

# LOPATCONG TOWNSHIP SCHOOL DISTRICT



## Employee Information for Personnel Records/Updates 2019-2020

Date: \_\_\_\_\_

Name \_\_\_\_\_  
First Name Middle Name Last Name

Marital Status \_\_\_\_\_ Maiden Name (if applicable) \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Date of Birth \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Non-English Language(s) Spoken \_\_\_\_\_

### Emergency Notification #1:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

### Emergency Notification #2:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Signature \_\_\_\_\_

**If at any time during the year you have changes to the above information, please resubmit a completed form to Debbie Winters. Please note that a new W4 must be completed if there is an address change. If there is a name change, a Social Security card verifying the change must also be submitted.**