Lopatcong Township Board of Education
Minutes – August 26, 2014

President Taggart called the meeting to order on August 26, 2014 at 7:00 p.m.

The Pledge of Allegiance was recited by all present.

ROLL CALL
Present: David Corrado, Yvette Day, Ernest Gallant, Terry Glennon, Bruce Hall, Bob McFarlane, & William Taggart
Absent: Jonathan Heleno, Lee Rozycki

OPENING STATEMENT – *Mr. Bauer read the Opening Statement*

READING OF MISSION STATEMENT – *Mrs. Roncoroni read the Mission Statement*

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

PRESENTATION – *By Jeanene Dutt, Middle School Principal, regarding Middle School Initiatives*

REVIEW OF OFFICIAL CORRESPONDENCE - *None*

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS
Motion by Bruce Hall, second by Robert McFarlane,

July 22, 2014 Regular Meeting Minutes

Yvette Day Abstained
Voice Vote: *All in Favor*
Motion Carried

FINANCIAL
There was a blanket motion on items R-036-15 through R-040-15 on motion by Ernie Gallant, second by Terry Glennon,

R-036-15 Authorization for Payment of Bills
BE IT RESOLVED, that the bills list as submitted for the period July 1, 2014 – August 26, 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,545,829.69**
Fund 20 – Special Revenue	**20,219.66**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	**821,953.13**
Fund 62 - Enterprise Fund (After Care)	**750.24**
Grand Total	**$2,388,752.72**

R-037-15 FINANCIAL REPORTS
Report of the Treasurer and Board Secretary for June 2014
BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of June 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

R-038-15 Line Item Transfers for June 2014
BE IT RESOLVED, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to attach a copy of the list to the minutes.

R-039-15 Approve Food Service Fund Bill List
BE IT RESOLVED, that the Food Service Fund bills list as submitted for July 2014 be approved as recommended by the Superintendent and School Business Administrator.
Fund 60 – Enterprise Fund - Food Service $11,639.86

R-040-15 Approve Agreement for Legal Services
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Agreement for Legal Services with the Comegno Law Group, P.C. for the 2014-2015 School Year in the amount of $185 per hour for attorney services and $90 per hour for paralegal services.

ROLL CALL VOTE:
Yes: David Corrado, Yvette Day, Ernest Gallant, Terry Glennon, Bruce Hall, Bob McFarlane, & William Taggart
No: None
Motion Carried

EDUCATION
There was a blanket motion on items R-041-15 through R-080-15 and R-085-15, R-087-15, & R-088-15 on motion by Terry Glennon, second by Robert McFarlane,

R-041-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-042-15 Approve Substitutes for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-043-15 Accept Resignation of Staff Member
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Mr. John Buckley, from his position of Classroom Aide, effective August 20, 2014.

R-044-15 Approve ES Principal Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Noelle Kondikoff, commencing on November 17, 2014, using accumulated sick days for eight weeks and the NJFLA for leave for twelve weeks, and returning on April 6, 2015.

R-045-15 Approve 7th Grade ELA Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the materrnity leave for Jessica Lee, commencing on December 1, 2014, using thirteen sick days pre-delivery and accumulated sick days post-delivery and the NJFLA for leave for six weeks and returning on March 2, 2015.

R-046-15 Approve Extended Vocal Music Maternity Leave
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the extended maternity leave for Gabriele Hingelberg, for the full fiftenn months and returning the first day of the 2015-2016 school year.

R-047-15 Approve Extension of Vocal Music Maternity Leave Replacement Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the extension of the Maternity Leave Replacement Position for Melanie Miller for the 2014-2015 school year at BA/YY $47,550.

R-048-15 Approve ES Art Maternity Leave Replacement Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Stephanie Sperger for a Maternity Leave Position commencing September 2, 2014 through December 23, 2014 at BA/YY $47, 550.

R-049-15 Approve 5th Grade Science Maternity Leave Replacement Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Andrea Hartman for a Maternity Leave Position commencing September 2, 2014 through November 28, 2014 at MA/YY $54, 344.

R-050-15 Approve 1st Grade Maternity Leave Replacement Position
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Jessica Piazza for a Maternity Leave Position commencing September 22, 2014 through January 9, 2015 at BA/YY $47, 550.

R-051-15 Approve Reassignment of Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the reassignment of Angela Nassi as the District Basic Skills teacher for the 2014-2015 school year at BA+45/LL $68,691.

R-052-15 Approve Hiring of 6th Grade ELA Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Bridget Carvejel as a full-time teacher to be assigned to the middle school for the 2014-2015 school year at MA+30/YY $58,857.

