Lopatcong Township Board of Education
July 22, 2014 - MINUTES

President Taggart called the meeting to order on July 22, 2014 at 7:01 p.m.

The Pledge of Allegiance was recited by all present.

ROLL CALL
Present: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Robert McFarlane, Lee Rozycki, and William Taggart
Arrived at 7:06 p.m.: Jonathan Heleno
Absent: Yvette Day

OPENING STATEMENT - *Mr. Bauer read the Opening Statement*

READING OF MISSION STATEMENT - *Mrs. Roncoroni read the Mission Statement*

PUBLIC COMMENTS ON AGENDA ITEMS – *Mrs. Jennifer Larsen asked why the Transportation Coordinator was a new position when it had always been a responsibility of the Assistant Principal. Mrs. Roncoroni and Mr. Taggart responded that the new Assistant Principal has additional responsibilities and paying a Transportation Coordinator, with experience, was beneficial. Mrs. Larsen stated that, in her opinion, it is fiscally irresponsible.*

REVIEW OF OFFICIAL CORRESPONDENCE - *None*

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS
Motion by Lee Rozycki, second by Robert McFarlane,

June 10, 2014 Regular Meeting
June 10, 2014 Executive Session
Voice Vote: *All in Favor*

FINANCIAL
There was a blanket motion on R-001-15 through R-003-15 on motion by Terry Glennon, second by Robert McFarlane,

R-001-15 Authorization for Payment of Bills
BE IT RESOLVED, that the bills list as submitted for the period June 11, 2014 – June 30, 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$954,492.35**
Fund 20 – Special Revenue	**27,869.54**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,049.00**
Grand Total	**$984,410.89**

R-002-15 FINANCIAL REPORTS
Report of the Treasurer and Board Secretary for June 2014
BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of June 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for May 2014 -None

R-003-15 Approve Food Service Fund Bill List
BE IT RESOLVED, that the Food Service Fund bills list as submitted for June 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service $30,376.69

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Jonathan Heleno, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Motion carried

EDUCATION
There was a blanket motion on R-004-15 through R-032-15 on motion by Terry Glennon, second by Robert McFarlane,

R-004-15 Approve Harassment, Intimidation, & Bullying Report
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report as attached.

R-005-15 Employee Travel and Expense Reimbursement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-006-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-007-15 Hire Transportation Coordinator
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Mr. Rick Bonney as Transportation Coordinator for the 2014-2015 school year at a rate of $4,000.

R-008-15 Approve Submission of FY 15 NCLB Application
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the submission of the NCLB Entitlement Grant for the 2014-2015 school year in the amount of $72,328.00 for Title IA and $10,152.00 for Title IIA.

R-009-15 Approve Submission of FY 15 IDEA Application
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the submission of the IDEA Entitlement Grant for the 2014-2015 school year in the amount of $169,231.00 for IDEA Basic, $5,095.00 for IDEA Preschool, and $6,326.00 for non-public.

R -010-15 APPROVE BYOD
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the continuation of the BYOD program for students in grades 6, 7, & 8.

R-011-15 Approve Student Observer for ESY
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve observation hours for Ms. Ellen Trent, graduate student of Monmouth University, with Jocellyn Hayes and Jessica Verrelli during the Extended School Year Program at Lopatcong Elementary School.

R -012 -15 Accept Resignation of Staff Member
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mrs. Joan Dziedzic, with regrets, from her position of Academic Support Teacher, effective June 30, 2014.

R-013-15 Accept Resignation of Staff Member
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Ms. Eleni Burd from her position of Instructional Aide, effective June 30, 2014.

R -014 -15 Accept Staff Member Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Erin Hatch from her position of Instructional Aide effective June 30, 2014.

R -015-15 <u>Approve Changes to the Approved ESY Staff Assignments</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following changes to the ESY Staff Assignments & pay (*includes .5 hours of planning time each day):

Staff Member	**Approved Position**	**New Position**	**Pro-rated for days worked**	**Program Hours**
Erin Hatch	Teacher ES PSD class	-		
Melissa Yeisley	Aide ES (PSD)	Teacher ES PSD class	$2,353.00*	8:30-11:15
Jessica Skultety	Substitute Aide	Aide ES (PSD)	Pro-rated per hour as per contract	8:30-11:15
Kelly Garlitz	1 week Teacher ES MD class	-		
Heather Weidlick	4 weeks Teacher ES MD class	5 weeks Teacher ES MD class		

R -016 -15 <u>Approve PG Chambers</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the use of PG Chambers for an evaluation for SID#6264277903 at $545.00.

R-017-15 <u>Approve Warren County Special Services Contract for the 2014-2015 School Year</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Warren County Special Services Contract for the 2014-2015 school year. Contracted services will include Physical Therapy, Occupational Therapy, and Evaluation Services.

R -018-15 <u>Approve Contract with Sam's Kids Pediatric Therapy LLC</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Sam's Kids Pediatric Therapy LLC for the Extended School Year Program for Physical Therapy services

R -019-15 <u>Approve Contract with the Matheny Medical and Educational Center</u>
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contract with the Matheny Medical and Educational Center for the 2014-2015 school year, including the ESY program.

R -020-15 <u>Approve Contract with the Midland School</u>
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contracts with the Midland School for the 2014-2015 school year, including the ESY program.

R-021-15 Approve Contract with the New Road School of Somerset
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contracts with the New Road School of Somerset for the 2014-2015 school year.

