Lopatcong Township Board of Education
Reorganization Minutes – January 6, 2015

Mr. William Bauer called the meeting to order at 7:02 p.m.

ANNOUNCEMENT OF ELECTION RESULTS AND OATHS OF OFFICE
Ernie Gallant, Debbie Hille, Gena James, & William McFarlane were sworn into office.

ROLL CALL
Present: David Corrado, Ernest Gallant, Terry Glennon, Bruce Hall, Debbie Hille, Bob McFarlane, Gena James & William Taggart
Arrived at 7:17 p.m.: Yvette Day
Absent: None

NOMINATION AND ELECTION OF OFFICERS
President – Terry Glennon
Vice President – David Corrado

RE-ORGANIZATION

There was a blanket motion on R-216-15 through R-219-15 on motion by Bruce Hall, second by Bob McFarlane,

R-216-15 Approve Schedule of Meetings for Year
BE IT RESOLVED, that the below listed meeting dates be approved for Lopatcong School Board Meetings, as recommended by the Superintendent

February 10, 2015	July 21, 2015
March 10, 2015	August 18, 2015
April 14, 2015	September 15, 2015
April 28, 2015	October 13, 2015
May 12, 2015	November 10, 2015
June 9, 2015	December 8, 2015
June 30, 2015	January 5, 2016

R-217-15 Board Member Code of Ethics
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, adopts the New Jersey School Boards Association Code of Ethics as read.

R-218-15 Adoption of Board Policies, By-Laws, and Regulations
BE IT RESOLVED, that the Board of Education readopt all current written policies, by-laws and regulations in the official Policy Manual of the Lopatcong Township School District from the date of the Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or regulations.

R-219-15 Approve Parliamentary Procedures
BE IT RESOLVED, that the Board of Education, to the extent consistent with the State Law, Policies, and By-Laws of the Board, will be guided by "Robert's Rules of Order" as per Policy #0164.

Voice Vote: *All in Favor*
Motion Carried

There was a blanket motion on R-220-15 & R-221-15 by Ernest Gallant, second by Bruce Hall

R-220-15 Board Committee Assignments
BE IT RESOLVED, that the following Board Committees be established with the members appointed to each committee as attached:

Ad Hoc Committee
1. Ernie Gallant – Chairperson
2. Bob McFarlane
3. Debbie Hille
4. David Corrado - Alternate

Education Committee
1.Gena James - Chairperson
2. Debbie Hille
3. Bill Taggart
4. Yvette Day - Alternate

Facilities & Technology Committee
1. Bruce Hall – Chairperson
2. Ernie Gallant
3. Bob McFarlane
4. Gena James – Alternate

Finance Committee
1. Yvette Day - Chairperson
2. David Corrado
3. Gena James
4. Debbie Hille - Alternate

Policy Committee
1. Bill Taggart – Chairperson
2. Bruce Hall
3. Yvette Day
4. Ernie Gallant – Alternate

Negotiations Committee
1. Bob McFarlane - Chairperson
2. David Corrado
3. Bruce Hall
4. Gena James - Alternate

Phillipsburg Board of Education Representative: Terry Glennon

R-221-15 Appointment of Legislative Delegates
BE IT RESOLVED, that the Board of Education make the following appoints for legislative delegates:

NJSBA Legislative Delegate – Yvette Day
Alternate Delegate - Ernie Gallant

Warren County Legislative Delegate – Bill Taggart
Alternate Delegate – Debbie Hille

Voice Vote: All in Favor
Motion Carried

Regular Board Meeting Resolutions – January 6, 2015

PUBLIC COMMENTS ON AGENDA ITEMS - *None*

CORRESPONDENCE: *None*

FINANCE

There was a blanket motion on R-222-15 through R-227-15 by Bob McFarlane, second by Bruce Hall,

R-222-15 Authorization for Payment of Bills
BE IT RESOLVED, that the bills list as submitted for the period December 10, 2014 – January 6, 2015 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,615,266.63**
Fund 20 – Special Revenue	**10,665.14**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,452.00**
Grand Total	**$1,628,383.77**

R-223-15 FINANCIAL REPORTS
Report of the Treasurer and Board Secretary for November 2014
BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of November 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for November 2014 – NONE

R-224-15 Certification of Fund Balances
BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of January 6, 2015, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

R-225-15 Approve Food Service Fund Bill List
BE IT RESOLVED, that the Food Service Fund bills list as submitted for December 2014 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service $21,443.67

R-226-15 Accept the Report of the Audit
BE IT RESOLVED, that the Board of Education accept the Report of the Audit as presented by William Colantano on December 9, 2014.

