Lopatcong Township Board of Education
Resolutions – June 30, 2015

President Glennon called the meeting to order on June 30, 2015 at 7:01pm.

A. **CALL MEETING TO ORDER, FLAG SALUTE, OPENING STATEMENT**
Adequate notice of this regular meeting of the Lopatcong Township Board of Education has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Express-Times. A copy of the agenda has been filed with the Township Clerk and posted at both school locations.

B. ROLL CALL by Michele McCann, Business Administrator
Present: David Corrado, Yvette Day, Gena James, Ernie Gallant, Bruce Hall, Bob McFarlane, William Taggart and Terry Glennon.
Absent: Debbie Hille with advance notice

C. READING OF MISSION STATEMENT ***Mrs. Roncoroni read the mission statement.***

D. PUBLIC COMMENTS ON AGENDA ITEMS-*None*

E. REVIEW OF OFFICIAL CORRESPONDENCE -*None*

F. ADOPTION OF MINUTES FROM PREVIOUS MEETING (Attachment # 1)
Motion by Ernie Gallant, second by William Taggart.

June 9, 2015 – Regular Meeting Minutes
June 9, 2015 – Executive Session Minutes
Voice Call: *All in favor, motion passes.*

G. FINANCE

There was a blanket motion on Resolutions R-396-15 – R-399-15 Motion by Ernie Gallant, second by Bill Taggart,

R-396-15 <u>Authorization for Payment of Bills</u> (Attachment #2)
BE IT RESOLVED, that the bills list as submitted for the period June 10 - 30, 2015, be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,796,772.33**
Fund 20 – Special Revenue	**47,090.10**
Fund 30 – Capital Outlay	**30,792.65**
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**1,994.55**
Grand Total	**$1,875,398.38**

R-397-15 FINANCIAL REPORTS
Report of the Treasurer and Board Secretary for May 2015 (Attachment #3)
BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of May 2015 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers – Line Item Transfers for May 31, 2015
(Attachment #4)
Resolved, that the Board of Education approve the budget transfers as listed in the attachment.

R-398-15 Approve Food Service Fund Bill List (Attachment #5)
BE IT RESOLVED, that the Food Service Fund bills list as submitted for April 2015 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service $30,935.66

R-399-15 Amended Tax Payment Schedule (Amending item R-360-15 originally approved June 9, 2015).
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the following specific Schedule of Township Tax Payments for the 2015-2016 school year:

July 2, 2015	January 7, 2016
August 6, 2015	February 4, 2016
September 3, 2015	March 3, 2016
October 8, 2015	April 7, 2016
November 5, 2015	May 5, 2016
December 3, 2015	June 2,2016

Yes: David Corrado, Yvette Day, Ernie Gallant, Bruce Hall, Gena James, Bob McFarlane, William Taggart, Terry Glennon.
No: None
Abstain: Gena James from R-396-15.
Motion Carried.

H. EDUCATION

There was a blanket motion on Resolutions R-400-15 through R-424-15 Motion by Bruce Hall, second by William Taggart,

Terry Glennon moved R-405-15 to after executive session to review administrative contracts.

R-400-15 Approve HIB Report (Attachment # 6)

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the HIB report from June 5, 2015 – June 16, 2015.

R-401-15 Acknowledge the Data Submission for the Electronic Violence and Vandalism Reporting System (EVVRS) (Attachment # 6-1)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, acknowledge the data submitted for the Electronic, Violence and Vandalism Reporting System (EVVRS) for Report Period Two, January 1, 2015 through June 16, 2015 and Harassment and Bullying Investigations, Trainings and Programs (HIB-ITP) for Report Period Two, January 1, 2015 - through June 16, 2015.

R-402-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2015-2016school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-403-15 Approve Final 2014-2015 NCLB Submission (Attachment # 7)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the final 2014-2015 No Child Left Behind (NCLB) Grant submission for reimbursement in the amount of $35,844.

