Lopatcong Township Board of Education
Minutes – February 10, 2015

President Glennon called the meeting to order on February 10, 2015 at 7:00 p.m.

The Pledge of Allegiance was recited by all present.

READING OF MISSION STATEMENT *Mrs. Roncoroni read the Mission Statement.*

ROLL CALL
Present: David Corrado, Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, William Taggart, and Terry Glennon
Absent: Bob McFarlane

PRESENTATIONS
- Progress of the new High School by George Chando, Superintendent of Phillipsburg School District – handouts were provided to all in attendance
- Teachers of the Year by Rainie Roncoroni – Denise Cumiskey & Lauren Umholtz

PUBLIC COMMENTS ON AGENDA ITEMS
Lori Ciesla said that the township is looking into applying for grant money for the intersection entering the new high school property.

REVIEW OF OFFICIAL CORRESPONDENCE
Mrs. Roncoroni read a letter of thanks to the Board from the Krissy Southwick Fundraiser Committee.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion by Bill Taggart, second by Ernie Gallant,

December 9, 2014 Regular Meeting Minutes
December 9, 2014 Executive Session Meeting Minutes
December 22, 2014 Special Meeting Minutes
December 22, 2014 Special Executive Session Meeting Minutes

Voice Vote:
Abstain for both December 22, 2014 minutes: Bruce Hall
All in Favor
Motion Carried

FINANCE

There was a blanket motion on R-243-15 through R-247-15 on motion by Bill Taggart, second by Bruce Hall,

R-243-15 Authorization for Payment of Bills

BE IT RESOLVED, that the bills list as submitted for the period January 7, 2015 – February 10, 2015 be approved as recommended by the Superintendent and School Business Administrator.

Fund 10 – Current Expense	**$1,768,003.24**
Fund 20 – Special Revenue	**38,676.56**
Fund 30 – Capital Outlay	
Fund 40 - Debt Service	
Fund 62 - Enterprise Fund (After Care)	**2,434.58**
Grand Total	**$1,809,114.38**

R-244-15 FINANCIAL REPORTS

Report of the Treasurer and Board Secretary for December 2014

BE IT RESOLVED, that the Board of Education accept the Treasurer and Board Secretary's Financial Reports for the month of December 2014 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for December 2014 – NONE

R-245-15 Approve Food Service Fund Bill List

BE IT RESOLVED, that the Food Service Fund bills list as submitted for January 2015 be approved as recommended by the Superintendent and School Business Administrator.

Fund 60 – Enterprise Fund - Food Service $18,805.14

R-246-15 Approve Carry Over IDEA Funds

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve carry over funds from IDEA 2014 to 2015 in the amount of $2,632.00 Public and $5,185 Non-Public.

R-247-15 Approve SEMI Distribution Waiver

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve waiving the SEMI Distribution rights for the 2015-2016 school year.

Roll Call:

Yes: David Corrado, Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, William Taggart, and Terry Glennon
No: None
Motion Carried

EDUCATION

There was a blanket motion on R-248-15 through R-273-15 on motion by Bill Taggart, second by Gena James,

R-248-15 Approve HIB Report
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the HIB report from January 6, 2015 – Febrauary 6, 2015 as attached.

R-249-15 Employee Travel and Expense Reimbursement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve employee travel and expense reimbursement as attached.

R-250-15 Permission to Hire Staff
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unanticipated resignations and/or retirements that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2014-2015 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

R-251-15 Approve Substitutes for 2014-2015
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of substitutes for the 2014-2015 school year as attached.

R-252-15 Acknowledgment of Teacher of the Year Recipients
BE IT RESOLVED, that the Board of Education, by recommentation by the Superintendent, acknowledge the Lopatcong School District's NJ Governor's Teacher of the Year recipients. Congratulations to Mrs. Denise Cumiskey, Middle School PE & Health Teacher, and Mrs. Lauren Umholtz, 2nd Grade Teacher.

R-253-15 Approve Field Trips
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the list of Field Trips for the 2014-2015 school year as attached.

