conner**
- **Lopatcong High School Top Ten Recognitions, by Mrs. Rainie Roncoroni**

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

REVIEW OF OFFICIAL CORRESPONDENCE - *None*

FINANCE

There was a blanket motion on items *Resolutions R-314-15 through R-316-15* by Robert McFarlane, second by Ernie Gallant,

R-314-15 Authorization for Payment of Bills
BE IT RESOLVED, that the bills list as submitted for the period April 15, 2015 – May 12, 2015, be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,649,535.42**
Fund 20 – Special Revenue	**14,690.92**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**3,120.39**
Grand Total	**$1,667,346.73**

R-315-15 FINANCIAL REPORTS
Report of the Treasurer and Board Secretary for March 2015
BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of March 2015 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers – NONE

R-316-15 Approve Food Service Fund Bill List
BE IT RESOLVED, that the Food Service Fund bills list as submitted for April 2015 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service $25,510.29

Roll Call:
Yes: Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, Bob McFarlane, William Taggart, & David Corrado
No: None
Motion Carried

POLICY

There was a blanket motion on items R-317-15 through R-318-15 by William Taggart, second by Gena James

R-317-15 Second Reading and Adoption of Revised Policy and Regulation
BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the Policy Committee, approve the second reading and adoption revised Policy 8600 - Transportation and regulation 8600R – Student Transportation.

R-318-15 First Reading of Revised Bylaw, Policies and Regulations
BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the Policy Committee, approve the first reading of the following revised bylaw, policies, and regulations:

0152 – Board Officers
2622 – Student Assessment
3212 – Attendance
3218 & R3218 – Substance Abuse
4212 – Attendance
4218 & R4218 – Substance Abuse
8630 – Bus Driver/Bus Aide Responsibility
R8630 – Emergency School Bus Procedures

Voice Vote: *All in Favor*
Motion Carried

EDUCATION

There was a blanket motion on R-319-15 through R-341-15 by Ernie Gallant, second by Bruce Hall

R-319-15 Approve HIB Report
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from April 10, 2015 – May 7, 2015 as attached.

R-320-15 Employee Travel and Expense Reimbursement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-321-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-322-15 Approve Substitutes for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-323-15 Approve 2015-2016 District Calendar
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2015-2016 District Calendar as presented.

R-324-15 Re-Employment of Tenured Staff
BE IT RESOLVED, that the board of Education, upon recommendation by the Superintendent, approve the re-employment for the 2015-2016 school year of the following Tenured Staff:

		Degree	Locator
Allmer	Jennifer	MA30	UU
Alvino	Michael	BA30	KK
Arnold	Janine	BA	KK
Azzalina	Rosemary	MA30	BB
Balogh	Michelle	MA	OO
Barna	Maria	BA	CC
Beenders	Lisa	MA	LL
Behme	Stacie	BA30	OO
Bellfy	Donna	MA	QQ
Bertsch	Ann	MA	HH
Bonney	Richard	MA	PP
Bower	Diane	BA	VV
Bowers	Terri	MA30	MM

Boylan	Rene	BA	VV
Burd	Marianne	MA30	C
Burke	Heather	BA30	KK
Byrne	Ruth	BA	SS
Cherry	Kelli	BA	UU
Chew	Susanne	MA15	MM
Condon	Stephanie	BA15	VV
Conner	Stacy	MA	PP
Crevani	Rodolfo	BA15	LL
Cumiskey	Denise	BA	NN
Curzi	Mary Ann	MA30	GG
Cushing	Allegra	MA30	GG
Duaime	Theresa	MA	MM
Duffy	Julie	BA	DD
Elphick	Amy	MA	OO
Fania	Betsy	BA15	JJ
Fernandez	Renee	BA15	RR
Gable	Jennifer	MA	II
Genzale	Stephen	BA30	OO
Gotimer Mahoney	Susan	MA	KK
Greene	Sara	BA15	BB
Hall	Sonnie	MA	PP
Hank	Gary	BA	G
Harman	Amy	BA	II
Hayes	Jocellyn	MA	JJ
Highet	Deborah	BA	RR
Knarr	Kathleen	MA	CC
Latino	Nicole	BA	YY
Lee	Jessica	MA	RR
Ludlow	Susanna	MA15	II
Maisto	Richard	MA30	MM
Mansfield	Elizabeth	MA	RR
Martin	Amy	MA30	GG
Mazza-Spigner	Lauren	BA15	HH
Mehlman	Benjamin	MA15	II
Nassi	Angela	MA	LL
Normile	Margaret	MA	F
Piccolo	Cortney	MA15	PP
Pogirnicki	Alison	MA	KK
Raniszewski	Patricia	BA	EE
Reuber	Jennifer	MA30	RR