R-404-15 Approve 2015-2016 NCLB Grant Application (Attachment # 8)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2015-2016 No Child Left Behind (NCLB) Grant Application in the amount of $74,681 for Title I and $10,412 for Title IIA.
Rainie noted we are not eligible for Title III.

R-406-15 Aprove Staff Resignation (Attachment # 9)
BE IT RESOLVED, that the board of Education, upon recommendation by the Superintendent, approve the resignation of Terri Bowers effective June 30, 2015.

R-407-15 Abolish the Tuition-Based Extended Day Kindergarten Program
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, abolish the Tuition Based Extended Day Kindergarten Program due to lack of enrollment for the 2015-2016 school year

R-408-15 Approve Contract with WCSSSD for Amended CST Supervisor's Hours (Attachment # 10)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a contract with Warren County Special Services School District for the Child Study Team Supervisor/Psychologist, Laura Newman, from September 1, 2015 through June 30, 2016 for 33 hours per week for 40 weeks at a cost of $63.00 per hour.
Gena James discussed the change in the hours and the incremental amount. Rainie Roncoroni dicussed how the rate was discounted $2 an hour. David Corrado asked why the additional

hours, and Rainie Roncoroni discussed how the additional hours will cover the school psychologist position.

R-409-15 Approve Summer Employee
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following employees for the Extended School Year Program, June 29 – July 30, 2015 on Monday through Thursdays.

Staff Member	Position	Hours	Pro-rated for days worked
Jennifer Owen	Substitute Teacher/aide	As needed	Pro-rated per hour as per contract

R-410-15 Approve Footprints for Life Program
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Footprints for Life Program from the Community Prevention Resources of Warren County, Inc., at no cost to the district, for students in second, third, sixth, seventh and eighth grades for the 2015-2016 school year.
**It was discussed that this is two programs that the school is receiving.*

R-411-15 Approve Contract with Pohatcong Board of Education (Attachment #11)
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contracts with Pohatcong Board of Education for the 5 students to attend the ESY PSD program at the rate of $1,475. Student ID#:
190871 190888 190XXX 190XXX 190XXX

R-412-15 Approve Contract with Pohatcong Board of Education (Attachment #12)
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contracts with Pohatcong Board of Education for the 2 students to attend the PSD program at the rate of $12,205. Student ID#:
190871 190888

R-413-15 Approve 2014-2015 IDEA Submission (Attachment # 13)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the final 2014-2015 Individuals with Disabilities Education Act (IDEA) Grant submission for reimbursement in the amount of $180,660 under Basic and $4,852 under Preschool.

R-414-15 Approve 2015-2016 IDEA Grant Application (Attachment # 14)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2015-2016 Individuals with Disabilities Education Act (IDEA) Grant Application in the amount of $180,609 for the Basic and $5,284 for preschool.

R-415-15 Approve Tuition Preschool Students
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following tuition preschool students for the 2015-2016 school year:

Student ID #

190800	190897	190903	190901	190839	190801
190901	190807	190895	190902	190899	190899
190896	190893	190900	190894	190898	190946
190947					

R-416-15 Approve Contract with Matheny Medical and Educational Center (Attachment # 15)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a contract with Matheny Medical and Educational Center for the ESY and School Year 2015-2015 for Student ID # 9147376330.

R-417-15 Approve contract with Ricoh USA for replacement of copiers with expiring lease (Attachment # 16)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a contract with that the Board of Education approves the attached 48 month lease with Ricoh USA as per state contract 82709 for 1 Ricoh MP6002SP,1 Ricoh MP9002SP, 1 Ricoh MP3003 for $880 a month, including a base B/W images, all service, all parts under contract terms.

R-418-15 Approve Part-Time Payroll Position (Attachment # 17)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Debra A. Winters, as a part-time payroll, for $18,000, working 20 hours per week effective July1, 2015.