R-022-15 Approve Contract with The Children's Home - Mary A. Dobbins School
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contract with The Children's Home – Mary A. Dobbins School for the 2014-2015 school year, including the ESY program.

R-023-15 Approve the 2014-2015 Regular Education Tuition Contract and Statement with the Phillipsburg School District
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2014-2015 Regular Education Tuition Contract and Statement with the Phillipsburg School District.

R-024-15 Approve Contract with Commission for the Blind
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the New Jersey Commission for the Blind and Visually Impaired as per individual student needs for students SID#8519869570 and SID#8944858641.

R-025-15 Approve Contract with Maschio's Food Services, Inc.
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract for food service management for the 2014-2015 school year with Maschio's Food Services, Inc. at a management fee of $8,467.00 and on the basis of a guaranteed net profit of $6,000.00.

R-026-15 Approve Cooperative Agreement with Educational Services Commission of Morris County
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Cooperative Agreement with Educational Services Commission of Morris County.

R-027-15 Approve Substitute Assistants in the Business Office
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve substitute assistants, Victoria L. Stevens and Paula Hatch, on an as needed basis in the business office at $18.00 per hour retroactive to June 24, 2014 and continuing through the 2014-2015 school year .

R-028-15 Approve Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Cortney Piccolo, commencing on September 22, 2014, using 20 sick days and the NJFLA for leave for six weeks, and returning on January 12, 2015.

R-029-15 Approve Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Elizabeth Mansfield, commencing on November 24, 2014, using 3 sick days and the NJFLA for leave and returning on March 30, 2015.

R-030-15 Approve Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Ruth Byrne, commencing on September 2, 2014, using allotted sick days pre-delivery, 20 sick days post-delivery and the NJFLA for leave and returning January 2, 2015.

R-031-15 Approve Student Helpers During the Summer
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve student volunteers, James Metsopulos and Jared Marcuccilli, to assist Adam Boyer during the summer performing various computer-related tasks.

R-032-15 Approve Tuition Preschool Students
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following tuition preschool students for the 2014-2015 school year:

Student ID #			
190784	190790	190796	190802
190785	190791	190797	190803
190786	190792	190798	190804
190787	190793	190799	190805
190788	190794	190800	190806
190789	190795	190801	190807

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Jonathan Heleno, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Motion carried

POLICY

There was a blanket motion on R-033-15 through R-034-15 on motion by Bruce Hall, second by Lee Rozycki,

R-033-15 Second Reading of Revised Bylaws, Policies and Regulation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, approve for the second reading the following revised bylaws, policies and regulation:

0141 – Board Member Numbers and Term
0143 – Board Member Election and Appointment
3125 – Employment of Teaching Staff Members
3230 – Outside Activities
3240 & R3240 – Professional Development for Teachers and School Leaders
4125 – Employment of Support Staff Members
4230 – Outside Activities

R-034-15 Second Reading of New Policy

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, approve for the second reading the following new policy:

1581 – Victim of Domestic or Sexual Violence Leave

VOICE VOTE: *All in Favor*

Motion by Terry Glennon, second by Lee Rozycki,

ADDENDUM

R-035-15 Approve Positive Behavior Support Training

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Positive Behavior Support Training for trainers scheduled for Wednesday, July 30, 2014 from 8:00 a.m. – 3:00 p.m. at a cost of $450.00 for the day. Michelle Lockwood, Positive Behavior Support Specialist, will train staff to implement the Positive Behavior Support System in grades K-8. Volunteer staff will turn-key this information to their peers during team time and in-service days.

ROLL CALL VOTE:
Yes: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Jonathan Heleno, Bob McFarlane, Lee Rozycki, and William Taggart
No: None
Motion carried

FACILITIES & TECHNOLOGY - None

NEGOTIATIONS – *None*

ADMINISTRATOR'S REPORT – *Attached*

LEGISLATIVE UPDATES – *Mr. Taggart reported that there are bills waiting on the Governor's desk:*
-Panic buttons in schools
-Board Members' petitions with new rules
-New Jersey First Act
-PARCC

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE –
Mr. Taggart reported:
-Mr. Bauer's retirement was accepted
-The High School project is on time

COMMITTEE REPORTS

a. Ad-hoc - *None*
b. Education – *Lee Rozycki reported having a meeting and they discussed the realignment of staff*
c. Facilities and Technology - *None*
d. Finance - *None*
e. Negotiations - *None*
f. Policy - *None*

ITEMS OF EMERGENT NATURE

William Taggart reported:
-Robin Meahan is available to meet on 9/8/14 & 9/10/14 to discuss Board goals
-Warren County School Boards Meetings
-NJSBA Workshop in October – staying at the Revel Hotel

Terry Glennon:
-Thanked for the repair of the potholes
-Welcomed Kevin Osifchin to the administrative staff

Bill Bauer gave an update on the sale of the Delaware Park School Building

PUBLIC COMMENTS

Jennifer Larsen asked Lee Rozycki how deeply the Education Committee looks at the assessments. Lee Rozycki responded.

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Robert McFarlane and second by, Terry Glennon to go into executive session at 8:09p.m.

Voice Vote: *All in Favor*

RECONVENE PUBLIC SESSION

Motion by, Terry Glennon and second by, Lee Rozycki to leave executive session at 8:41p.m.

Voice Vote: *All in Favor*

ADJOURNMENT

Motion by, Terry Glennon and second by, Lee Rozycki to adjourn the meeting at 8:45 p.m.

Voice Vote: *All in Favor*

Respectfully submitted,

William Bauer
Bd. Secretary/B.A.

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Mr. William Taggart, President