R-227-15 Accept the Audit Findings Corrective Action Plan
BE IT RESOLVED, that the Board of Education accept the Audit Findings Corrective Action Plan as attached.

Roll Call:
Yes: David Corrado, Yvette Day, Ernest Gallant, Terry Glennon, Bruce Hall, Debbie Hille, Bob McFarlane, Gena James & William Taggart
No: None
Motion Carried

EDUCATION
There was a blanket motion on R-228-15 through R-241-15 by Bob McFarlane, second by Gena James,

R-228-15 Approve HIB Report
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from December 10, 2014 – January 6, 2015 as attached.

R-229-15 Employee Travel and Expense Reimbursement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-230-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-231-15 Approve Substitutes for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-232-15 Staff Retirement

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the retirement of Jeffrey Bradley from the position of Spanish Teacher effective February 1, 2015.

R-233-15 Approve Part-Time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Kristie Lare as a part-time aide at the elementary school commencing January 5, 2015 at $15.91 per hour.

R-234-15 Approve Maternity Leave Replacement, 7th Grade Language Arts
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Mary Purcell as a Maternity Leave Replacement for 7th Grade Language Arts position, commencing January 30, 2015 through June 2015 at $47,550 pro-rated.

R-235-15 Approve Maternity Leave Replacement, 1st Grade
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Jessica Piazza as a Maternity Leave Replacement for 1st Grade, commencing on or before March 16, 2015 through June 2015 at BA+15, XX, $51,362 pro-rated.

R-236-15 Approve Extension of Maternity Leave (R-045-15)
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the 2-week extension of the maternity leave for Jessica Lee. She will return to work on March 16, 2015.

R-237-15 Approve Extension of Maternity Leave Replacement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the extension of Maternity Leave Replacement for Andrea Hartman from March 2, 2015 through March 13, 2015.

R-238-15 Approve WCSSSD Evaluation Services
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve WCSSSD to provide an LDTC to complete up to 3 evaluations at $350.00 per evaluation between January 7, 2015 and January 13, 2015.

R-239-15 Approve Additional Time for 2 Aides
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve 15 additional minutes for either Emma Moustakas or Brook Degan, per day, to supervise students on the walkers' path from the elementary school at their current rate.

R-240-15 Volunteers for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of HIB Trained Volunteers for the 2014-2015 school year as attached.

R-241-15 Approve Contract with Pitney Bowes

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Pitney Bowes for 60 months at $70.00 per month. (Same cost as the previous 60-month contract.)

Roll Call:
Yes: David Corrado, Yvette Day, Ernest Gallant, Terry Glennon, Debbie Hille, Bob McFarlane, Gena James & William Taggart
No: None with the following exception:
R-229-15 Bruce Hall abstain
Motion Carried

POLICY - *None*

FACILITIES & TECHNOLOGY

Motion by Ernie Gallant, second by David Corrado,

R-242-15 Facility Use Requests
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the facility use request as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
Lopatcong Athletic Association	1/24/2015 (snow date 1/31/2015)	Middle

Roll Call:
Yes: David Corrado, Yvette Day, Ernest Gallant, Terry Glennon, Bruce Hall, Debbie Hille, Bob McFarlane, Gena James & William Taggart
No: None with the following exception:
R-229-15 Bruce Hall abstain
Motion Carried

NEGOTIATIONS - *None*

ADMINISTRATOR'S REPORT - *attached*

LEGISLATIVE UPDATES - *none*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE - *none*

COMMITTEE REPORTS

a. Ad-hoc - *none*
b. Education - *none*
c. Facilities and Technology - *none*
d. Finance - *none*
e. Negotiations - *none*
f. Policy - *none*

ITEMS OF EMERGENT NATURE

Comments by Board of Education members
-Yvette Day reported on a grant to provide programs to students in 2nd, 3rd, 6th, 7th, & 8th grades.
-Gena James asked about the Leadership Conference for New School Board Members.
Bill Bauer will arrange.

PUBLIC COMMENTS - *none*

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters
- Personnel Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Bob McFarlane and second by, Ernie Gallant to go into executive session at 7:47p.m.

Voice Vote:
All in Favor
Motion Carried

RECONVENE PUBLIC SESSION

Motion by, Bob McFarlane and second by, Bruce Hall to leave executive session at 8:13p.m.

Voice Vote:
All in Favor
Motion Carried

ADJOURNMENT
Motion by, Ernie Gallant and second by, Bruce Hall to adjourn the meeting at 8:14p.m.

Voice Vote:
All in Favor
Motion Carried

Respectfully submitted,

_____ _____

William Bauer
Bd. Secretary/B.A.

Mr. Terry Glennon, President