R-419-15 Approve Warren County Special Services Contract for the 2015-2016 School Year (Attachment # 18)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Warren County Special Services Contract for the 2015-2016 ESY June 29,2015 until July 30, 2015. Contracted services will include Physical Therapy and Occupational Therapy on an hourly basis. Evaluation Services on based on a set rate.

R-420-15 Amendment to Transportation Contract 6-E (Attachment # 19)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the amendment with B & K Dalrymple Transportation for route # 6-E to include a per diem rate for a new student for the 2015-2016 school for the period of August 24, 2015 until June 30, 2016 for a route adjustment not to exceed $159.08 for a route total of $28,634.40.

R-421-15 Amendment to Transportation Contract 6-M (Attachment # 20)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the amendment with B & K Dalrymple Transportation for route # 6-M to include a per diem rate for a new student for the 2015-2016 school for the period of August 24, 2015 until June 30, 2016 for a route adjustment not to exceed $156.59 for a route total of $28,186.20

R-422-15 Approve Transportation Contracts with B & K Dalrymple, Inc. (Attachment # 21)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the renewal of transportation contracts with B & K Dalrymple, Inc. for the transport of

Lopatcong students to and from school for the 2015-2016 school year for the routes as listed and based on the CPI of 1.34%.

Multi-Contract Route#	Route Cost
PHS	$24,563.81
JPHS0203	$18,158.40
3-1	$22,127.40
2-K	$17,667.64
4-K	$17,667.64
2-E	$15,414.74
2-M	$15,414.74
4E	$29,168.32
6-E	$28,634.40
6-M	$28,186.20
TOTAL:	$217,003.29

R-423-15 <u>Report Awarded Contracts</u>

BE IT RESOLVED, Pursuant to PL 2015, Chapter 47 the Lopatcong Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Barnes & Noble Book Fair	Midland School
Camp Warren Education and Recreation Center	MRESC
CDK Systems	Natural Gas Contract with the Alliance for Competitive Energy Services (“ACES”)
Child Development Center	New Road School
Cisco	NJCIE for Consultative Services
Comegno Law Group, P.C.	North Warren Contract
Commission for the Blind	On Course Learning
DLL Leasing	Penn Tele Data
Dalrymple Transportation Contract for 2014-2015	PG Chambers
Eastern Data Communication	Phillipsburg School District
Educational Services Commission of Morris County	Pitney Bowes
Educators, Inc. for Educational Services	Pohatcong Township School District
Extel Inc.	Positive Behavior Support Training
Fundations Training	RICOH USA
Genesis	R & L Payroll systems
Greenwich Township board of Education	Sam’s Kids Pediatric Therapy LLC
HCESC	Sarah Buxton
Honeywell Building Solutions	School Alliance Insurance Fund
HP leasing	Shoretel
IEP direct	Settebrino
Integra One	The Children’s Home - Mary A. Dobbins School
Intgra Managed Print Services	Transfinder

Konica Minolta Copiers
LinkIt! Professional Development Training
Maschio's
Matheny Medical and Educational Center
Meals Plus
Warren County Health Department
Warren County Technical school
WCSSSD

R-424-15 Approve Administrative Fee on Contract for Transportation with WCSSSD (Attachment #22) (Amend R-392-15 originally approved June 9, 2015)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract for Transportation with Warren County Special Services School District for the 2015-2016 with an administrative fee of 4%.

Roll Call:
Yes: David Corrado, Yvette Day, Ernie Gallant, Bruce Hall, Gena James, Bob McFarlane, William Taggart, Terry Glennon.
No: None
Abstain- Yvette Day R-410-15
Motion Carried.

I. PUBLIC HEARING

Motion to open a public hearing (Attachment #23)
To discuss the terms and conditions of the Business Administrator's employment contract for the 2015-2016 school year.
There was a motion by Bob McFarlane, seconded by Ernie Gallant.

Public Comments - the opportunity for public comments and/or questions regarding the Business Administrator's employment contract will be offered
There were no comments

Motion to close -the public hearing and resume the regular public business meeting. Regular Monthly Meeting June 30, 2015
There was a motion by Ernie Gallant, seconded by Gena James.