Roberts	Lisa	BA15	NN
Ruane	Traci	BA	QQ
Ruesch	Bonnie	BA15	LL
Sherwood	Jessica	MA	KK
Stansberry	Noreen	MA15	UU
Steele	Patricia	MA	LL
Stone	Lynette	BA15	NN
Thompson	James	MA	KK
Thompson	Kimberly	MA	NN
Torcivia	Penny	MA15	LL
Turker	Valerie	BA15	VV
Umholtz	Lauren	MA	VV
Verrelli	Jessica	MA	KK
Warncke	Margaret	BA15	QQ
Wayne	Amanda	MA	UU
Wayne	Krista	MA	RR
Weidlick	Heather	MA	GG
White	Juanita	MA30	RR
Zittis	Lisa	MA	JJ

R-325-15 <u>Re-Employment of Non-Tenured Certified Staff</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, offer re-employment to the following non-tenured certified staff for the 2015-2016 school year:

		Degree	Locator
Hingelberg	Gabrielle	BA	TT
Parmese	Stephanie	MA	YY
Rudd	Cassie	BA	VV
Subbe	Sara	BA	XX

R-326-15 <u>Re-Employment of Non-Certified Staff</u>
BE IT RESOLVED, that the Board of education, by recommendation by the Superintendent, offer re-employment to the following non-certified staff for the 2015-2016 school year.

		Position	FTE
Franklin	Barbara	Classroom Aide	0.8
Fusco	Shannan	Classroom Aide	0.5
Gardner	Margaret	Classroom Aide	0.5
Loukas-Yeisley	Melissa	Classroom Aide	0.5
McGann	JoAnn	Classroom Aide	0.8
Moustakas	Emma	Classroom Aide	0.8
Olah	Gwen	Classroom Aide	0.5
Orth	Sharon	Classroom Aide	0.5

Owen	Jennifer	Classroom Aide	0.8
Patricia	Jennifer	Classroom Aide	0.8
Tietjen	Krista	Classroom Aide	0.5
Yount	Sue	Classroom Aide	0.8
Sperger	Stephanie	After-Care Aide	
Erickson	Judith	After-Care Coordinator	
Buckley	JoAnn	Lunchroom Supervisor	
Gritz	Jackie	Lunchroom Supervisor	
Koslowski	Kimberly	Lunchroom Supervisor	
McQuade	Linda	Lunchroom Supervisor	

R-327-15 Re-Employment of Custodial Staff
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, offer re-employment to the following custodial staff for the 2015-2016 school year.

Custodians

David Bommieno	Custodian
Giovanni Feleppo	Head Custodian
Stephen Hassan	Custodian
Henry Hooper	Custodian
Robert Marinelli	Custodian
Matthew Maslonka	Custodian
Maynard Reeves	Custodian
Benjamin Whitehead	Custodian

R-328-15 Approve Tuition-Based Extended-Day Kindergarten Program with Tuition Rate
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Tuition-Based Extended-Day Kindergarten Program with a tuition rate of $4,800.00 per student for 21 students for the 2015-2016 School Year.

R-329-15 Approve Contract with WCSSSD for CST Supervisor's Summer Hours (Attachment forthcoming)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a contract with Warren County Special Services School District for the Child Study Team Supervisor, Laura Newman, from July 1 through August 31, 2015, for 50 hours for a total of $3,250.00.