R-053-15 Approve Hiring of 2nd Grade Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Sarah Subbe as a full-time teacher to be assigned to the elementary school for the 2014-2015 school year at BA/YY $47,550.

R-054-15 Approve Hiring of MS Basic Skills Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Stephanie Parmese as a full-time teacher to be assigned to the middle school for the 2014-2015 school year at BA+45/YY $54,334.

R-055-15 Approve Hiring of MS Special Education Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Nicole Latino as a full-time teacher to be assigned to the middle school for the 2014-2015 school year at BA/YY $47,550.

R-056-15 Approve Hiring of ES Full-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Jenna Regan as a full-time aide to be assigned to the elementary school for the 2014-2015 school year at $15.91/ hr. with students ID#8236823135.

R-057-15 Approve Hiring of MS Full-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Nickolas Moustakas as a full-time aide to be assigned to the middle school for the 2014-2015 school year at $15.91/ hr. with students ID#7322104595 & ID#6189240291.

R-058-15 Approve Hiring of MS Full-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Shannon Usa as a full-time aide to be assigned to the middle school for the 2014-2015 school year at $15.91/ hr. with student ID#2807203834.

R-059-15 Approve Hiring of ES Full-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Brook Degan as a full-time aide to be assigned to the elementary school for the 2014-2015 school year at $16.25/hr. with student ID#4819804283.

R-060-15 Approve Hiring of ES Part-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Dawn Melise as a part-time aide to be assigned to the elementary school for the 2014-2015 school year at $15.91/ hr. with student ID#3856134031.

R-061-15 Approve Hiring of ES Part-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Kelly Mack as a part-time aide to be assigned to the preschool classroom of the elementary school for the 2014-2015 school year at $15.91/ hr.

R-062-15 Approve Hiring of ES Part-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Catherine Golden as a part-time aide to be assigned to the preschool classroom of the elementary school for the 2014-2015 school year at $15.91/ hr.

R-063-15 Approve Hiring of ES Part-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Jessica Skultety as a part-time aide to be assigned to the elementary school for the 2014-2015 school year at $16.25/ hr. with student ID#8001284546.

R-064-15 Approve Hiring of MS Part-Time Cafeteria Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Kim Kozlowski as a part-time cafeteria aide for the 2014-2015 school year at the middle school for 2 hours per day at $15.91/hr.

R-065-15 Approve Hiring of ES Part-Time Cafeteria Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Jackie Gritz as a part-time cafeteria aide for the 2014-2015 school year at the elementary school for 2 hours per day at $15.91/hr.

R-066-15 approve Extra Summer Custodial Hours
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Rick Bonney to work extra summer hours to complete painting and maintenance for the district at a rate of $13/hr. for 4 weeks at 40 hrs. per week retroactive to July 28, 2014.

R-067-15 Approve Extra Instructional Hours to Support the Media Centers
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve an increase in hours for Amy Martin to full-time, an additional 5 hours per week, to support the District Media Centers continuing at MA+30/GG.

R-068-15 Approve Teacher Mentoring Plan
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2014-2017 Teacher Mentoring Plan.

R -069-15 <u>Approve Stipend Positions for the 2014-2015 School Year</u>
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following stipends for the 2014-2015 school year: (1 stipend = $783.00)

Stipend Name	**Employee**	**Stipends**	**Total Amount**
599 Club (R.E.B.E.L.)	Rick Bonney	1	**$783.00**
Activity Zone – ES	Heather Burke	2	**$1,566.00**
Choral Music	Melanie Miller	2	**$1,566.00**
Drama Club	Patricia Steele	2	
Enrichment		2	**$1,566.00**
- Solar Cars	Diane Bowers		$522.00
- Battle Of the Books	Richard Maisto		$522.00
- Invention Convention	Richard Maisto		$522.00
Forensics – ES		.75	**$587.26**
	Rene Boylan		$293.63
	Rosemary Azzalina		$293.63
Forensics - MS		.75	**$587.26**
	Sara Greene		$293.63
	Sonnie Hall		$293.63
Instrumental Music	Rodolpho Crevani	2.5	**$1,957.50**
I&RS Committee		1	**$783.00**
	Rene Boyan		$391.50
	Stacy Conner		$391.50
Pictures & Music for Graduation	Stephen Genzale	1	**$783.00**
Morning Monitors – ES(4)	(Total stipend divided by 5)	2.5	**$7,830.00**
	Heather Burke		$1,566.00
	Marianne Burd		$1,566.00
	Bonnie Ruesch		$1,566.00
	Patricia Steele		$1,566.00
	Rosemary Azzalina		$1,566.00
Morning Monitor - MS	Lauren Spigner	1	**$783.00**
Newscast Club	Diane Bowers	2.5	**$1,957.50**
Special Olympics		2	**$1,566.00**
	Maria Barna		TBD
	Jennifer Patricia		TBD
	Emma Moustakas		TBD
	Alison Pogirnicki		TBD
	Lisa Roberts		TBD
	Shannon Usa		TBD
	Juanita White		TBD