R-254-15 Approve Transfer from Payroll Clerk to Assistant to the Business Administrator
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the transfer of Christine Ferri from Payroll Clerk to Assistant to the Business Administrator at a pro-rated salary of $39,000.00 effective February 11, 2015.

R-255-15 Approve Hiring MS Spanish Teacher
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Mr. Roselli Guardia as the Middle School Spanish Teacher on the salary guide, BA+30/YY, $52,073.00, pro-rated, effective January 29, 2015.

R-256-15 Approve Staff Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Nickolas Moustakas from the position of Full-time Aide effective January 30, 2015.

R-257-15 Approve Hiring Full-time Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Laurie Cockerline as a full-time Aide at the Middle School at $15.91 per hour commencing February 11, 2015.

R-258-15 Approve Staff Resignation
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, accept the resignation of Teresa Brown from the position of After-Care Aide effective January 30, 2015.

R-259-15 Approve Hiring After-Care Aide
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Stephanie Sperger as the After-Care Aide, commencing February 2, 2015 at $12.00 per hour.

R-260-15 Approve Maternity Leave, 3rd Grade
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the maternity leave for Mrs. Amy Elphick, beginning March 30, 2015, using accumulated sick days prior to delivery, 17 sick days post delivery, and the NJFLA for leave for six weeks. The remaining weeks of the 2014-2015 school year will be unpaid and she will return the first staff day of the 2015-2016 school year.

R-261-15 Approve Hiring Maternity Leave Replacement, 3rd Grade
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Brook Degan as the Maternity Leave Replacement for 3rd Grade at BA/YY on the salary guide, $47,550, commencing on or about March 26, 2015 through June 2015.

R-262-15 RESCIND (R-234-15) Hiring Maternity Leave Replacement, 7th Grade Language Arts
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, rescind the hiring of Mary Purcell (R-234-15) as a Maternity Leave Replacement for 7th Grade Language Arts position.

R-263-15 Approve Maternity Leave Replacement, 7th Grade Language Arts
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the hiring of Andrea Hartman as a Maternity Leave Replacement for 7th Grade Language Arts position, commencing March 16, 2015 through June 30, 2015 at $54,334.00, pro-rated.

R-264-15 Approve Home Schooling
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Home Schooling for State Student ID # 6583231324 and State Student #9924806136 pursuant to N.J.S.A. 18A:38-25 commencing March 2, 2015.

R-265-15 Approve Additional Day for Speech Evaluations

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve one additional paid work day in February 2015 for Margaret Normile, Speech Therapist, to complete Speech Evaluations.

R-266-15 Approve Salary Guide Movement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following Horizontal Salary Guide Movement, effective February 1, 2015.

Name	New Locator
Amanda Wayne	MA Step UU

R-267-15 Approve Observation Hours
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve 20 observation hours in Art for Kelsey Nemeth, a student of Long Island University Post Campus, at the Middle School and/or Elementary School to be completed before the end of April 2015.

R-268-15 Approve Volunteer in the Art Classroom
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve Allison Brunarski to volunteer in the Art Classroom at the Middle School, as part of her High School Senior Option Program, for up to 4 hours per week, through the end of the 2014-2015 school year.

R-269-15 Approve Barnes & Noble Bookfair Agreement
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the Barnes & Noble Bookfair agreement from May 14, 2015 – May 18, 2015 as attached.

R-270-15 Approve Contract with Warren County Technical School
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the contract with Warren County Technical School, for Special Education Classes, at $5,000 per student, for the 2014-2015 school year, as attached.

R-271-15 Approve Revised Contract with B & K Dalrymple
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the revised contract with B & K Dalrymple, as attached.