R-330-15 Approve Externship for Speech-Language Pathology Student (Attachment #8)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the externship from East Stroudsburg University for graduate student, Andrea Veres, to work with a Speech-Language Pathologist in-district from January 4, 2016 through April 1, 2016.

R-331-15 Approve ESY Dates
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following dates for the Extended School Year Program:
June 29, 2015 – July 30, 2015 on Monday through Thursday, for a total of twenty days.

R-332-15 Approve Summer Employees
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following employees for the Extended School Year Program, June 29 – July 30, 2015 on Monday through Thursday, for a total of twenty days (*includes .5 hours of planning time each day):

Staff Member	**Position**	**Hours**	**Pro-rated for days worked**
Betsy Fania	School Nurse	8:30a.m.-12:30p.m.	$3,620
Penny Tocivia	ES PSD Teacher	8:30a.m.-11:15a.m.	* $2,941
Heather Weidlick	ES MD Teacher	8:30a.m.-12:30p.m.	* $4,073
Maria Barna	Tutor	Total of 10 hours	Pro-rated per hour as per contract
Sue Yount	ES MD Aide	8:30a.m.-12:30p.m.	Pro-rated per hour as per contract
Theresa Nicinski	MD Aide	TBD	Pro-rated per hour as per contract
Brook Degan	ES MD Aide	8:30a.m.-12:30p.m.	Pro-rated per hour as per contract
Jessica Skultety	ES PSD Aide	8:30a.m.-11:15a.m.	Pro-rated per hour as per contract
Jared Ciocco	Substitute Teacher	As needed	Pro-rated per hour as per contract
Theresa Duaime	Substitute Teacher	As needed	Pro-rated per hour as per contract
Stephanie Sperger	Substitute Teacher	As needed	Pro-rated per hour as per contract
Jocellyn Hayes	Speech Therapist	As needed	Pro-rated per hour as per contract
Jessica Verrelli	Speech Therapist	As needed	Pro-rated per hour as per contract

and the following employees from July 1, 2015 through August 31, 2015:

Lauren Umholtz	Teacher for meetings	As needed	Pro-rated per hour as per contract
Marianne Burd	Teacher for meetings	As needed	Pro-rated per hour as per contract
James Thompson	Special Education Teacher for meetings	As needed	Pro-rated per hour as per contract

Theresa Duaime	General Education Teacher for meetings	As needed	Pro-rated per hour as per contract
Elizabeth Mansfield	Special Education Teacher for meetings	As needed	Pro-rated per hour as per contract
Jessica Verrelli	Speech Evaluations	As needed	Pro-rated per hour as per contract
Terri Bowers	Psychologist	As needed, not to exceed 7 days.	Pro-rated per hour as per contract
Jennifer Reuber	LDTC	As needed, not to exceed 7 days.	Pro-rated per hour as per contract
Lisa Zittis	Social Work	As needed, not to exceed 7 days.	Pro-rated per hour as per contract

R-333-15 Approve Professional Days
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Professional Days:

Staff Member	Date	Destination
Gary Hank	June 12, 2015	Alpha Borough School District
Gary Hank	TBD	Andover-Morris School, Phillipsburg

R-334-15 Approve Days Without Pay
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Days Without Pay:

Staff Member	Date(s)	Number of Days
Catherine Golden	April 9, 2015 & April 10, 2015	2
Patricia Raniszewski	May 13, 2015 & May 28, 2015	2
Mary Ann Curzi	May 29, 2015	.5

R-335-15 Approve Maternity Leave, 3rd Grade
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Mrs. Amanda Wayne, beginning the first staff day of the 2015-2016 school year, using 20 sick days, and the NJFLA/FMLA for leave for twelve weeks. Mrs. Wayne will return on or about January 4, 2016.

R-336-15 Approve Footprints for Life Program
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Footprints for Life Program from the Community Prevention Resources of Warren County, Inc., at no cost to the district, for students in third grade during the months of May and June 2015.

R-337-15 Approve Attendance at Camp Warren Education and Recreation Center
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve attendance at Camp Warren Education Center for Student State ID# 6264277903 in the amount of $715.00 as per IEP compliance.