Substitute Caller	Laura Ruggiero		**$3,649.00**
HIB - Administration		2	**$1,566.00**
	Marianne Burd		$783.00
			$783.00
Student Council		4	**$3,132.00**
	Lauren Beruta		$1,566.00
	Amanda Wayne		$1,566.00
Yearbook		3	**$2,349.00**
	Stacy Conner		$1,566.00
	Renee Fernandez		$783.00

R-070-15 Approve Curriculum Coordinator Stipend Positions for the 2014-2015 School Year

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Curriculum Leader Stipends for the 2014-2015 school year:

Curriculum	Employee	Stipend
ES ELA	Lynette Stone	$1,000.00
ES Math	Stephanie Condon	$1,000.00
ES Science	Krista Wayne	$1,000.00
MS ELA	Angela Nassi	$1,000.00
MS Math	Stephen Genzale	$1,000.00
MS Science	Angela Nassi	$1,000.00
District Visual & Performing Arts	Diane Bower	$1,500.00
District Social St./World Language	Richard Bonney	$1,500.00

R-071-15 Approve NCLB Basic Skills Instruction Coordinators for the 2014-2015 School Year

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following BSI Coordinators for the 2014-2015 school year, each receiving $2,000, using NCLB funds:

Rosemary Azzalina
Jen Gable
Angela Nassi
Jenn Pearson

R-072-15 Approve Contract with WCSSSD for Interim Child Study Team Supervisor

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with WCSSSD for Interim Child Study Team Supervisor for the 2014-2015 school year at $61.00 per hour, up to 25 hours per week.

R-073-15 Approve Contract with WCSSSD for Occupational Therapist & Physical Therapist

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with WCSSSD for Occupational Therapist & Physical Therapist services from September 1, 2014-June 20, 2015 at $65.00 per hour.

R-074-15 Approve Contract with Warren County Technical School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Warren County Technical School for the 2014-2015 school year for students in grades 9 through 12 in the amount of $82,070.40.

R -075-15 Approve Contract with the Phillipsburg School District
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contracts with the Phillipsburg School District for the 2014-2015 school year, for student state ID #5667704617 at $24,751.

R-076 -15 Approve Contract with the Warren County Health Department
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with the Warren County Health Department for the 2014-2015 school year for nursing services to Phillipsburg Christian Academy, not to exceed $2,466.00.

R -077 -15 Approve Contract with Sarah Buxton
BE IT RESOLVED, that the Board of Education, by recommendation by the Superintendent, approve the contract with Sarah Buxton for 15 days during the 2014-2015 school year for Literacy Consulting in the amount of $18,000 using Title II funds.

R-078-15 Approve Donation
BE IT RESOLVED, that he Board of Education, upon recommendation by the Superintendent, approve a donation from Centenary College for providing advice and assistance to a Pre-Service Teacher Candidate, in the amount of $75, used for instructional supplies.

R-079-15 Approve Tuition Preschool Students
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following tuition preschool students for the 2014-2015 school year:
Student ID #190644, 190839, & 190840

R-080-15 Acknowledge School Self-Assessment for HIB
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the District's Anti-Bullying Coordinator, acknowledge the upcoming submission of data to the New Jersey Department of Education for the 2013-2014 "School Self-Assessment for Determining HIB grades".

R-085-15 Approve Speaker, Gigi Schweikert for staff in service
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve contract with Gigi Schweikert to present a staff in-service on Sept. 3, 2014 from 1:15-3:15 at the middle school.

R-087-15 Approve Dalrymple Transportation Contract for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contracted amount of $211,956.97 for transportation with B&K Dalrymple, Inc. for the 2014-2015 school year.

R-088-15 Approve Hiring of MS Full-time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Wendy DeJulio as a full time instructional aide to be assigned to the middle school for the 2012015 school year at $15.91/hr.