R-272-15 Approve Assemblies

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the following assemblies:

Date	Grade	Assembly	Presenter	Cost	Contact
2/17/15	6th Grade Science	Watershed Ambassadors Program	Watershed Ambassadors	n/a	Kevin Osifchin
2/20/15	7th Grade Science	Environmental & Ecological Indicators	Mrs. Lisa Baron	n/a	Julie Duffy
2/24/15	Preschool & Kindergarten	Dental Health	Dr. Brianne McGuiness of Roseberry Dental	n/a	Ann Bertsch
3/3/15	Preschool-2nd	The Cat in the Hat	The Cat in the Hat	n/a	Debbie Highet
3/13/15	Preschool & Kindergarten	Poison Prevention	Jessica Cahill, Pharmacist	n/a	Ann Bertsch

R-273-15 Approve Volunteers for 2014-2015 School Year
BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve a list of HIB Trained Volunteers for the 2014-2015 school year as attached.

Roll Call:
Yes: David Corrado, Yvette Day, Ernest Gallant, Bruce Hall, Debbie Hille, Gena James, William Taggart, and Terry Glennon
No: None
Motion Carried

POLICY – None

FACILITIES & TECHNOLOGY

Motion by Bruce Hall, second by Bill Taggart,

R-274-15 Facility Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the facility use request as follows:

ORGANIZATION	DATE	SCHOOL BUILDING
Lopatcong Athletic Association - Wrestling	2/28/15	Elementary
Lopatcong Athletic Association - Basketball	2/28/15	Middle
Special Olympics – Track & Field Practice	3/4/15, 3/5/15, 3/11/15, 3/12/15, 3/25/15, 3/26/15, 4/8/15, 4/9/15, 4/16/15, 4/22/15, 4/23/15, 4/29/15, 4/30/15	Elementary
8th Grade Promotion Committee	3/4/15	Middle
March of Dimes	3/7/15	Elementary
Girls on the Run	3/10/15 – 6/15/15	Elementary
G&T – Lego Mindstorm	5/20/15	Middle
PTA – TV Turn-off Week Events	3/9/15 & 3/11/15	Middle

Voice Call:
All in Favor
Motion Carried

NEGOTIATIONS – *Terry Glennon reported that there was one meeting and that two others were scheduled.*

ADMINISTRATOR'S REPORT - *attached*

LEGISLATIVE UPDATES – *Bill Taggart reported that each school district will be responsible for maintaining their own supply of epinephrine.*

REPORT FROM PHILLIPSBURG BOARD OF EDUCATION REPRESENTATIVE – *Terry Glennon reported that the 1/26/15 meeting was cancelled and the 2/9/15 meeting was postponed to 2/12/15.*

COMMITTEE REPORTS

a. Ad-hoc - *none*
b. Education – *Gena James reported that they've been discussing PARCC and complimented Jeanene Dutt and Adam Boyer for the work they have done*
c. Facilities and Technology – *Bruce Hall reported on the ROD grant to be used for replacement of windows at the elementary school and the placement of doors in the pods*

d. Finance – *Yvette Day reported that there had been two meetings at which they*

discussed the budget, stability in the Business Office, and the cost of PARCC

e. Negotiations

f. Policy – *Bill Taggart reported that Strauss Esmay will soon have updates*

ITEMS OF EMERGENT NATURE

Comments by Board of Education members

Bill Bauer reported on the sale of the Delaware Park building and about moving the March meeting to the 18th.

PUBLIC COMMENTS –

Robin Wodzisz, PTA President spoke about upcoming PTA events

EXECUTIVE/CLOSED SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lopatcong Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

- Student Matters
- Personnel Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by, Bill Taggart and second by, Gena James to go into executive session at 8:40p.m.

Voice Vote:
All in Favor
Motion Carried

RECONVENE PUBLIC SESSION

Motion by, Bruce Hall and second by, Ernie Gallant to leave executive session at 9:32p.m.

Voice Vote:
All in favor
Motion Carried

ADJOURNMENT
Motion by, Bruce Hall and second by, Gena James to adjourn the meeting at 9:33p.m.

Voice Vote:
All in Favor
Motion Carried

Respectfully submitted,

_____ _____

William Bauer
Bd. Secretary/B.A.

Mr. Terry Glennon, President