R-338-15 Approve Contract with Greenwich Township Board of Education
BE IT RRESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a contract with Greenwich Township Board of Education for Student State ID# 5145219241 and #1078468901 to attend their Extended School Year Program at $2,500.00 each.

R-339-15 Approve Assemblies
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following assemblies:

Date	Grade	Assembly	Presenter(s)	Cost	Details
5/27/15	K-4	Boy Scouts	Becky Johnson, Juniper Leifer, & Scott Leifer	n/a	Talk to kindergarten boys in class and all others during lunches
6/3/15	5-8	'Home Sweet Home' : (reduce/ reuse/ recycle/ anti-littering)	Jay Mankita	n/a	Provided by Clean Communities funding from the township.
6/9/15	K-4	The Illusion Maker	TBD	n/a	Provided by funding to Lopatcong Township

R-340-15 Approve Field Trips
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Field Trips:

Date	Participants	Teacher	Destination	Bus Company	Cost
5/12/2015	G&T – Grades 6, 7 & 8	R. Maisto	NJ State House, Trenton	Dalrymple	$325 ($300 grant money)
5/21/2015	Special Olympic Athletes	L. Roberts	Warren Lanes	n/a	$0
6/12/2015	Special Olympic Athletes	L. Roberts	Shop Rite of Greenwich	n/a	$0

R-341-15 Approve Volunteers for 2014-2015 School Year
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of HIB Trained Volunteers for the 2014-2015 school year as attached.

Roll Call:
Yes: Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, Bob McFarlane, William Taggart, & David Corrado
No: None with the following exception:
R-336-15 Yvette Day abstain &
R-320-15 William Taggart abstain
Motion Carried

FACILITIES & TECHNOLOGY

Motion by Bruce Hall, second by William Taggart

R-342-15 Facility Use Requests
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the facility use request as follows:

ORGANIZATION	DATE	SCHOOL BUILDING	Notes
Busy Bees Learning Center	June18 & 19, 2015	Middle	$250 fee will be charged for set-up & clean-up

Voice Vote: *All in Favor*
Motion Carried

NEGOTIATIONS - *Robert McFarlane reported that the next meeting is May 26th and all is moving along*

ADMINISTRATOR'S REPORT - *Attached*

LEGISLATIVE UPDATES – *Yvette Day reported on 3 updates; Federal Aid Reserve Account, Food Service, & BA Report to the Board on District Contracts*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE – *The building is proceeding and on schedule*

COMMITTEE REPORTS

- **a.** Ad-hoc - *None*
- **b.** Education – *Gena James reported there was a meeting on May 5th regarding schedule changes and staff cuts.*
- ***c.*** Facilities and Technology – *Bruce Hall reported there was going to be a re-bid on the pod doors*
- **d.** Finance – *Yvette Day reported there was a meeting on May 4th regarding the CST Supervisor, the full-day, tuition-based kindergarten program, and reductions/terminations*
- **e.** Negotiations – *previously discussed*
- **f.** Policy – *William Taggart reported there is nothing from Strauss Esmay. There is a meeting on June 12th.*

ITEMS OF EMERGENT NATURE

- *Bill Bauer reported on the status of the sale of the Delaware Park building*

PUBLIC COMMENTS

- *Lori Ciesla was grateful for the full-day, tuition-based kindergarten program and for the education her children received while in Lopatcong Township School District*

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters related to HIB

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Robert McFarlane and second by, David Hall to go into executive session at 7:39p.m.

Voice Vote: *All in Favor*
Motion Carried

RECONVENE PUBLIC SESSION

Motion by, Ernie Gallant and second by, Robert McFarlane to leave executive session at 7:49p.m.

Voice Vote: *All in Favor*
Motion Carried

ADJOURNMENT

Motion by, Bruce Hall and second by, Robert McFarlane to adjourn the meeting at 7:50p.m.

Voice Vote: *All in Favor*
Motion Carried

Respectfully submitted,

_____ _____

William Bauer
Bd. Secretary/B.A.

Terry Glennon, President