Roll Call:
Ernie Gallant abstained from R-064-15 & R-065-15
Yes: David Corrado, Yvette Day, Terry Glennon, Bruce Hall, Robert McFarlane, & William Taggart
Motion Carried

POLICY
There was a blanket motion on items R-081-15 through R-082-15 on motion by Terry Glennon, second by Ernie Gallant,

R-081-15 First Reading of Revised Policies and Regulations
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, approve the first reading of the following revised policies and regulations:

2412 & R2412 – Home Instruction Due to Health Condition
2417 & R2417 – Student Intervention and Referral Services
2481 & R2481 – Home or Out-of-School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition
5200 & R5200 – Attendance
5610 & R5610 – Suspension
5611 & R5611 – Removal of Students for Firearms Offenses
5612 – Assaults on District Board of Education Members and Employees
5620 – Expulsion
84628462 – Reporting Potentially Missing or Abused Children

R-082-15 First Reading of New Policies & Regulations
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent and the Policy Committee, approve for the first reading of the following new policies and regulations:

3283 – Electronic Communications Between Teaching Staff Members and Students
4283 – Electronic Communications Between Support Staff Members and Students
R5612 – Assaults on District Board of Education Members and Employees
5613 & R5613 – Removal of Students for Assaults with Weapons Offenses

VOICE VOTE: *All in Favor*
Motion Carried

FACILITIES & TECHNOLOGY

There was a blanket motion on items R-083-15 through R-084-15 on motion by Terry Glennon, second by Robert McFarlane,

R-083-15 Facilities Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approves the facilities use requests as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
Girl Scouts	9/4/14 – 6/16/14 Mondays, Tuesdays, Wednesdays & Thursdays as scheduled	Elementary & Middle
Warren County School Nurses Association	10/13/14	Elementary
PTA	9/4/14	Middle (Market Day pick-up)
PTA	9/8/14	Middle (Executive Board Meeting)

R-084-15 Approve Contract with the Alliance for Competitive Energy Services ("ACES")

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract to purchase electric generation services through ACES through May of 2018.

ROLL CALL VOTE:

Yes: David Corrado, Yvette Day, Ernie Gallant, Terry Glennon, Bruce Hall, Robert McFarlane, & William Taggart
No: None
Motion Carried

NEGOTIATIONS – *None*

ADMINISTRATOR'S REPORT - *Attached*

LEGISLATIVE UPDATES – *A report was given by Mr. Taggart*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE –
Mr. Taggart reports that the new high school continues to move ahead.

COMMITTEE REPORTS

a. Ad-hoc - *none*
b. Education - *none*
c. Facilities and Technology - *none*
d. Finance - *none*
e. Negotiations - *none*
f. Policy – *Bruce Hall reported on new policy updates*

ITEMS OF EMERGENT NATURE - Comments by Board of Education members

- *Mr. Bauer asked which Board members will be attending the October NJSBA workshop in Atlantic City*
- *Mrs. Roncoroni asked for permission to set-up a table at Community Day regarding the full-day kindergarten question*
- *Mr. Taggart spoke about the Greenwich tuition article in the Express-Times. He talked about Mr. Chando's response to the article. He gave his opinion on the subject, disagreeing with Mr. Chando's opinion.*

PUBLIC COMMENTS

- *Mrs. JoAnn Buckley asked about the P.A.L.S. program; Where? What is it? – Mr. Bauer responded.*
- *Mrs. Robin Wodzisz spoke about Community Day, the PTA, student activities, and staff membership in the PTA.*

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Terry Glennon and second by, Ernie Gallant to go into executive session at 8:13 p.m.

Voice Vote: *All in Favor*
Motion Carried

RECONVENE PUBLIC SESSION

Motion by, Terry Glennon and second by, Robert McFarlane to leave executive session at 8:45 p.m.

Voice Vote: *All in Favor*
Motion Carried

R-086-15 Approve Contract for P.A.L.S.
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Phillipsburg Alternative Learning School (P.A.L.S.) contract for student ID#2972589419 for the 2014-2015 school year.

ROLL CALL VOTE:
Yes; David Corrado, Yvette Day, Ernie Gallant, Terry Glennon, Bruce Hall, Robert McFarlane, & William Taggart
No: None
Motion Carried

ADJOURNMENT
Motion by, Terry Glennon and second by, Bruce Hall to adjourn the meeting at 8:46 p.m.

Voice Vote: *All in Favor*
Motion Carried

Respectfully submitted,

_____ _____

William Bauer
Bd. Secretary/B.A.

Mr. William Taggart, President