R-425-15 Approve Business Administrator Contract
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Michele McCann as Business Administrator at $91,000, July 1, 2015 through June 30, 2015.

Roll Call:
Yes: David Corrado, Yvette Day, Ernie Gallant, Bruce Hall, Gena James, Bob McFarlane, William Taggart, Terry Glennon.
No: None
Motion Carried.

J. FACILITIES & TECHNOLOGY – No action items

K. POLICY- No action items

L. NEGOTIATIONS - No action items

M. ADMINISTRATOR'S REPORT – Nothing to report

N. LEGISLATIVE UPDATES- Nothing to report

O. REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE

Terry Glennon reported that the high school is a month behind schedule they are working on a schedule to catch up with the SDA hand over date.

Bob McFarlane read a letter from the council that the township is working on alternative funding for the required road widening.

P. COMMITTEE REPORTS

a. Ad-hoc - Nothing to report
b. Education - Nothing to report
c. Facilities and Technology- Nothing to report
d. Finance- Nothing to report
e. Negotiations-met to discuss a wrinkle and meeting with administrators, expect ratification shortly
f. Policy- Nothing to report

Q. ITEMS OF EMERGENT NATURE

Comments by Board of Education members – Nothing to report

R. PUBLIC COMMENTS- No comments

S. EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters- HIB reports
- Personnel Matters – Superintendent's Review

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Bob McFarlane and second by Bruce Hall to go into executive session at 7:18p.m.

Voice Vote: *All in favor*

T. RECONVENE PUBLIC SESSION

Motion by, Ernie Gallant and second by, Bob McFarlane to leave executive session at 8:02 p.m.

Voice Vote: *All in favor*

U. EDUCATION

Motion by, Bob McFarlane and second by, Ernie Gallant.

R-426-15 Superintendent's Review
BE IT RESOLVED, that the board of Education, approve the NJSBA compliation of the Superintenden's review.

R-427-15 Superintendent's Incremental as per contract
BE IT RESOLVED, that the board of Education, approves the Superintendent's incramental of 1.5% as per the contract.

Roll Call:
Yes: David Corrado, Yvette Day, Ernie Gallant, Bruce Hall, Gena James, Bob McFarlane, William Taggart, Terry Glennon.
No: None
Motion Carried.

Motion by, Ernie Gallant and second by, Bruce Hall.

R-405-15 Non-Association Administrator Contracts for the 2015-2016 School Year
BE IT RESOLVED, that the board of Education, upon recommendation by the Superintendent, offer the re-employment to the following non-union administrative staff effctive July 1, 2015-June 30, 2016 as per individaul terms and conditions of their respective contracts.

Jeanene Dutt, Principal
Noelle Kondikoff, Principal
Kevin Osifchin, Assistant Principal

Brian Fleming, Supervisor of Buildings and Grounds
Adam Boyer, Technology Coordinator

Roll Call:
Yes: David Corrado, Yvette Day, Ernie Gallant, Bruce Hall, Gena James, Bob McFarlane, William Taggart, Terry Glennon.
No: None
Motion Carried.

V. 2nd EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel Matters – Superintendent's Review with Superintendent

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the 2nd executive session.

Motion by, Bob McFarlane and second by Bruce Hall to go into executive session at 8:06p.m.

Voice Vote: *All in favor*

T. RECONVENE PUBLIC SESSION

Motion by, Bob McFarlane and second by, Bruce Hall to leave executive session.
at 8:32 p.m.

Voice Vote: *All in favor*

There was a motion on Resolution R-426-15, by Ernie Gallant, second by, Bob McFarlane.

R-426-15 Employee Travel and Expense Reimbursement (In Folder)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

Voice Vote: *All in favor*
Motion Carried.

U. ADJOURNMENT
Motion by, Ernie Gallant and second by, Bruce Hall to adjourn the meeting at 8:35 p.m.
Voice Vote: *All in favor*
Motion Carried.